



Fort Hood Campus Schedule

www.ctcd.edu

Fall 2018 Mini Term

December 17, 2018 – January 9, 2019

CTC Registration: September 24, 2018 – December 19, 2018

GoArmyEd Registration: October 22 – December 16, 2018



Come Explore Food at its Finest!

Are you interested in the development or enhancement of your culinary and baking skills? If so, explore a myriad of class choices offered by our professional hospitality staff here on the Fort Hood Campus. Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings and Saturdays each and every semester. Please contact us at (254) 526-1936/1912 or email mark.murgia@ctcd.edu for additional information. We are looking forward to hearing from all interested!

“bon appétite”

PROGRAM FLEXIBILITY

Earn your degree on your own time. We offer day, evening, weekend, and unit classes to help our students reach their educational goals.

****Classes open to the public and active duty.**

ACCESS & SUPPORT

Dedicated staff are available to answer questions and provide assistance:

Career Services	254-526-1106	M-Th 0730-1730
CTC Bookstore	254-526-1219	M-Th 0730-1730
Eagles On Call	254-526-1296	M-F 0600-2300
Financial Aid	254-526-1508	M-Th 0730-1730 Friday 0730-1130

FINANCIAL AID SPECIAL REMINDER

Financial aid WILL NOT pay for courses that extend beyond the CTC official Fall semester dates of August 13 – December 31, 2018; and **courses MUST be on your Degree Plan to qualify for financial aid assistance.**

FORT HOOD STUDENT RESOURCES

Student Computer Lab (Bldg. 3200, Rm. 110)
M-Th 1300-2200/Closed Friday, Weekends & Holidays
Student Study Area (Bldg. 3200, Rm. 114)
M-Th 0730-2200/Closed Friday, Weekends & Holidays
Testing Center (Bldg. 3201, Rm. 115) 254-290-0701
M-Th 0800-1630/Closed Friday, Weekends & Holidays

CTC Registration Sites

Fort Hood Campus

Bldg. 3201, 72nd St., Fort Hood
Records/Registration (254)526-1906
Business Office (254)526-1919/1918
Student Services/Advising (254)526-1917
CTC VA Representative (254)526-1935
Monday-Friday: 0730-1630

Fort Hood Hospitality Department

Bldg. 3201 (254)526-1912
Culinary Arts Center (254)526-1955

Central Campus

Bldg. 119, Academic Dr., Killeen
(254)526-7161
Mon-Thurs: 0730-1730
Fri: 0730-1130

Education Services Division

SDC, Bldg. 33009
(254)287-4824
M/T/W/F: 0730-1600 &
Th: 1200-1600

Ft. Hood NEWSFLASH

- **LMGT-1319** Introduction to Business Logistics
- **LMGT-1321** Introduction to Material Handling

Come join Professor C. Drake and obtain a Logistics Specialist certificate of completion

If you require assistance or accommodations due to a documented disability, please contact the Disability Support Services Office on Central Campus Bldg. 111, Rm. 207 or call (254) 526-1195.

CENTRAL TEXAS COLLEGE
Fort Hood Campus Schedule
Fall 2018 Mini Term
December 17, 2018 – January 9 2019

Holidays: Dec 24, 25, 31, 2018 & Jan 1, 2019

SYN#	GAE#	COURSE	NUMBER	SEC.	COURSE NAME	DAYS	TIME	BLDG/RM	INSTRUCTOR
91369	62319	ARTS	2366	TH002	Watercolor I	M-F	1500-2100	3200-124	Harmon, D
92189	62320	BUSI	1301	TH003	Business Principles	M-F	0900-1200	3200-120	Clemons
91376	62321	DSMA	0303	TH006	Intermediate Algebra	M-F	1600-2030	3200-120	Fields
91378	62322	GOVT	2305	TH009	Federal Government	M-F	1800-2100	3200-106	Cranford
91379	62323	HIST	1301	TH010	US History I	M-F	1300-1600	3200-126	Walls
91380	62324	HIST	1302	TH012	US History II	M-F	0900-1200	3200-126	Walls
91382	62326	LMGT	1319	TH001	Introduction to Business Logistics	M-F	1600-1900	3200-124	Drake
91383	62327	SOCI	1301	TH005	Introduction to Sociology	M-F	1300-1600	3200-202	Hake

All classes are located on the CTC Fort Hood Campus Bldg. 3200 and all courses may have an electronic component.

ATTENTION: It is mandatory for students to contact the Business Office and or VA Representative when dropping or adding a class.

Web Registration: Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.

Drop/Add/Withdrawal Policy: If you drop or withdraw a class for any reason, all Active Duty using Army Tuition Assistance must see an Education Services Counselor, all other students must complete a Schedule Change Request on eForms and submit to In-Box Ft Hood Records. Last day to drop/add courses using WebAdvisor is the Sunday before term start date. Last day to withdraw is **January 4, 2019**. Failure to follow these procedures may cause you to receive an "F" for non-attendance and obligates you to repay any tuition assistance received to pay for the course. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing or making schedule changes to avoid possible changes in awards and benefits.**

Tuition: \$ 90 Resident In-District (Per semester credit hour (SCH))
 \$ 113 Resident Out-of-District (per SCH)
 \$ 235 Nonresident (per SCH)

Refund Policy: Students who officially withdraw from the institution or who reduce their semester credit hour load shall have their tuition and mandatory fees refunded according to the following schedule:

On or before	December 14, 2018	100%
From	December 17 - 20, 2018	75%
From	December 21, 2018	25 %
From	December 26, January 7, 2019	5%
From	January 8, 2019	0%

Canceled Classes: Listings of any canceled classes will be posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see the Registration Office to enroll in a different class or request a refund.

Texas Success Initiative (TSI): Students must take the official TSI Assessment before registering for college level credit courses, **unless they are Active Duty Military or TSI exempt**. Contact a CTC Counselor concerning these requirements at (254) 526-1917. Remedial courses offered as OBL cannot be approved and certified by VA.

Bacterial Meningitis Requirement: New students to CTC and returning CTC students who are under the age of 22 and have had a break in a fall or spring semester are required to provide proof of a bacterial meningitis vaccination during the previous five years. For more information call Fort Hood Registration in Bldg. 3201 at (254) 526-1906.

Access to Fort Hood: Students without access to Fort Hood Military Base must bring their printed course schedule and obtain a Visitor's Pass from the Marvin Leath Visitor Center, Bldg. 69012. For more info call (254) 287-9909.

Public Notice: Central Texas College does not discriminate in admissions or access to, or treatment or employment in, its programs and activities on the basis of race, color, religion, national origin, gender, disability, age or veteran's status. Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

College Policy: Although we have made every effort to ensure the accuracy of information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification, without incurring obligation.