

**ADDITIONAL INFORMATION
MATH 1332**

Dr. K. Word

Central Texas College

1. Students are required to take unit examinations in an examination booklet. A new booklet is required for each examination.
2. Grading scheme:

2 Exams	= 400
Post Tests	= 175
Homework assignments	= 75
<u>Final Exam</u>	<u>= 350</u>
	1000 points (see syllabus)
3. Students will be required to show all work on unit exams. Two-thirds credit will be deducted from problems when work is not shown. Calculators can be used to check answers only.
4. Answers on unit exams must be given in exact notation unless instructions state that calculator approximations are to be given.
5. Lab exercises are due by Friday of the end of the week assigned. Completed lab exercises are to be placed in the box marked “turn in” in the CTC Advanced Math Lab (Bldg 152, Rm 145)
6. It is required that students obtain a TI-83/83+ graphing calculator. Students planning to take Calculus at CTC should obtain a TI-89 graphing calculator. A graphing calculator is required to complete lab assignments.
7. A scantron answer sheet is required for the final examination. Calculators may be used on the final examination.
8. The classroom door will be locked when classes begin. The door will open from the inside. Students will not be allowed to enter the classroom after class begins.
9. Students who leave before class is dismissed will be considered “absent”.
10. Each student can have no more than one make up exam per semester. If more than one examination is not taken by a student, a grade of zero will be assigned for the additional exams missed. One make up date will be announced for each exam and make up exams are allowed at the discretion of the instructor.