

**CENTRAL TEXAS COLLEGE  
SYLLABUS FOR DSLA 0317  
SPEAKING I (ESL)**

**Semester Hours Credit: 3  
(Not Transferable)**

**INSTRUCTOR:** \_\_\_\_\_

**OFFICE HOURS:** \_\_\_\_\_

**I. INTRODUCTION**

- A. This course is for speakers of languages other than English. The purpose of this course is to learn and practice basic speaking skills, which will help you, function in an English-speaking environment and in future courses.
- B. This course is required for non-English speakers who either have no TOEFL score or a TOEFL score of 380 or below (paper-based), 83 (computer-based), or 27 (Internet-based). This is an ideal course for any non-native English speaker who has recently arrived in the United States.
- C. N/A
- D. Prerequisite(s): None, but a CELT Listening Score is highly recommended.

**II. COURSE LEARNING OUTCOMES**

Upon successful completion of this course, Speaking I (ESL), you will be able to apply specific speaking skills in your communication (C5-7, F5, F6); acquire oral vocabulary in a variety of contexts such as the community, academic settings, home, and social settings (C5-7, C15, F5, F6, F11, F14, F17); practice grammatical forms necessary for effective communication (C5-7, F5-12); use electronic media, such as tape recorders, to reinforce and supplement the learning process (C19).

### III. INSTRUCTIONAL MATERIALS FOR STUDENTS

The instructional materials identified for this course are viewable through [http://www.ctcd.edu/im/im\\_main.asp](http://www.ctcd.edu/im/im_main.asp).

### IV. COURSE REQUIREMENTS

A. Reading Assignments:

Your instructor will assign pages in the dictionary as needed. Announced and unannounced quizzes will be given on vocabulary assigned. Teachers expect students to do all assigned homework. Sometimes it will be handed in for a grade; sometimes the teacher will simply go over it in class.

B. Lab:

The lab time has been added to your class time to give you more time with your teacher. You have no outside lab requirements.

C. Class Performance:

Hand in all assignments on time. Your teacher may reduce late assignments by one (1) letter grade for each late day. Be present for all examinations. All missed exams must be cleared BEFORE the exam. If you have an emergency, you must have a doctor's note or a note that it has been cleared through the Director of International Student Services or site personnel in an equivalent position. Otherwise, you will receive a zero (0) for that test grade. Cheating or any form of dishonesty will result in a zero on the exam and possible dismissal from school. Any incidents of cheating will go on your permanent school record. Try not to speak in your native language. Speak in English as much as possible.

D. Class Participation:

1. Attendance: Unlike schools in other countries, CTC requires that you attend class. The CTC Catalog states that you may be administratively withdrawn from any class when your absences exceed a total of 4 class/meetings in the spring and fall semesters and 3 class/meetings in the summer. The final decision rests with the instructor. Your instructor may choose to lower your grade or recommend disciplinary action for excessive tardiness.
2. Length of Class: Class begins on **August 31, 2009**. It ends on **December 10, 2009**. If you arrive late or leave class early, it will count against you

as an absence unless it's an emergency and it has been verified with the Director of International Student Services on Central Campus or some designated authority at another site. It is your responsibility to know the dates of class and to be here.

## V. EXAMINATIONS

- A. There will be two major exams given: a midterm and a final. Both will consist of a written and oral section.
- B. There will be a minimum of 6 vocabulary or dictation quizzes.
- C. The final exam will be comprehensive.
- D. The final exam will be given on **December 8, 2009** (Oral) & **December 10, 2009** (Written). You are required to be here at that time. You may not take your exam early unless you are 1) being deployed overseas or 2) moving out of the area and not coming back. This is a departmental policy. Emergencies may be cleared with your instructor who will make arrangements for you to take your exam late.

