

Central Texas College District
Human Resource Management Operating
Policies and Procedures Manual

Policy No. 290: Travel, Relocation and Other Reimbursable Expenses

I. PURPOSE

To establish procedures for college related travel and relocation and set parameters for reimbursement of expenses associated with each travel.

II. SCOPE

These procedures apply to all CTCD personnel.

III. PROPONENT

Travel, relocation and other reimbursable expenses are contained in a separate stand alone document ([Board Document #367](#)) prepared, updated and distributed by the Office of the Deputy Chancellor for Resource Management.