

CENTRAL TEXAS COLLEGE

Student Application for Degree/Certificate

- Deadline Dates**
- For Certificate or Degree in December, by October 1.
 - For Certificate or Degree in May, by February 1.
 - For Certificate or Degree in August, by June 10.

I expect to complete the requirements by _____ for the _____ Date Term Fee(s) Paid, Receipt No _____

- Associate Degree in: ARTS Applied Science General Studies Science Fee \$ 25.00
Certificate of Completion: Fee \$ 25.00
Semester Hour Award: 15 Hour 30 Hour Available only to Students outside Texas Fee \$ 10.00
Duplicate Diploma Request Date of Degree Completion _____ Fee \$ 25.00
American Preparatory Institute: High School Diploma (Fee required for participation in ceremony)
- Select only one of the above**
Major Program of Study _____

Must be completed for all degrees except General Studies and High School Diploma

Application must be completed in Ink

1. Social Security: _____
2. Last Name: _____ First Name: _____ M.I.: _____
Previous Last Name _____

3. Name As It Should Appear On Degree (PRINT):
First _____ Middle _____ Last _____

4. Phone: _____

5. Current Mailing Address (where you would like to receive correspondence):

Street No./Apt No. or PO Box

City State or Country Zip Code

6. Permanent Address (where mail will always reach you):

Street No./Apt No. or PO Box

City State or Country Zip Code

7. Address to Mail Diploma (where you want your diploma and final transcript sent):

Street No./Apt No. or PO Box

City State or Country Zip Code

8. Email Address: _____

Line 9-10 to be completed by CTC applicants only

9. I last attended CTC At : _____
Campus/Site Month/Year

10. I have also attended the following Campuses: Europe Korea Other - List: _____

Line 11-12 to be completed by API applicants only

11. I last attended API At: _____
Campus Month/Year

- I have also attended API at the following Campuses: Pacific Far East Central (Killeen, TX)
 Navy at _____ Continental at _____ Europe
 Job Corps at _____ Other at _____

12. Last high school attended prior to API: _____
City State or County Zip Code

13. If you plan to participate in the May marching ceremony in Texas for CTC or in June for API, notify our Texas campus by phone **before March 15** at the appropriate number. CTC students, call 1-800-792-3348 Ext 1592. API Students, contact Lead Instructor, Bldg 118, RM 15, 526-1321.

14. Participation in scheduled practice and commencement exercises is required for public recognition of honors. All students will receive degree/certificates by mail.

The above information is correct and complete. I understand that my degree will not be conferred for graduation if courses, registration, and or records of previous education or testing are not on file by the end of the month for the graduation that I have applied. **I further understand that this fee is nonrefundable or transferable and that I will be required to pay another fee to re-apply for graduation at a later date if I do not complete requirements by the deadline.**

Student Signature: _____ Date: _____