## VI. SEMESTER GRADE COMPUTATIONS

|   |            |
|---|------------|
| Dictation/Vocabulary Quizzes                        | 20%        |
| Mid-Term Exam                                       | 30%        |
| Final Exam  | 40%        |
| Homework/Dialogue presentations/Class Participation | <u>10%</u> |
| Total   | 100%       |

**You must have a grade of 70% or above to pass this course.**

The following grades will be assigned:

|          |            |   |
|----------|------------|---|
| 90-100   | A          | Superior  |
| 80-89    | B          | Above Average                                   |
| 70-79    | C          | Average   |
| below 70 | N          | Needs to raise performance to acceptable level  |
|          | X or X (N) | Unacceptable performance due to poor attendance |
|          | W          | Withdrawal from course (by student)             |

## VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR

- A. Course Withdrawal: It is the student's responsibility to officially withdraw from a course if circumstances prevent attendance. Any student who must or desires to officially withdraw from a course after the first scheduled class meeting must file a Central Texas College Application for Withdrawal (CTC Form 59). The withdrawal form must be signed by the student.

CTC Form 59 will be accepted at any time prior to Friday of the 12<sup>th</sup> week of classes during the 16-week fall and spring semesters. The deadline for sessions of other lengths is

|                 |                                    |
|-----------------|------------------------------------|
| 10-week session | Friday of the 7 <sup>th</sup> week |
| 8-week session  | Friday of the 6 <sup>th</sup> week |
| 6-week session  | Friday of the 4 <sup>th</sup> week |
| 5-week session  | Friday of the 3 <sup>rd</sup> week |

The equivalent date (75% of the semester) will be used for sessions of other lengths. The specific last day to withdraw is published each semester in the Schedule Bulletin.

A student who officially withdraws will be awarded the grade of "W" provided the student's attendance and academic performance are satisfactory at the time of official withdrawal. Students must file a withdrawal application with the College before they may be considered for withdrawal.

A student may not withdraw from a class for which the instructor has previously issued the student a grade of "N" or "XN" for nonattendance.

If you have been placed in a DSLA course due to THEA, TOEFL, or other college placement tests and you are taking other college-level courses, you will not be allowed to withdraw from the developmental course. Also, even though you may pass the THEA during the semester, you must remain in the developmental course for the remaining semester. If you withdraw under these conditions, the college may totally withdraw you from your program.

- B. Administrative Withdrawal: An administrative withdrawal may be initiated when the student fails to meet College attendance requirements. The instructor will assign the appropriate grade on CTC Form 59 for submission to the registrar.
- C. Incomplete Grade: The College catalog states, "An incomplete grade may be given in those cases where the student has completed the majority of the

coursework but, because of personal illness, death in the immediate family, or military orders, the student is unable to complete the requirements for a course . . .” Prior approval from the instructor is required before the grade of “XN” for Incomplete is recorded.

- D. Cellular Phones, Beepers, and Children: Cellular phones and beepers will be turned off while the student is in the classroom or laboratory. Children are not allowed to sit in class due to the liability issue.
- E. American's With Disabilities Act (ADA): Students requiring accommodations for disabilities are responsible for notifying the instructor. Reasonable accommodations will be granted in full compliance with federal and state law and Central Texas College policy.
- F. Instructor Discretion: The instructor reserves the right of final decision in course requirements.
- G. Civility: Individuals are expected to behave in the classroom with politeness, courtesy, and respect toward the instructor and other students in the room. Failure to act with civility can result in disciplinary action up to and including expulsion from CTC.

## VIII. COURSE OUTLINE

**Exits 1-4 in Expressways must be covered with the accompanying pages in \*Word by Word. If there is time remaining in the course, additional exits may be covered in Expressways or additional pages may be covered in Word by Word.**

- A. Unit One: Expressways 3, Exit 1
  - 1. Learning Outcomes:
    - Given a partner, greet someone and introduce yourself orally with 70% accuracy. (C5-7, C9-10, F5-12) ( Knowledge, Application)
    - Given a simulated family, introduce members of your family orally to a third party with 70% accuracy. (C5-7, C9-10, F5-12) (Knowledge, Application)
    - Given information about countries and nationalities, orally summarize the information using correct noun-adjective shift for

nationalities with 70% accuracy. (C5-7, C9-10, C13-14, F5, F6, F8-12) (Knowledge, Evaluation)

- Given a simulated conversation with a hotel clerk, provide personal information when checking in with 70% accuracy. (C5-7, C9-10, C13-14, F2, F5, F6, F8-12) (Knowledge, Synthesis)
- Given a simulated emergency, orally provide information at a hospital emergency room with 70% accuracy. (C5-7, C9-10, F3, F5, F6, F8-12) (Knowledge, Synthesis)

2. Learning Activities

- a. Read about the preponderance of numbers in people's everyday lives. (F1)
- b. Practice having conversations about medical emergencies, hotel registration, national/county general information, and families.
- c. Practice greeting and salutations.

