

General Admission Information

Central Texas College (CTC) is an open-door comprehensive community college. An open door admission policy is maintained to ensure that all persons who can benefit from post-secondary education have the opportunity to enroll. On military installations, this includes all military, DoD employees and civilians. There is no admission fee. Early admission offers the opportunity for high school seniors 17 years of age or older to earn college credit while concurrently enrolled in high school. FREE Official Evaluation of military and other non-traditional education for college credit may be requested after completion of six (6) semester hours with CTC.

CTC, located in Killeen, Texas, serves the specific needs of military personnel at over 180 locations throughout the nation, and overseas. CTC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award degrees and certificates of completion. Students may continue their CTC programs, regardless of location, by studying at any other accredited college. Such work may apply toward CTC requirements as long as 25% of the total required semester hours with a minimum of 2.00 GPA are completed with CTC, at any CTC location, and the courses taken at other schools satisfy requirements of the CTC degree plan.

REFUND POLICY

For a 10-week accelerated semester, if a student officially withdraws from a course (through the Site Registrar) a refund of tuition will be made according to the following schedule. Students receiving military tuition assistance will be billed for the amount paid by the government if they withdraw.

	ALL CLASSES
100%	withdrawal PRIOR to 3 October
75%	withdrawal prior to close of business 6 Oct
25%	withdrawal prior to close of business 13 Oct
0%	withdrawal on 17 Oct and thereafter

Refunds will be processed by the Director of Administrative Services after receipt of certification by the Student Services Office that the Application for Withdrawal or the Application for Refund has been properly completed and processed.

Emergency withdrawal will be considered to be filed as of the date of the emergency. Students must submit written proof of emergency such as military emergency leave orders or medical certification of family emergency. **Refund under emergency conditions will follow the refund of tuition schedule above.**

IMPORTANT NOTICE:

Students are responsible for any additional amounts due to CTC from post enrollment audits and corrections, including all fees and waivers; i.e. registration; assessing errors, dropping or adding classes; invalid employment or third party waivers, etc.



How To Order Books:

1. Type <http://bookstore.mbsdirect.net/ctc.htm>
2. Double click on "Order My Books"
3. Select "Schofield", click "Continue"
4. Select term (October start date)
5. Select program "On-Site" "Schofield"
6. Click on course
7. Click on "Submit Course ID Selections"
8. Add items to cart
9. Proceed to checkout

CENTRAL TEXAS COLLEGE



Fal11 Term I Schedule 03 October - 16 December 2011

Registration begins: 29 August 2011

**SCHOFIELD BARRACKS AND TRIPLER
ARMY EDUCATION CENTERS**

SCHOFIELD (808) 624-0198

TRIPLER (808) 753-8539

CENTRAL TEXAS COLLEGE is accredited by the Southern Association of Colleges and Schools.
Over 180 locations worldwide! Website: www.ctcd.edu/continental/hawaii.htm

