

CURRICULUM REVIEW COMMITTEE MINUTES

Thursday, September 17, 2009

3:00-4:00 pm

Starlight Conference Room

Members in Attendance: Bill Alexander, Don Mikles, Sharon Davis, Bob Grazinski, Jim Nixon, Dana Watson, Ken Word, Johnelle Welsh, Diana Castillo, Lillian Kroeger, Jerry Herrick, Sandra Thomason

Members Absent: Jim Yeonopolus, Ken Austin, Bill Beebe

Agenda Items:

- Bill Alexander called the meeting to order.
- Mr. Alexander discussed with the committee the process for the development of courses in the multi-media alternate delivery method. The *Alternately Delivered Course Update/Revision Request Form* was reviewed. Several typos were corrected and one paragraph deleted. Mr. Yeonopolus will work with Department Chairs to determine a list of courses needed in the alternate delivery formats.
- Instructional and Accreditation Support Services Update: Dean Watson informed the committee of the continuing progress on the SACS 5th year review. The program review and assessment process, related to QEP, is also continuing.
- Student Developmental Services Update: Dean Welsh informed the committee that Datatel will be implementing a new release of the web version of Colleague. This version is significantly different from the desktop version and will require additional training for locations at a distance and also necessitate the re-writing of training manuals. The implementation of software updates for entering grades has been delayed. A record increase in enrollments was recorded for the Fall semester. An overall increase of 14.4% was noted with Central Campus enrolling 728 more students. The Fort Hood campus had a 27.5% increase above their previous fall semester.
- Action Items were presented to the Committee with approval/disapproval so noted.
 - Agriculture: Zhan Aljoe, the Agriculture Department Director, presented the addition of two new level one certificates of completion. One certificate emphasizing horticulture and one certificate emphasizing agriculture production. These two certificates will still provide stepping stones to the associate degree but also provide an earlier exit point for employment. The committee approved the two additional certificates and the deactivation of the current Agriculture Technology certificate.
 - Electronics: Mark Winans, the Department Chairs for the Electronics department presented a new certificate in Networking and Network Security. This certificate will allow the students an earlier exit point for employment but still provide the foundation skills necessary to continue to

the associate level award. The committee approved the Networking and Network Security certificate of completion

- Early Childhood Professions: Gordon Bacon, the Department Chair for the Early Childhood Professions department presented changes to the Associate of Arts in Teaching degree. These changes, which eliminate the EC-4 specialization and cap the semester credit requirement at 60, are based on changes required by the Texas Higher Education Coordinating Board. Changes. The changes were approved by the committee.
- New courses for development in alternate delivery methods were presented and approved by the committee:
 - Paralegal/Homeland Security (LGLA 2488, 2303, 2313, 2480, HMSY-2476)

- Information Items: Curriculum Updates effective for Spring 2010 semester
- Dean Update: No curriculum updates at this time
- Adjourn

Next Meeting: February 18, 2010