3. Equipment and Materials

- a. Cassette tapes
- b. Tape player
- c. Instructor prepared handouts
- d. Language lab (C19)
- e. An assortment of magazine pictures
- f. An assortment of realia (plastic or real food, sample menus, etc.)

4. Audio-Visual Aids

Cited in Section 3 above

5. Lesson Outline

- a. Chapter 1, *Let Me Introduce Myself*
- b. Chapter 2, *You're New Here, Aren't You?*
- c. Chapter 3, *Nice to Meet You*
- d. Chapter 4, *Passport, Please!*
- e. Chapter 5, *I Have a Reservation*
- f. Chapter 6, *We Need Some Information*
- g. Chapter 7, *No More Numbers, Please!*

6. Supplemental Vocabulary: *Word by Word Dictionary*

- a. *Everyday Conversation*, pp. 12-13
- b. *Personal Information*, pp. 1
- c. *Family Members I and II*, pp. 2-3
- d. *Numbers*, pp. 15

B. Unit Two: Expressways 3, Exit 2

1. Learning Outcomes:

- Given a situation in the past, summarize past events, using the past tense with 70% accuracy. (C5-7, C9-10, C13-14, F5-12) (Knowledge, Evaluation)
- Given simulated events with friends, neighbors, and coworkers, hold a 1-3 minute conversation using different verb tenses. (C5-7, F5-12) (Knowledge, Synthesis)
- Describe orally your weekend plans, using *going to* and *will* with 70% accuracy. (C5-7, F5-12) (Knowledge, Synthesis)
- Describe orally yourself and your family, using different verb tenses with 70% accuracy. (C5-7, C9-10, C13-14, F5-12) (Knowledge, Synthesis)

2. Learning Activities

- a. Practice using *going to* and *will* to tell the future.
- b. Practice telling about your family, your weekend, your life.
- c. Practice conversational skills with classmates.

3. Equipment and Materials

- a. Overhead projector
- b. Instructor prepared transparencies
- c. Instructor prepared handouts
- d. Language lab (C19)
- e. An assortment of magazine pictures
- f. An assortment of realia (plastic or real food, sample menus, etc.)

4. Audio-Visual Aids

Cited in Section 3 above

5. Lesson Outline

- a. Chapter 8, *What's New With You?*
- b. Chapter 9, *Is Anything Wrong?*
- c. Chapter 10, *Can I Ask You a Question?*
- d. Chapter 11, *What Are You Going to Do This Weekend?*
- e. Chapter 12, *Tell Me a Little about Yourself*
- f. Chapter 13, *The Weekend*

6. Supplemental Vocabulary: *Word by Word Dictionary*

- a. *Everyday Activities I & II, Leisure Activities*, pp. 9-11
- b. *Weather*, pp. 14
- c. *Places Around town I & II*, pp. 36-39
- d. *Occupations I & II*, pp. 112-115
- e. *Job Skills and Activities*, pp. 116-117

C. Unit Three: Expressways 3, Exit 3

1. Learning Outcomes:

- Given a simulated need for a phone number, call directory assistance, using *wh-* questions with 70% accuracy. (C5-7, C9-10, C13-15, F5-12) (Knowledge, Synthesis)
- Given 2 simulated situations, make telephone calls using negative sentences correlating pronoun gender with 70% accuracy. (C5-7, F5-12) (Knowledge, Synthesis)
- Given a simulated situation where transportation is needed, access public transportation, using the simple present tense and *have got to* with 70% accuracy. (C5-7, C13-15, F5-12) (Knowledge, Synthesis)
- Given a map, give directions to someone on foot and someone in a car to designated places using imperatives with 70% accuracy. (C5-7, C9-10, C13-14, F5-12) (knowledge, Synthesis)

2. Learning Activities

- a. Read about driving in different parts of the world. (F1, C14)
- b. Practice making phone calls and giving directions.

