



REGISTRATION – PENDING - BLDG 660 – M – TH – 0800 – 1700, FRI – 0800 – 1600
REGISTRATION FOR WEEKEND COURSES ACCEPTED UNTIL THURSDAY PRIOR TO START OF CLASS



CENTRAL TEXAS COLLEGE

Fort Polk Campus



Please visit our local campus website at: <http://www.ctcpolk.com>

COURSE	SEC	SH	TITLE	TIME	DAY	INSTRUCTOR	DATES	ROOM	GOARMY ED CLASS NUMBER
<u>MORNING COURSES</u>									
DSWR 0304	POL01	3	Fundamentals of Writing II	1300 – 1500	M W	Persan	08/29 – 10/19	109	97098
SOCI 2301	POL01	3	Marriage and the Family	1000 – 1230	M W	Woods	08/29 – 10/19	105	97120
<u>AFTERNOON COURSES</u>									
CRIJ 1313	POL01	3	Juvenile Justice System	1300 – 1530	M W	Woods	08/29 – 10/19	105	97094
ENGL 1302	POL08	3	Composition II	1300 – 1530	T TH	Woods	08/29 – 10/19	109	97100
<u>MONDAY & WEDNESDAY EVENING COURSES</u>									
ACNT 1325	POL01	3	Principles of Accounting I	1700 – 1930	M W	Page	08/29 – 10/19	201	97084
CJSA 1312	POL01	3	Crime in America	1645 – 1915	M W	Bankhead	08/29 – 10/19	203	97089
CJLE 2345	POL01	3	Vice and Narcotics Investigation	1915 – 2145	M W	Bankhead	08/29 – 10/19	203	97088
ENGL 1301	POL01	3	Composition I	1645 – 1915	M W	Persan	08/29 – 10/19	109	97099
GOVT 2302	POL01	3	American Government II	1645 – 1915	M W	Crawford	08/29 – 10/19	105	97102
BMGT 1327	POL01	3	Principles of Management	1645 – 1915	M W	Thrasher	08/29 – 10/19	204	97086
ITNW 1437	POL01	4	Introduction to the Internet	1645 – 1915	M W	Stewart	08/29 – 10/19	103	97106
ITSC 1415	POL01	4	Project Management Software	1915 – 2145	M W	Stewart	08/29 – 10/19	103	97107
PHIL 1304	POL01	3	Introduction to World Religions	1915 – 2145	M W	Crawford	08/29 – 10/19	208	97117
<u>TUESDAY & THURSDAY EVENING COURSES</u>									
BUSG 1372	POL01	3	Financial Management of Personal Accounts	1730 – 2000	T TH	Hilton	08/30 – 10/20	201	97087
CJSA 1327	POL01	3	Fundamentals of Criminal Law	1645 – 1915	T TH	Williams	08/30 – 10/20	203	97090
CJSA 1359	POL01	3	Police Systems and Practices	1915 – 2145	T TH	Williams	08/30 – 10/20	203	97092
HIST 1301	POL01	3	United States History I	1645 – 1915	T TH	Chance	08/30 – 10/20	105	97103
HIST 1302	POL01	3	United States History II	1915 – 2145	T TH	Chance	08/30 – 10/20	105	97104
ITSW 1407	POL01	4	Introduction to Database	1645 – 1915	T TH	Fuller	08/30 – 10/20	103	97108
MATH 1342	POL01	3	Elementary Statistical Methods	1730 – 2000	T TH	Perez	08/30 – 10/20	207	97109
MRKG 1311	POL01	3	Principles of Marketing	1645 – 1915	T TH	Washam	08/30 – 10/20	208	91110
MRKG 2333	POL01	3	Principles of Selling	1915 – 2145	T TH	Washam	08/30 – 10/20	208	97111
PSYC 2314	POL01	3	Life Span Growth and Development	1645 – 1915	T TH	Harrell	08/30 – 10/20	225	97119
<u>Lab Times for evening computer courses: 0900 – 1130, 1300 – 1630 Monday, Wednesday & Friday</u>									
<u>SESSION 1 WEEKEND COURSES: 05/21, 05/22 – 05/06, 06/05 – 06/18, 06/19</u>									
HRPO 1311	POL01	3	Human Relations	0800 – 1500	S SU	Brown		105	97105
GOVT 2301	POL01	3	American Government I	0800 – 1500	S SU	Crawford		109	97101
<u>SESSION 2 WEEKEND COURSES: 06/11, 06/12 – 06/25, 06/26 – 07/09, 07/10</u>									
ANTH 2351	POL01	3	Cultural Anthropology	0800 – 1500	S SU	Chance		105	97085
CJSA 1342	POL01	3	Criminal Investigation	0800 – 1500	S SU	Helton		109	97091
PSYC 2301	POL01	3	General Psychology	0800 – 1500	S SU	Harrell		107	97118
IMPORTANT NOTES									
TUITION MUST BE PAID IN FULL ON THE DAY YOU REGISTER									
* Lab Fee (Computer Courses – \$15.00 per credit hour, Science and Culinary Arts Courses - \$ 10.00 per credit hour)									
*** Last day to drop with a 75% refund is September 1 st , 2011. Last day to drop with a 25% refund is September 7 th , 2011. ***									

