

CURRICULUM REVIEW COMMITTEE MINUTES

Thursday, February 16, 2006
3:00-4:30 pm
Chancellor's Conference Room
Administration Building

Members in Attendance: Ben Wickersham, Don Mikles, Jim Nixon, Johnelle Welsh, Jim Yeonopolus, Bill Alexander, Jeanette Jost, Bill Beebe, Dana Watson, Bob Grazinski,

Members Absent: Jerry Herrick

Agenda Items:

- Ben H. Wickersham called the meeting to order and reviewed the Committee's charge, noting the revision to the Charge to include review and approval of curriculum development for alternate delivery methods. The meeting schedule of the Committee will be revised to accommodate the impact of GoArmyEd, and to continue to meet THECB and catalog revision timelines.
- Dana Watson shared with the Committee the progress of the ongoing Assessment of Instructional Programs process; reviewed the status of the Instructional Materials database and process thus far; and shared the proposed syllabus change regarding Instructional Materials.
- Johnelle Welsh presented an update on the military degree maps noting they are currently available for review on the CTC webpage. Dean Welsh also discussed the impact of section schedule building on the GoArmyEd contract utilizing Colleague.
- Action Items were presented to the Committee with approval/disapproval as noted.
- Bob Grazinski, Department Chairman, Computer Science Program requested deactivation of the Webmaster Specialization effective Fall 2006 semester. This deactivation will include the placing as inactive two courses. Other courses within the degree will still be available and are offered in other degree offerings. Actions were approved.
- Jerrie Cleaver, Department Coordinator Office Technology, informed the committee of course title and rubric changes that were necessitated by the WECM maintenance process. Action approved.

- Kenneth Word, Department Chairman, Mathematics Department, presented a request to remove MATH 1314, College Algebra, from the master course inventory and continue offering MATH 1414 as the required University Parallel transfer course. The Associate of Applied Science degrees will continue to require MATH 1332, MATH 1342 or higher level. Action tabled to allow committee members to assess the impact on world wide operations.
- Sharon Davis, Director, Distance Learning, presented the committee a list of courses currently offered in alternative delivery methods and projected course development for online, CD format, and PDA technology. Discussion arose concerning Distance Learning's collaboration with Instructional Departments to ensure the continuity and integrity of courses as they are developed into the alternate delivery methods. Action: Ms. Davis was asked to participate on the Curriculum Review Committee to facilitate continuing discussions between Instructional Departments, Distance Learning, and the Curriculum Review Committee regarding course development in alternate delivery methods.
- Information Items Distributed Included:
 1. Curriculum Changes Effective Fall 2006 Semester
- Dean Update: None

Adjourn

Next Meeting: Thursday April 20th, 2006 3:00 pm

CURRICULUM REVIEW COMMITTEE MINUTES ADDENDUM

The input from each of you on the MATH 1414 discussion has been received. Some issues were noted through email. Those issues along with one voiced at the face-to-face meeting include:

- The impact on students being required to pay for a four-hour course and the availability of tuition assistance.
- The impact on increasing the contact hour requirements resulting in a better outcome for students and the increased transferability to upper level institutions.
- The impact on degree requirements and the possibility of limiting the institution's competitiveness in the educational market.

The College Algebra course is not the only math course offered at CTC. There are a number of math courses offered for three credit hours that will satisfy degree requirements. The College Algebra course is not required for an AAS degree. For those wanting to take College Algebra the course hours should not be an obstacle to their receiving tuition assistance.

Per Dr. Word's pilot study, the students preferred the additional instructional impact of the MyMathLab component. The increased rigor of the course should have a positive impact on transferability.

The programs affected by the change in hours were contacted and are willing to make adjustments to reflect the MATH 1414 choice.

Eleven members voted, excluding myself as I serve as chair of the committee. The vote was 6 to 5 to approve the request to offer MATH 1414 and remove MATH 1314 from the college course inventory.

The change will take effect as of Fall 2006.