

QEP MEETING/TRAINING SCHEDULE
Spring 2004
Revised 1-28-04

DATE	ACTIVITY
January 22	QEP MEETING (1:30-3:30) —discuss Faculty Senate presentation, QEP Open House, Timeline, QEP Summary
January 23	QEP Presentation to Faculty Senate (Survey Results)
January 29	QEP MEETING (1:30-3:30)
February 4	QEP OPEN HOUSE (1:30-4:30, Fine Arts Building, room 106)
February 12	QEP MEETING (1:30-3:30)
February 13 (Friday)	**QEP Training—Update on Timeline/What is Assessment & Accountability? (Staff, Faculty); Survey Results (Staff) (8-11:30)
February 26	QEP MEETING (1:30-3:30)
February 26	QEP Website goes LIVE
February 27 (Friday)	QEP Training—Narrowing the Issue (Staff Representative) (9-11)
March 4	QEP MEETING (1:30-3:30)
March 6 (Saturday)	QEP Make-up Training (Adjuncts, PT)
March 11	QEP MEETING (1:30-3:30)
March 15-19	Spring Break
March 25	QEP MEETING (1:30-3:30)
March 26 (Friday)	QEP Training—Program Outcomes and Measurement (Staff Representative) 8:00-11:30
April 1	QEP MEETING (1:30-3:30)
April 2	QEP Training—Student Learning Outcomes Workshop (Faculty Representative) 9:00-4:00 with lunch
April 8	QEP MEETING (1:30-3:30)
April 15	QEP MEETING (1:30-3:30)
*April 16 (Friday)	QEP Training—SLO Follow-up and Pre/Post Testing (Faculty)
April 22	QEP MEETING (1:30-3:30)
April 29	QEP MEETING (1:30-3:30)
May 3-7	CTC Final Exams
May 7 (Friday)	Spring Graduation
June 3	QEP MEETING (1:30-3:30)
June 18	QEP Non-instructional Specialists Training—Measurements and Surveys (9-11 a.m.)
June 24	QEP MEETING (1:30-3:30)
July 8	QEP MEETING (1:30-3:30)
July 29	QEP MEETING (1:30-3:30)
July 30	QEP Non-instructional Specialists Training—QEP Moodle Portal (9-11 a.m.)
*August 19	QEP MEETING (1:30-3:30)
August 25	QEP All Faculty Training (10:45-11:45)—QEP Update QEP Instructional Specialists Training—QEP Moodle Portal (3:45-5:00)

*date change

QCC TENTATIVE MEETING/TRAINING SCHEDULE

Fall 2004

8-01-04

September

9 (Thursday)	1:30-3:30	QCC Meeting
23 (Thursday)	1:30-3:30	QCC Meeting
24 (Friday)	9:00-11:00	QIS (QNS)Training (Unit Action Plans)
28 (Tuesday)	3:30-5:30	QIS (QNS) Training (Sept. 24 Make-up)
30 (Thursday)	1:30-3:30	QCC Meeting

October

1 (Friday)	8:00-9:00 9:15-10:15 10:30-11:30	QEP Training—All Phase 1 participants
2 (Saturday)	10:00-11:00	QEP Training—(Oct. 1 Make-up)
7 (Thursday)	1:30-3:30	QCC Meeting
8 (Friday)	9:00-10:00	QEP Training—(Oct. 1 Make-up)
9 (Saturday)	8:00-9:00	QEP Training—(Oct. 1 Make-up)
14 (Thursday)	1:30-3:30	QCC Meeting
19-21 (Tuesday-Thursday)		SACS-COC VISITING TEAM
28 (Thursday)	1:30-3:30	QCC Meeting (est. QA Team)

November

1 (Monday)	COB (<i>Moodle</i>)	Unit Action Plans DUE
4 (Thursday)	1:30-3:30	QCC Meeting
11 (Thursday)	VETERANS DAY	
18 (Thursday)	1:30-3:30	QCC Meeting
25 (Thursday)	THANKSGIVING	

December

2 (Thursday)	1:30-3:30	QCC Meeting
9 (Thursday)	1:30-3:30	QCC Meeting (final Unit Action Plans)
20 (Monday)	<i>Return Unit Action Plans to Unit QIS/QNS</i>	