

General Admission Information

Central Texas College (CTC) is an open-door comprehensive community college. An open door admission policy is maintained to ensure that all persons who can benefit from post-secondary education have the opportunity to enroll. On military installations, this includes all military, DoD employees and civilians. There is no admission fee. Early admission offers the opportunity for high school seniors 17 years of age or older to earn college credit while concurrently enrolled in high school. FREE Official Evaluation of military and other non-traditional education for college credit may be requested after completion of six (6) semester hours with CTC.

CTC, located in Killeen, Texas, serves the specific needs of military personnel at over 180 locations throughout the nation, and overseas. CTC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award degrees and certificates of completion. Students may continue their CTC programs, regardless of location, by studying at any other accredited college. Such work may apply toward CTC requirements as long as 25% of the total required semester hours with a minimum of 2.00 GPA are completed with CTC, at any CTC location, and the courses taken at other schools satisfy requirements of the CTC degree plan.

REFUND POLICY

For a 10-week accelerated semester, if a student officially withdraws from a course (through the Site Registrar) a refund of tuition will be made according to the following schedule. Students receiving military tuition assistance will be billed for the amount paid by the government if they withdraw.

	ALL ONSITE CLASSES
100%	withdrawal PRIOR to 9 January
75%	withdrawal prior to close of business 11 Jan
25%	withdrawal prior to close of business 16 Jan
0%	withdrawal on 17 Jan and thereafter

Refunds will be processed by the Director of Administrative Services after receipt of certification by the Student Services Office that the Application for Withdrawal or the Application for Refund has been properly completed and processed.

Emergency withdrawal will be considered to be filed as of the date of the emergency. Students must submit written proof of emergency such as military emergency leave orders or medical certification of family emergency. **Refund under emergency conditions will follow the refund of tuition schedule above.**

IMPORTANT NOTICE:

Students are responsible for any additional amounts due to CTC from post enrollment audits and corrections, including all fees and waivers; i.e. registration; assessing errors, dropping or adding classes; invalid employment or third party waivers, etc.



How To Order Books:

1. Type <http://bookstore.mbsdirect.net/ctc.htm>
2. Double click on "Order My Books"
3. Select "Schofield", click "Continue"
4. Select term (January start date)
5. Select program "On-Site" "Schofield"
6. Click on course
7. Click on "Submit Course ID Selections"
8. Add items to cart
9. Proceed to checkout

CENTRAL TEXAS COLLEGE



SPR12 Term II Schedule
09 January - 21 March 2012

Registration begins: 05 December 2011

**SCHOFIELD BARRACKS AND TRIPLER
ARMY EDUCATION CENTERS**

SCHOFIELD (808) 624-0198

TRIPLER (808) 753-8539

CENTRAL TEXAS COLLEGE is accredited by the Southern Association of Colleges and Schools.
Over 180 locations worldwide! Website: www.ctcd.edu/continental/hawaii.htm

