

**R**eaching for  
**E**xcellence  
**T**hrough  
**E**ducation  
**N**ow  
**T**raining  
**I**ndividuals to  
**O**pen  
**N**ew directions

Welcome to Retention Services in the department of Guidance and Counseling at Central Texas College. The mission of Retention Services is to teach, assist and empower students to define, clarify and achieve academic and personal goals through professional, caring services. We are located in building 119, room 111. Office hours are Monday through Thursday, 8:00 a.m. to 5:00 p.m. and Friday, 8:00 a.m. to 11:00 a.m.

For additional information, questions or comments, write to us at PO Box 1800, Killeen, TX 76540-1800 or send an email to [sheila.seals@ctcd.edu](mailto:sheila.seals@ctcd.edu) or [cecilia.moreno@ctcd.edu](mailto:cecilia.moreno@ctcd.edu)