3. Equipment and Materials

- a. Overhead projector
- b. Instructor prepared transparencies
- c. Instructor prepared handouts
- d. Language lab (C19)
- e. An assortment of magazine pictures
- f. An assortment of realia (plastic or real food, sample menus, etc.)

4. Audio-Visual Aids

Cited in Section 3 above

5. Lesson Outline

- a. Chapter 14, *Directory Assistance*
- b. Chapter 15, *I Guess I Dialed the Wrong Number*
- c. Chapter 16, *Does This Train Go to the Bronx?*
- d. Chapter 17, *When is the Next Flight to Chicago?*
- e. Chapter 18, *Can You Tell Me How to Get to City Hall?*
- f. Chapter 19, *I'm Lost!*
- g. Chapter 20, *Honk! Honk!*

6. Supplemental Vocabulary: *Word by Word Dictionary*

- a. *Types of Vehicles*, pp. 125
- b. *Highways and Streets*, pp. 128
- c. *The Airport*, pp. 124
- d. *Airplane Travel*, pp. 133
- e. *Prepositions in Motion*, pp. 129

D. Unit Four: Expressways 3, Exit 4

1. Learning Outcomes:

- Given a picture of an apartment with simple decorations, describe features of the apartment using singular/plural forms and adjectives with 70% accuracy. (C5-7, C9-10, F5-12) (Knowledge, Application)
- Given a picture with food items, orally enumerate food items, using count/non-count nouns and partitives with 70% accuracy. (C5-7, F5-12) (Application)
- Given a picture of a supermarket, orally locate items in a supermarket and evaluate their cost, using count/non-count nouns with 70% accuracy. (C5-7, F5-12) (Evaluation)

2. Learning Activities

- a. Read about supermarkets and other food stores in the United States.
- b. Tell about the kinds of stores people in your country shop in. (C14, F1, F5-6)
- c. Practice identifying and saying names of foods and prices.

3. Equipment and Materials

- a. Overhead projector
- b. Instructor prepared transparencies
- c. Instructor prepared handouts
- d. Language lab (C19)
- e. An assortment of magazine pictures
- f. An assortment of realia (plastic or real food, sample menus, etc.)

4. Audio-Visual Aids

Cited in Section 3 above

5. Lesson Outline

- a. Chapter 21, *Looking for an Apartment*
- b. Chapter 22, *Could You Do Me a Favor*
- c. Chapter 23, *It's in the Dairy Section, Aisle B*
- d. Chapter 24, *It's Amazing How Little You Can Buy!*
- e. Chapter 25, *Mmmmm! These are Delicious!*
- f. Chapter 26, *Could I Ask You for the Recipe?*
- g. Chapter 27, *Food Markets*

6. Supplemental Vocabulary: *Word by Word Dictionary*

- a. *Types of Housing*, pp. 20
- b. *The Living Room*, pp. 21
- c. *The Dining Room*, pp. 22
- d. *The Bedroom*, pp. 23
- e. *The Kitchen*, pp. 24
- f. *The Baby's Room*, pp. 25
- g. *The Bathroom*, pp. 26
- h. *Cleaning your Home*, pp. 32
- i. *Home Supplies*, pp. 33
- j. *Outside the Home*, pp. 27
- k. *The Apartment Building*, pp. 28
- l. *Household problems and Repairs*, pp. 30-31
- m. *Meat, Poultry, and Seafood*, pp. 50
- n. *Dairy Product, Juices, and Beverages*, pp. 51
- o. *Deli, Frozen foods, and Snack Foods*, pp. 52
- p. *Groceries*, pp. 53
- q. *The Supermarket*, pp. 55

\**Word by Word* activities can include:

- 1. Using vocabulary in sentences and giving dictation.
- 2. Xeroxing the pictures with words deleted and direct students to write the names of the objects under the pictures.
- 3. Directing students to use each word in oral sentences.
- 4. Having students create dialogues with a set of words.
- 5. Playing games such as BINGO, Password, Jeopardy, and others adapting games to incorporate new vocabulary.