- SCHEDULED HOLIDAYS:** Scheduled holidays for Term 1, 2011:
Labor Day – September 5th
- GRADUATION:** Central Texas College awards degrees each year in May, August and December. A graduation application must be submitted to the CTC Site Registrar by the following dates: Dec. grad. – Oct. 1st, May grad. – Feb 1st, Aug. grad. – June 10th. There are two combined graduation ceremonies each year. Graduates of December, May and August may participate.
- DEVELOPMENTAL CLASSES:** Developmental Math (DSMA) and English (DSWR) classes are prerequisites for the ENGL 1301 & MATH 1414 courses and count as RESIDENCY CREDIT but cannot be applied towards degree requirements.
- LATE REGISTRATION:** Central Texas College will no longer have late registration. All students are required to be registered no later than close of business of the first day of class. No exceptions. Registration for the weekend classes must be completed prior to the first class session.
- WITHDRAWAL/REFUND POLICY:** Students wishing to withdraw from a class MUST initiate a Withdrawal/Refund form (CTC Form 6). **THE EFFECTIVE DATE OF WITHDRAWAL IS THE DATE THE FORM IS SIGNED BY THE Instructor**, not the last class attendance date. Withdrawals will not be allowed after the last Friday preceding the last scheduled class. Refunds will be computed from the effective date and will be made according to the following schedule:
100% Withdrawal before the first class meeting of the Term
75% Withdrawal if not more than 1/8 of the total class meetings have elapsed (1 - 4 days)
25% Withdrawal if more than 1/4 of the total class meetings have elapsed (5 - 8 days)
- TUITION RATES:** Tuition for all courses is \$160.00 Per Credit Hour: and does not include instructional material(s). There is a \$15.00 Per Credit Hour lab fee for computer courses and a \$10.00 Per Credit Hour lab fee for biology/physical science courses.
Tuition Rates:
3 Credit Hours = \$ 480.00
4 Credit Hours = \$ 640.00
Computer Courses:
1 Credit Hour + Lab Fee = \$ 175.00
4 Credit Hours + Lab Fee = \$ 700.00
Biology/Physical Science & Culinary Arts Courses:
3 Credit Hours + Lab Fee = \$ 510.00
4 Credit Hours + Lab Fee = \$ 680.00
The above tuition rates do not reflect the cost **YOU** must pay for your books. There are no costs for Admission, Registration, or Evaluations. Tuition Assistance may be available for active duty military students. Veteran's Benefits, Pell Grants, and Student Loans can also be used to pay tuition and costs.
- STUDENT PAYMENTS:** Payment of Tuition and Fees may be made by Check or Money Order and must be received prior to the first class meeting. Students may also use MASTER CARD, AMERICAN EXPRESS or DISCOVER to charge their payments. **CASH PAYMENTS CANNOT BE ACCEPTED. A \$25.00 fee will be charged for checks returned marked NONSUFFICIENT FUNDS or ACCOUNT CLOSED.** No check payments will be accepted from students who have written 2 (two) Non-Sufficient Funds or Account Closed checks.
- NON-MILITARY STUDENTS:** Central Texas College is an open admission two-year college requiring no entry exams/ACTS/SATS. For Fort Polk access information to attend On-Post schools please contact Central Texas College @ (337) 537-5202.
- PLACEMENT EXAMINATIONS:** Placement tests are given on Monday, Wednesday, and Friday from 8:00 AM – 12:00 PM. No fee is charged for this service.
- For More information on Central Texas College programs please call us at the Delbert Wilson Army Ed. Center & Library, BLDG 660, South Fort Polk, Telephone: (337) 537-5202 or visit our local campus website @ <http://www.ctcpolk.com> or our Main Campus Website @ <http://www.ctcd.edu> or email us @ sitereg.polk@ctcd.edu

NON-MILITARY STUDENTS CAN OBTAIN AN EXTENDED VISITORS PASS FOR ATTENDING CLASSES AT CTC ON FORT POLK. PLEASE CALL THE CTC OFFICE AT (337) 537-5202 IF YOU WOULD LIKE MORE INFORMATION.

Proctored Testing Hours

CTC offers proctored testing to distance learning student during the following hours:
Monday, Wednesday, and Friday – 8:00 AM and 10:00 AM Testing Sessions

Pearson VUE, CLEP and DSST Testing Hours:
Tuesday and Thursday – 8:00 AM and 10:00 AM Testing Sessions