

## PROFESSIONAL DEVELOPMENT REQUIRED AREAS

**This chart corresponds to the requirements documented on the Faculty Professional Development Plan Evaluation Form FE 2 of 5. Faculty must earn 14 total hours per year.**

### CAMPUS REQUIREMENTS

**(2 hours)**

Faculty Pre-service  
 Registration  
 Sexual Harassment (EEOC)  
 New Faculty Orientation  
 Special Department Meetings  
 Health Awareness  
 Fire Safety  
 Graduation  
 QEP Training

### INSTRUCTIONAL AREAS

**(6 hours)**

Testing Techniques      New Software Training  
 Teaching Methods      Instructor's Field  
 Collaborative Learning      Adv. Degree Certification  
 Peer Observation      WECM Committee  
 Using Scanners      Prometheus  
 Online Testing      QEP Meetings  
 Technology in the Classroom  
 STARLINK Presentation  
 New Equipment Training  
 MS PowerPoint  
 MS Access  
 MS Outlook  
 Curriculum Planning for new courses/textbooks  
 Building a Class Web Page  
 Online Methods

### PIC (PROFESSIONAL ORGANIZATIONS

#### INSTITUTIONAL & COMMUNITY INVOLVEMENT

**(6 hours)**

Mentoring  
 New Faculty Orientation  
 TAAS Tutoring  
 Club Sponsorship  
 CTC Holiday Party  
 Community Organization Membership  
 STARLINK Presentation  
 SACS Committee  
 Coordinating Board  
 CTC Fine Arts, Drama, & Music Programs  
 TCCTA  
 Faculty Senate  
 Content-Area Associations

**FPDP 08/25/04**

- All activities earn one hour for each hour of participation.
- All activities are examples and are not all-inclusive.