COURSE DESCRIPTIONS

<p>BIOL 1308 BIOLOGY FOR NON-MAJORS Selected topics of biological science for the nonscience major. Topics include the cell concept, systems of the human body, aging, and introduction to genetics, evolution, and ecology.</p>	<p>HIST 1301 U.S. HISTORY I English colonization, the Revolution, adoption of the Constitution, growth of nationalism, cotton and the slavery problem, civil war, and reconstruction.</p>
<p>BUSG 1372 FINANCIAL MGMT OF PERSONAL ACCOUNTS Personal and family accounts, budgets, and budgetary controls, bank accounts, charge accounts, borrowing, investing, insurance, standards of living, renting, home ownership, wills, and trust plans.</p>	<p>HIST 1302 U.S. HISTORY II New social and industrial problems, rise of the progressive movement, United States' emergence as a world power, WWI & WWII, the New Deal, and contemporary America.</p>
<p>BUSG 2309 SMALL BUSINESS MANAGEMENT A course on starting and operating a small business. Topics include facts about a small business, essential management skills, how to prepare a business plan, financial needs, marketing strategies, and legal issues.</p>	<p>HRPO 1311 HUMAN RELATIONS Practical application of the principles and concepts of the behavioral sciences to interpersonal relationships in the business and industrial environment.</p>
<p>COSC 1301 INTRODUCTION TO COMPUTING Overview of computer systems-hardware, operating systems, and microcomputer application software, including the Internet, word processing, spreadsheets, presentation graphics, and databases. This course is not intended to count toward a student's major field of study in business or computer science.</p>	<p>MATH 1414 COLLEGE ALGEBRA A study of relations and functions, polynomial functions and equations of degree higher than two, exponential and logarithmic functions and equations, matrices, and determinants, sequences and series, the binomial theorem, and mathematical induction.</p>
<p>DRAMA 2366 MOTION PICTURE ART This course provides an in-depth look at specific aspect of motion picture art. Subjects include docudrama, historical and biographical film.</p>	<p>PHIL 1304 WORLD RELIGIONS A survey course dealing with the origins, tenets, and development of the major world religions. Discussion of Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity, and Islam.</p>
<p>ENGL 1301 COMPOSITION I A study of the principles and techniques of written compositions including sentence structure, paragraph development, and paper organization. Also stresses the development of critical thinking as it applies to the textual analysis of expository prose.</p>	<p>PSYC 2301 GENERAL PSYCHOLOGY Basic principles of human experience and behavior involving biological, environmental and sociocultural studies. An overview course including an introduction to the major studies of psychology.</p>
<p>ENGL 1302 COMPOSITION II Focus of compositions is on the development of critical thinking as it relates to the textual analysis of literary genres: the short story, poetry, drama, and the novel. Formal research paper is required. Prerequisite: ENGL 1301, or equivalent, with a grade of "C" or above.</p>	<p>PSYC 2314 LIFE SPAN GROWTH & DEVELOPMENT This course will study the relationship of the physical, emotional, social and mental factors of growth and development of children and adults through the life span.</p>
<p>GOVT 2301 AMERICAN GOVERNMENT I An introductory, survey course on various state and local government topics. This course includes study of the U.S. and Texas constitutions, federalism, local government, national elections (state and local), civil liberties, interest groups, and political parties.</p>	<p>SOCI 2301 MARRIAGE AND THE FAMILY A study of problems in courtship, marriage, and family living as they relate to the social structure of American society.</p>
<p>GOVT 2302 AMERICAN GOVERNMENT II This course includes studying institutions of national and Texas governments including the executive, legislative, and judicial branches; the bureaucracy and public policy including defense and foreign relations.</p>	<p>SPCH 1315 PUBLIC SPEAKING Course encompasses both theory and practice of communicating with others and includes research, composition, organization, and delivery of speeches for various purposes and occasions.</p>

CENTRAL TEXAS COLLEGE

9 January - 21 March 2012

Schofield Barracks Education Center/BLDG 560

GAE #	Syn #	Name	No.	Title	S	Day	Time	Instructor	Rm
64939	56479	DRAM	2366	Motion Picture Art	3	Mo	1730-2140	Gacis	209
64940	56499	ENGL	1301	Composition I	3	Mo	1730-2140	Hansen	226
64950	56501	PHIL	1304	Intro to World Religion	3	Tu	1730-2140	Gacis	209
64937	56508	BUSG	2309	Small Business Mgmt	3	Tu	1730-2140	Barnes	211
64944	56512	HIST	1301	US History I	3	We	1730-2140	Monroe	209
64947	56526	HRPO	1311	Human Relations	3	We	1730-2140	Stephens	226
64946	56650	HIST	2311	Western Civilization	3	Th	1730-2140	Monroe	209
64936	56564	BUSG	1372	Fin. Mgmt of Pers. Accts.	3	Th	1730-2140	Barnes	211
64941	56575	ENGL	1302	Composition II	3	Th	1730-2140	Hansen	226
64952	56596	PSYC	2314	Life Span Growth & Dev.	3	Fr	1730-2140	Malabanan	209
64938	56649	COSC	1301	Introduction to Computing	3	Fr	1730-2140	Teed	211
64942	56651	GOVT	2301	American Government I	3	Fr	1730-2140	Meacham	226
64954	56652	SPCH	1315	Public Speaking	3	Sa	0800-1200	Lewis	211
64943	56653	GOVT	2302	American Government II	3	Sa	0800-1200	Meacham	226
64949	56654	MATH	1414	College Algebra	4	Sa	1230-1630	Moroney	226

Tripler Education Center/BLDG 102

64935	56655	BIOL	1308	Biology for Non-Majors	3	Mon	1730-2140	Silva-Krott	104A
64953	56656	SOCI	2301	Marriage & the Family	3	Tue	1730-2140	Dina C.	104A
64945	56657	HIST	1302	US History II	3	Fri	1730-2140	Monroe	104A
64948	56658	MATH	1414	College Algebra	4	Sa	0800-1200	Moroney	104A
64951	56659	PSYC	2301	General Psychology	3	Sa	1230-1630	Malabanan	104A

Term holidays: 16 January & 20 February

Tuition: \$160.00 per credit hour

No application fees. NO CASH. Checks, money orders, or credit card payment. Checks or money order at Tripler only. Students are responsible for purchasing the required textbooks.