

CAMPUS POLICE BEAT NEWSLETTER

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CAMPUS POLICE BEAT NEWSLETTER RETURNS!

Emergency Management Plan Overview—Lockdown and Shelter in place

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OUR NEWSLETTER RETURNS!

After almost a year absence, the Central Texas College *Campus Police Beat Newsletter* has made its return with more valuable information than ever before! The campus police have devoted a year to increased focus on emergency management training and processing easy to understand guidelines for staff and students on what to do in the case of a violent incident occurring on campus. Training breeds knowledge, and knowledge breeds understanding. The training video and presentation “Shots Fired; When Lightning Strikes”, provided by the CTC Risk Management Department, has been conducted on campus and offers free training and awareness for responding to an armed subject. Future dates for this training will be announced on the CTC website. Remember it’s FREE and open to everyone.

This issue of the newsletter is devoted to emergency awareness, here are some excerpts from the CTC Emergency Management Plan.

CAMPUS LOCKDOWN PROCEDURES

In times of catastrophic events, common terminology is extremely important in helping to alleviate confusion. Certain threats may present themselves and in order to protect life and limb, lockdown procedures will be set into place. The CTC Administration, Campus Police and each building coordinator will be attuned to situations which require lockdown implementation. CTC is a shelter in place facility.

Shelter in place: Emergency Situation

This procedure may be implemented when a situation, other than weather, that may be a hazard to health or is life threatening exists. It is safer to keep the students inside the building rather than expose them to possible harm by allowing them to leave. When an intruder invades the premises or there is an imminent danger to the campus, lockdown procedures may be implemented.

- Remain in classrooms away from windows and doors. If possible windows and doors should be locked.
- If a HAZMAT incident exists, the air conditioning system will be shut down and the building evacuated accordingly.
- No one will be allowed to enter or leave a building.
- Emergency personnel and building coordinators will monitor exists and conduct searches to identify potential threats.

Once the "ALL CLEAR" signal is given by the Campus Police or local emergency personnel, students, faculty and staff may return to their regular activities. If the campus is sheltering in place staff, students, visitors and guests entering campus will be turned away until the threat has been identified and the danger removed.

Shelter in place: Weather Only

This procedure may be implemented when weather conditions exist that may place campus buildings or a single building in immediate danger, the following will occur:

- Students and staff will be sheltered inside buildings away from outside windows or doors.
- Buildings will be open for entry only.
- No one may exit until the "ALL CLEAR" signal is given.

Once the "ALL CLEAR" signal is given by emergency personnel, normal activities may resume.

Campus “Lockdown” and “Shelter in place” procedures will be implemented by Campus Police, CTC Faculty and Staff and/or their designee via the campus email system and campus emergency broadcast telephone system.





CAMPUS POLICE BLOTTER WILL RETURN WITH THE FALL 08 SEMESTER

Lockdown

When an intruder invades the premises or there is an imminent danger to the campus, lockdown procedures may be implemented. During lockdown:

- All doors, windows, and classrooms will be locked by campus personnel with the assistance of Campus Police, building coordinators, custodians and Facilities Management personnel.
- Students and teachers will remain in their classrooms, away from windows and doors.
- Staff will assist emergency personnel in monitoring the building exists.
- No one will be allowed to enter or leave the building.
- Local authorities will provide assistance, if needed.

Once the "ALL CLEAR" signal is given by emergency personnel, students and teachers may return to their regular activities.

CTCD POLICE DEPARTMENT Campus Community Response Checklist Active Shooter Incident –

Secure immediate area:

Lock and/or barricade doors

Turn off lights

Close blinds

Block Windows

Turn off radios and computer monitors

Keep occupants calm, quiet, and out of sight

Seek cover/protection; use concrete walls, desks, filing cabinets (any cover may protect you from bullets, including stray bullets and ricochets)

Silence cell phones

Place a sign or a cloth in windows identifying location of injured persons

Un-Securing an area:

Consider risks before un-securing rooms

Remember, the shooter will not stop until they are engaged by an outside force

Attempts to rescue people should only be attempted if it can be accomplished without further endangering the persons inside a secured area

Consider the safety of masses vs. the safety of a few

If doubt exists for the safety of the individuals inside the room, the area should remain secure until the all clear signal is given by emergency personnel

Contacting Authorities:

Call Emergency Personnel @ 911

Notify the Campus Police Department @ 526-1427 or 526-1500

Be aware that the 911 system may be overwhelmed with calls, be patient, the police will respond.

What to Report:

Your specific location – building name and office/room number

Number of people at your specific location

Injuries – number injured, types of injuries if known

Assailant(s) – location, number of suspects, race/gender, clothing description, physical features, type of weapons (long guns or hand guns), backpack, shooters identity if known, separate explosions from gunfire, etc

Police Response:

Objective to immediately engage assailant(s)

Evacuate victims

Facilitate follow up medical care, interviews, debriefing and counseling

Investigative follow-up

CENTRAL TEXAS COLLEGE

Education for the Individual

