

CURRICULUM REVIEW COMMITTEE MINUTES

Wednesday, July 30, 2008
3:00-4:00 pm
Starlight Conference Room

Members in Attendance: Bill Alexander, Ken Austin, Bill Beebe, Sharon Davis, Bob Grazinski, Lillian Kroeger, Don Mikles, Jim Nixon, Dana Watson, Johnelle Welsh, Jim Yeonopolus, Sandra Thomason

Members Absent: Jerry Herrick

Agenda Items:

- Bill Alexander called the meeting to order.
- Dana Watson shared with the Committee a higher education issue related to the workforce education course maintenance process. The WECM maintenance process is being considered for elimination by the state due to budget issues related to the Carl Perkins grant. Dr. Watson also discussed the continuing progress with P-16 activities.
- Johnelle Welsh informed the committee that the prerequisite/co-requisite project has been completed. Fall registration will begin Monday August 4 with attention focused on the student. Dean Welsh also discussed the need to establish waiver procedures for student's who exceed the six course drop rule.
- Action Items were presented to the Committee with approval/disapproval so noted.
 - Dawn Green presented a request for revision to the Mental Health Services degree and certificates. The requirement for the course ITSC-1409, Integrated Software Applications I will be eliminated from the AAS degrees. The justification is that the computer competencies covered in this course are integrated within all courses required in the program. Further, by eliminating ITSC-1409 additional program related competencies can be added to the program without exceeding the minimum hour requirements set by the Coordinating Board. The elimination of the one semester credit hour practicum and two electives further reduces the number of hours required to complete the AAS degree and better aligns the degree for students who wish to transfer and complete a Bachelors degree. The addition of three new SCWK courses will further expand the elective selections. A motion was made to accept the revisions as stated. Dean Mikles cautioned the committee regarding the replacement of the computer science course. He reminded the committee that computer literacy within the curriculum is a Southern Association requirement and that while replaced with competencies across the curriculum

documentation supporting this trend will need to be maintained. He further cautioned that the elimination of the course from the various departments which currently require it could lead to a decrease in enrollment for the Computer Science department. The motion was seconded and approved by the committee.

- Bob Grazinski presented a request for revision to the Microsoft System Administrator Certification (MCSA) certificate and the addition of the Microsoft Systems Engineer Certificate (MCSE). These certificates will be offered through vendors New Horizon and CED Solutions. New Horizons will continue to offer the courses in an 8 week format using iPod technology. CED Solutions will offer the courses in the traditional 16 week format and provide hands-on laboratory at their Atlanta offices. A motion was made to accept the revisions as stated. Motion was seconded and approved by the committee.
- New courses for development in alternate delivery methods were presented by several department chairmen.
 - Gordon Bacon requested that courses in the Early Childhood Professions Administrator's Credential and Child Development Associate certificates be developed for the online format. Also requested is the course EDUC-1301 for the ATT degree which will be offered in the Service Area as part of the Texas Tech articulation agreement.
 - John Frith requested that BUSG-1371, Entrepreneurship and Business Plan Development be developed in the online format.
 - Gene Silverblatt recommended the development of five courses in the online format for the Homeland Security and Emergency Management Program and one course in the Paralegal/Legal Assistant program.
 - Ken Word requested that the course MATH-1325 be developed in the online delivery format.
 - Rick Carney and John Henderson while unable to attend the meeting requested that KINE-1304 and FREN-1411 be developed in the online delivery format.
- A motion was made for the above mentioned courses to be developed in the online delivery format. Motion was seconded and approved by the committee.

- Information Items:
- Dean Update: Nothing to report
- Adjourn

Next Meeting: September 18, 2008