

CURRICULUM REVIEW COMMITTEE MINUTES

Thursday, February 14, 2008

3:30-4:30 pm

Starlight Conference Room

Members in Attendance: Bill Alexander, Ken Austin, Bill Beebe, Sharon Davis, Bob Grazinski, Jerry Herrick, Lillian Kroeger, Don Mikles, Jim Nixon, Dana Watson, Johnelle Welsh, Jim Yeonopolus

Members Absent: Sandra Thomason

Guest(s): Ken Word

Agenda Items:

- Bill Alexander called the meeting to order and reviewed the Committee's charge. He extended an invitation to two individuals to join the committee, Dr. Kenneth Word, Department Chairman, Mathematics and Diana Castillo, eArmyU/GoArmyEd Institutional Liaison.
- Dana Watson shared with the Committee a higher education issue regarding the number of semester credit hours for degrees. There is a current trend toward 60 semester credit hour programs at the community college level due to legislation limiting 4 year degrees to 120 semester credit hours.
- Johnelle Welsh provided the committee an update on the prerequisite/co-requisite project. The project is expected to be complete and in place for the summer registration period. The C&I catalog schedule has been moved up by one month in order to meet printing deadlines and ensure timely distribution. The ICEP manual revision project is continuing.
- Discussion items:
 - The Long-Range Plan for Development and Implementation of New Programs and Review and Evaluation of Existing Programs flow charts that had been revised to reflect the distance education process was reviewed. Further comments/revisions will be accepted and the document finalized.
 - The committee was presented copies of the current minimum semester credit hour award requirements for the Associate of Applied Science, Associate of Science and Associate of Arts degrees as stated in the current course catalog. Additionally they were provided with a chart indicating the minimum requirements beginning in 1967 through the present. It was noted that the fluctuations were generally a result of outside influences. It

was further determined that the Board of Trustees approval is necessary to change the semester credit hour award minimum requirements.

- Action Items were presented to the Committee with approval/disapproval so noted.
 - Dana Watson presented a request for approval to provide the Associate of Arts in Teaching degrees. These are transfer degrees for beginning teachers with two tracks; early childhood specialization and initial Texas Teacher certification. The degrees were adopted by the Coordinating Board in 2004. Jim Yeonopolus made a motion to except both curricula as recommended. Ken Austin seconded the motion. The committee's affirmative recommendation will be sent to the Board of Trustees for approval.
 - Dr. Frith presented a revision to Business Administration Associate of Arts degree. The revision will reduce the total semester credit hour award from 66 to 60 and change the requirements from the Associate of Arts to the Associate of Science degree. The committee determined that Board of Trustees approval is necessary to change the current minimum degree requirement as stated in the catalog. Dr. Frith's request was tabled until such time that board approval can be obtained.
 - Dr. Frith requested that the Associate of Arts and the Associate of Science programs of study be displayed in the catalog in the same format as the Associate of Applied Science programs of study. Mr. Alexander appointed a sub-committee to address the layout of the AA/AS degrees and the impact of such a change on the printed catalog(s).
 - Mark Winans, Electronics Department Chairman, presented a revision to the Electronics department's Network Professional Specialization AAS and certificate. The revision changes the semester credit hour award for the degree from 65 to 70 and changes the certificate from 39 to 31. The revision is a result of business/industry and WECM changes. A motion was made to accept the revisions as stated. Motion was seconded and approved by the committee.
 - Dawn Green, Mental Health Services Department Chairman and Faculty Senate President, presented to the committee the background for a new course currently under development. The learning outcomes/objectives for the new college level credit course are to provide college success content to incoming students. Discussion took place concerning the appropriate placement of the course in current curricula. The request was tabled for further discussion. Development of the course would continue for possible fall implementation.
 - Billy Hazzard, Department Chairman, Industrial Technology presented a plan to revise the current Auto Collision Repair Program. The Program's enrollments and the graduate and placement measures have been below

average. Mr. Hazzard requested that the AAS degree, the Level II certificate of completion, the Mechanical and Electrical certificate of completion, and the Structural/Non-Structural Analysis and Damage Repair certificate of completion be deactivated. The Painting and Refinishing Certificate of Completion would remain active. A motion was made to accept the revisions as stated. Motion was seconded and approved by the committee.

- Information Items:
 - Distributed *Curriculum Updates Effective Fall08/ Changes for 2008-2009 catalog*.
 - Dr. Silverblatt, Department Chairman, Legal Assistant and Homeland Security Programs informed the committee that additional HMSY courses were being developed in the online alternate delivery format.

- Dean Update: Dean Nixon informed the committee that instruction would begin at the San Saba Correctional Facility; Mr. Yeonopolus informed the committee that the PPC pilot program had been expanded to include 16 courses.

Adjourn

Next Meeting: September 11, 2008