

CURRICULUM REVIEW COMMITTEE MINUTES

Tuesday, September 20, 2005
3:30-4:30 pm
Chancellor's Conference Room
Administration Building

Members in Attendance: Ben Wickersham, Don Mikles, Jim Nixon, Johnelle Welsh, Jim Yeonopolus, Bill Alexander, Jeanette Jost, Bill Beebe, Dana Watson, Bob Grazinski, Jerry Herrick

Members Absent: None

Agenda Items:

- Ben H. Wickersham called the meeting to order and reviewed the Committee's charge.
- Dana Watson shared with the Committee the ongoing Assessment process and discussed the steps that the Instructional and Accreditation Support Services department is under taking regarding development of a revised course syllabi format and an instructional materials database
- Johnelle Welsh presented an update on the Colleague implantation and customizations.
- Action Items were presented to the Committee with approval/disapproval so noted.
- Mark Winans presented a request for changes to the electronics department program offerings. Mr. Winans recommended deleting CETT 2445, Color Television Repair, from the Computer Electronics Associate of Applied Science Degree and decreasing the total semester credit hours for the award from 71 to 67. In addition it was recommended to revise the "Academic Approved Elective" to read "Approved Elective". Recommended changes to the Network Professional Specialization, Associate of Applied Science degree included the deletion of four courses; ITCC 2332, ITCC 2336 ITCC 2340 ITCC 2344 and the addition of two new courses EECT 2331 and CPMT 2350. These changes will result in the decrease of the overall semester credit hours from 71 to 65. Further it was recommended that the MATH requirement be changed from MATH 1314 to MATH 1332, 1342 or higher level. Dean

Mikles made a motion to approve the changes as recommended. Dr. Herrick seconded the motion and the committee voted unanimously to accept the changes as recommended. These changes will be effective for the Fall 2006 semester.

- The Hospitality department requested the deactivation of two certificates of completion effective with the Spring 2006 semester. Justification for the deactivation of the Travel and Ticketing certificate (TRVM) is the limited interest shown by students, the low enrollment rate, and the low graduate placement rate. The Food and Beverage Management (HMFBC) certificate currently requires 23 semester credit hours for completion. A very similar degree plan is offered online for 32 semester credit hours. This was causing confusion for both students and counselors. The online offering of 32 semester hours (HMFOL) will remain available. The TRVM and the HMFBC certificates will remain on the state clearinghouse inventory for a period of three years. This will allow students currently assigned these majors time to complete. No new students should be placed on these degree plans. Dean Mikles made a motion to accept the recommendations as made. Bob Grazinski seconded the motion. The committee unanimously accepted the recommendations effective with the Spring 2006 semester.

- Information Items Distributed Included:
 1. None
- Dean Update: None

Adjourn

Next Meeting: Thursday, February 16, 2005 at 3:00 PM