

CURRICULUM REVIEW COMMITTEE MINUTES

Thursday, September 25, 2008

3:00-4:00 pm

Starlight Conference Room

Members in Attendance: Bill Alexander, Sharon Davis, Bob Grazinski, Lillian Kroeger, Don Mikles, Dana Watson, Johnelle Welsh, Jim Yeonopolus, Diana Castillo

Members Absent: Ken Austin, Bill Beebe, Jerry Herrick, Jim Nixon, Sandra Thomason

Agenda Items:

- Bill Alexander called the meeting to order. Informed the Committee of activities of the Distance Learning Advisory Group. Mr. Alexander also discussed the Academic Course Guide Manual maintenance process and that he was currently accepting nominations from CTC faculty to sit on the State-Wide committee.
- Instructional and Accreditation Support Services Update – None at this time
- Student developmental Services Update – None at this time
- Action Items were presented to the Committee with approval/disapproval so noted.
 - Ron Johnson, Department Chair, Emergency Medical Technology program discussed proposed curriculum changes to be effective beginning the Fall 2009 semester. The EMT-Intermediate course will be archived by the State thus requiring the deletion of the course from the program curriculum. This course will be replaced by two additional courses, Introduction to advanced Practice and Patient Assessment and Airway Management.
 - Ramona Lezo presented the proposed changes to the Hospitality Management curriculum. Proposed was the splitting of the Restaurant and Culinary Management AAS degree into two separate awards. One in Restaurant Management and another in Culinary Specialization. The discussion centered on the availability and visibility of the new awards to the active duty Army student who is required to select degree programs through the GoArmyEd electronic process. A decision was tabled until the February Curriculum meeting. The addition of a new certificate in Baking was approved with the effective implementation date of Fall 2009. Additionally, revisions to the Restaurant Skills and the Culinary arts certificates were approved.
 - New courses for development in alternate delivery methods were presented by several department chairmen.
 - Gordon Bacon requested that courses in the Early Childhood Professions program be developed for the online

format. The development of these remaining courses will mean all of the CDEC/TECA courses will be available through online delivery. Also requested is the course EDUC-2301, the second of two EDUC courses required for the ATT degree which will be offered in the Service Area as part of the Texas Tech articulation agreement.

- Jeanette Jost, representing the Nursing Department requested that RNSG-2221, Management of Client Care, be developed in the online format.
 - Dawn Green, Department Chair, Mental Health Services, requested that the three new SCWK courses be developed in the online delivery format.
 - Gene Silverblatt requested the development of two courses, EMAP-2355 and HMSY-1339, in the online format for the Homeland Security and Emergency Management Program.
 - Ken Word requested that the course MATH-1351 be developed in the online delivery format.
- A motion was made for the above mentioned courses to be developed in the online delivery format. Motion was seconded and approved by the committee.

- Information Items: Curriculum Updates effective Spring/Summer/Fall
- Dean Update: Nothing to report
- Adjourn

Next Meeting: February, 2009