

# CENTRAL TEXAS COLLEGE

I am submitting my application for the  December graduation. (Deadline for Application Submission 1 October)  
 May graduation. (Deadline for Application Submission 1 February)  
 August graduation. (Deadline for Application Submission 10 June)

I am applying for an Associate of  Arts  Applied Science  Science  General Studies **OR**  Certificate of Completion  
My Major Program is Study is: \_\_\_\_\_  
(required for all selections except General Studies)

Duplicate Diploma Request  
Approximate Date of Graduation: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Month Year

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1. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

2. Name as it Should Appear on Diploma:  
First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

3. Last 4 of Social Security Number or CTC Student ID: \_\_\_\_\_

4. E mail Address: \_\_\_\_\_@\_\_\_\_\_ Phone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

5. **Current Mailing Address:** (All Correspondence will be sent here)  
\_\_\_\_\_  
Street and Apt or PO Box  
\_\_\_\_\_  
City State or Country Zip Code

6. **Address to Mail Diploma:** (Where your Diploma and Final Transcript will be mailed)  
\_\_\_\_\_  
Street and Apt or PO Box  
\_\_\_\_\_  
City State or Country Zip Code

7. **Permanent Address:** (Where mail will always reach you)  
\_\_\_\_\_  
Street and Apt or PO Box  
\_\_\_\_\_  
City State or Country Zip Code

8. I last attended CTC:  Site \_\_\_\_\_ Year \_\_\_\_\_  Distance Learning Year \_\_\_\_\_

9. I have also attended the following campuses:  Europe  Korea  Other - \_\_\_\_\_

10. Participation in scheduled practice and commencement exercises is required for public recognition of honors only. All students will receive degree/certificates by mail.

11. The above information is correct and complete. I understand that my degree will not be conferred for graduation if courses, registration, and/or records of previous education or testing are not on file by the end of the month for the graduation that I have applied.

12. The College often photographs and videos its students, faculty and staff during graduation for use in publications, public relations, marketing, and the website. Anyone who does not want his or her photograph/image used for these purposes should file a written request with the CTC Community Relations and Marketing Office.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_