

**QEP Meetings for January Through May 2006**  
**All meetings will be held in the library in room 209.**

QEP Group	Focus Collaborative Instructional Members	Focus Collaborative Support Services Members	Specialists Team Instructional Members	Specialists Team Support Services Members
<b>Tasks for this semester</b>	Review QEP goals and objectives related to training and instruction	Analyze impact of Service Excellence Mini-conference	Develop training DVD or CD for student learning assessment strategies	Review results of Service Excellence Mini-conference
	Respond to QEP Survey	Develop follow-up strategies for departmental employees	Track and report Evidence Based Decision/Intervention	Implement follow-up strategies and report
	Activate a study group for using e-portfolios to assess student learning	Review QEP goals and objectives related to support services	Focus on critical thinking outcome across department— assess and report	Develop learning outcome statements for service excellence or departmental processes
	Activate a study group for developing webinars for QEP training		Revise learning outcome statements for five courses	Communicate QEP initiatives to departmental employees
			Communicate QEP initiatives to departmental employees	
<b>Calendar of meetings</b>	3:30-4:30 P.M. <b>Thursdays</b> Jan 19 Feb 2 Feb 16 March 2 March 23 April 6 April 20 May 4 May 11	2:30-3:30 P.M. <b>Thursdays</b> Jan 19 Feb 2 Feb 16 March 2 March 23 April 6 April 20 May 4 May 11	9:00-10:00 A.M. <b>Fridays</b> Jan 27 Feb 10 March 10 March 24 April 14 April 28 May 12 May 26	10:00-11:00 A.M. <b>Fridays</b> Jan 27 Feb 10 March 10 March 24 April 14 April 28 May 12 May 26