

CENTRAL TEXAS COLLEGE
Review of Faculty Qualifications for Credit Academic Transfer/CTE Courses

Site/Region/Campus

Date

Faculty Member's Name

SSN

Adjunct/Full-Time/Emergency Permission

Review Based Upon:

- ____ New Hire
- ____ Change of Teaching Field
- ____ Change in Curriculum
- ____ Contractual Requirement
- ____ Currency Related to New & Emerging Technology

List courses to be taught:

SECTION I: QUALIFICATION OF ACADEMIC PREPARATION

___ Certificate in _____

___ Associate's Degree in _____

___ Bachelor's Degree in _____

___ Master's Degree in _____ and _____ *GSH in _____

___ Doctorate Degree in _____ and _____ *GSH in _____

*Graduate course(s) to be used for the 18 GSH required in the teaching field are identified on the attached transcripts.

SECTION II: RELATED WORK/TEACHING EXPERIENCE

___ Years occupational experience in _____

___ Years teaching experience in _____

___ Graduate coursework in Remedial Education

SECTION III: LICENSURE/CERTIFICATION

Title of License/Certification _____

License/Certification # _____

State where issued _____ Date issued _____

SECTION IV: REVIEW APPROVAL

_____ The Application for Employment, transcripts, Occupational Experience for Career and Technical Education Faculty (*CTC Form 202* if the instructor is teaching a credit career and technical education class), *CTC Form 204* if applicable, and other appropriate licensure or certification, if applicable, are attached and have been forwarded to the Deputy Chancellor, Educational Program and Support Services.

OR

_____ I have granted emergency permission of the above faculty member to teach term _____ / _____ semester. The emergency permission expires at the end of the term, dependent upon submission of full employment credentials as required in *CTC Policy 160*. A copy has been forwarded to the Deputy Chancellor, Educational Program and Support Services and the Director, Employment Services.

Campus Dean

Date

Deputy Chancellor, Educational Program
and Support Services

Date

CTC Form 9A