

CENTRAL TEXAS COLLEGE
Education For The Individual
BOLLING AIR FORCE BASE
DAYTIME COMPUTER CLASSES
AUGUST - DECEMBER 2009

*The Basic level courses are a **prerequisite** for the Advanced courses – unless you receive special permission from the instructor.*

Course Number	Course Title	SH	Dates	Time	Instructor
51642 MTMC 1171	Excel Spreadsheet Applications (Basic)	1	Sep. 28 – 10/1	1300-1700	Foster
51644 MTMC 1176	Microsoft PowerPoint (Basic)	1	Oct. 26 – 29	1300-1700	Foster
51645 MTMC 2173	Microsoft PowerPoint (Advanced)	1	Nov. 2 – 5	1300-1700	Foster
51646 MTMC 1172***	Word Processing Applications (Basic)	1	Nov. 9 – 13	1300-1700	Foster
51647 MTMC 2172	Microsoft Word (Advanced)	1	Nov. 16 – 19	1300-1700	Foster
51648 MTMC 1176	Microsoft PowerPoint (Basic)	1	Dec. 7 – 10	1300-1700	Foster
51649 MTMC 2173	Microsoft PowerPoint (Advanced)	1	Dec. 14 – 17	1300-1700	Foster

* MTMC 1173 is a prerequisite for MTMC 2176

****October 12, 2009 – Columbus DAY**
***** November 11, 2009 – Veterans Day**