COURSE DESCRIPTIONS

<p>BIOL 1308 BIOLOGY FOR NON-MAJORS Selected topics of biological science for the nonscience major. Topics include the cell concept, systems of the human body, aging, and introduction to genetics, evolution, and ecology.</p>	<p>HIST 1302 U.S. HISTORY II New social and industrial problems, rise of the progressive movement, United States' emergence as a world power, WWI & WWII, the New Deal, and contemporary America.</p>
<p>BMG1 1301 SUPERVISION A study of the role of the supervisor. Managerial functions as applied to leadership, counseling, motivation, and human skills are examined.</p>	<p>HIST 2381 AFRICAN AMERICAN HISTORY The purpose of this course is to familiarize students with the general study of African-American history from the early days of West Africa to American slavery and freedom and ending with the modern civil-rights movement.</p>
<p>BUSI 1301 BUSINESS PRINCIPLES Introduction to the role of business in modern society. Includes overview of business operations, analysis of the specialized fields within the business organization, and development of a business vocabulary.</p>	<p>HRPO 2301 HUMAN RESOURCE MANAGEMENT Behavioral and legal approaches to the management of human resources in organizations.</p>
<p>COSC 1301 INTRODUCTION TO COMPUTING Overview of computer systems-hardware, operating systems, and microcomputer application software, including the Internet, word processing, spreadsheets, presentation graphics, and databases. This course is not intended to count toward a student's major field of study in business or computer science.</p>	<p>MATH 1414 COLLEGE ALGEBRA A study of relations and functions, polynomial functions and equations of degree higher than two, exponential and logarithmic functions and equations, matrices, and determinants, sequences and series, the binomial theorem, and mathematical induction.</p>
<p>DRAMA 2366 MOTION PICTURE ART This course provides an in-depth look at specific aspect of motion picture art. Subjects include docudrama, historical and biographical film.</p>	<p>MRKG 1302 PRINCIPLES OF RETAILING Introduction to the retailing environment and its relationship to consumer demographics, trends, and traditional/nontraditional retailing markets. The employment of retailing techniques and the factors that influence modern retailing.</p>
<p>ENGL 1301 COMPOSITION I A study of the principles and techniques of written compositions including sentence structure, paragraph development, and paper organization. Also stresses the development of critical thinking as it applies to the textual analysis of expository prose.</p>	<p>PHIL 1304 WORLD RELIGIONS A survey course dealing with the origins, tenets, and development of the major world religions. Discussion of Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity, and Islam.</p>
<p>ENGL 1302 COMPOSITION II Focus of compositions is on the development of critical thinking as it relates to the textual analysis of literary genres: the short story, poetry, drama, and the novel. Formal research paper is required. Prerequisite: ENGL 1301, or equivalent, with a grade of "C" or above.</p>	<p>PSYC 2301 GENERAL PSYCHOLOGY Basic principles of human experience and behavior involving biological, environmental and sociocultural studies. An overview course including an introduction to the major studies of psychology.</p>
<p>GOVT 2301 AMERICAN GOVERNMENT I An introductory, survey course on various state and local government topics. This course includes study of the U.S. and Texas constitutions, federalism, local government, national elections (state and local), civil liberties, interest groups, and political parties.</p>	<p>SOCI 1301 INTRODUCTION TO SOCIOLOGY The study of human society, human behavior and personality as a product of group life, community organization, social change and current social problems.</p>
<p>GOVT 2302 AMERICAN GOVERNMENT II This course includes studying institutions of national and Texas governments including the executive, legislative, and judicial branches; the bureaucracy and public policy including defense and foreign relations.</p>	<p>SPCH 1315 PUBLIC SPEAKING Course encompasses both theory and practice of communicating with others and includes research, composition, organization, and delivery of speeches for various purposes and occasions.</p>
<p>HIST 1301 U.S. HISTORY I English colonization, the Revolution, adoption of the Constitution, growth of nationalism, cotton and the slavery problem, civil war, and reconstruction.</p>	

CENTRAL TEXAS COLLEGE

3 October - 16 December 2011

Schofield Barracks Education Center/BLDG 560

GAE #	Syn #								
19701	45145	BMG1	1301	Supervision	3	Mo	1730-2140	Barnes	211
19704	44998	DRAM	2366	Motion Picture Art	3	Mo	1730-2140	Gacis	209
19717	44905	PHIL	1304	Intro to World Religion	3	Tu	1730-2140	Gacis	209
19716	45101	MRKG	1302	Principles of Retailing	3	Tu	1730-2140	Barnes	211
19706	45151	ENGL	1301	Composition I	3	Tu	1730-2140	Hansen	226
19710	44942	HIST	1301	US History I	3	We	1730-2140	Monroe	209
19713	45149	HRPO	2301	Human Resource Mgmt	3	We	1730-2140	Stephens	226
19702	45064	BUSI	1301	Business Principles	3	Th	1730-2140	Kobayashi	209
19707	45148	ENGL	1302	Composition II	3	Th	1730-2140	Hansen	226
19718	45087	PSYC	2301	General Psychology	3	Fr	1730-2140	Malabanar	209
19703	45146	COSC	1301	Introduction to Computing	3	Fr	1730-2140	Teed	211
19708	45152	GOVT	2301	American Government I	3	Fr	1730-2140	Meacham	226
19711	44972	HIST	1302	US History II	3	Sa	1230-1630	Monroe	209
19720	45147	SPCH	1315	Public Speaking	3	Sa	0800-1200	Lewis	211
19709	45153	GOVT	2302	American Government II	3	Sa	0800-1200	Meacham	226
19714	45154	MATH	1414	College Algebra	4	Sa	1230-1630	Moroney	226

Tripler Education Center/BLDG 102

19700	45155	BIOL	1308	Biology for Non-Majors	3	Mon	1730-2140	Silva-Krott	104A
19719	45156	SOCI	1301	Intro to Sociology	3	Tue	1730-2140	Dina C.	104A
19705	45157	DRAM	2366	Motion Picture Art	3	Wed	1730-2140	Gacis	104A
19721	45158	SPCH	1315	Public Speaking	3	Thu	1730-2140	Lewis	104A
19712	45495	HIST	2391	African American Hist.	3	Fri	1730-2140	Monroe	104A
19715	45161	MATH	1414	College Algebra	4	Sa	0800-1200	Monroe	104A

Term holidays: 10 October, 11 November, 24 November

Tuition: \$160.00 per credit hour

No application fees. NO CASH. Checks, money orders, or credit card payment. Checks or money order at Tripler only. Students are responsible for purchasing the required textbooks.