

# CENTRAL TEXAS COLLEGE

## Student Application for Withdrawal

Student ID # CTC ID \_\_\_\_\_

\_\_\_\_\_  
Date Received in Records Office

Student Name: Doe Jeffrey J  
Last First M.I.

\_\_\_\_\_  
Date Processed / By Whom

Course: ENGL English 1301 TC002  
Synonym Name Number Section

Term: Spring Year: 2010

Student initiated withdrawal prior to published deadline **W**       Student initiated withdrawal after published deadline **FN**

Reason for Withdrawing (Check One) TEC 51.907 Course Withdrawal Limit Policy									
<input type="checkbox"/>	WA - Academic	<input type="checkbox"/>	WC - Deceased (Student)	<input type="checkbox"/>	WD - Discipline	<input type="checkbox"/>	WE - Employment	<input type="checkbox"/>	WF - Financial
<input type="checkbox"/>	AW - Administrative	<input type="checkbox"/>	WO - Other	<input type="checkbox"/>	WS - Sick/Student	<input type="checkbox"/>	WX - Non Military Move	<input type="checkbox"/>	WB - Textbooks
<input type="checkbox"/>	DW - Disability	<input type="checkbox"/>	WH - Church Mission	<input type="checkbox"/>	WM - Joined Military	<input type="checkbox"/>	DF - Deceased Family	<input type="checkbox"/>	WV - Voluntary
<input type="checkbox"/>	SF - Sick/Care	<input type="checkbox"/>	MW - Military	<input type="checkbox"/>	WP - Peace Corps/ Foreign Aid	<input type="checkbox"/>		<input type="checkbox"/>	** WG - Good Cause **

**\*\* Documentation Required \*\***

Instructor or administrative withdrawal for excessive absences or TSI non-compliance (Check One)  W  FN  XN  
Number of Absences \_\_\_\_\_ Date of Last Attendance: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Instructor or administrative withdrawal for scholastic dishonesty. **F**  
*\* XN applies to developmental courses and Skills Center self-paced courses.*

I have read the rules governing the official withdrawal policy as outlined in the current CTC Catalog, and I find it necessary to apply for withdrawal from class.

Jeffrey Doe  
Student's Signature

[Signature]  
\* Instructor's Signature

1/1/11  
Date

CTC Form 59 (Rev 7/08)

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