Fort Hood Campus Schedule

www.ctcd.edu

Spring II 2020

March 16 – May 9, 2020

CTC Registration: December 23, 2019 – March 19, 2020

GoArmyEd Registration: January 20 – March 15, 2020

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**FORT HOOD NEWS FLASH**

**SAP-Systems, Applications, and Products in Data Processing**

- Must be 180 days out from ETS date
- 10 week program (Tuesday-Friday 0800-1800)
- Please call 254-526-1917 for more information

**MUST ATTEND BRIEFING FOR PROCEDURAL PACKET**

(Briefings held every Tuesday at the Copeland Center)

Enroll NOW!

Cohort 5

March 31 – June 9, 2020

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**PROGRAM FLEXIBILITY**

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

**Classes open to the public and active duty**

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**FINANCIAL AID SPECIAL REMINDER**

Financial aid WILL NOT pay for courses that extend beyond the CTC official Spring semester dates of January 1 – May 10, 2020; and courses MUST be on your Degree Plan to qualify for financial aid assistance.

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**FORT HOOD STUDENT RESOURCES**

**ACCESS & SUPPORT**

Dedicated staff are available to answer questions and provide assistance:

- **Career Services**: 254-526-1106  M-Th 0730-1730  F 730-1130
- **CTC Bookstore**: 254-526-1219  M-Th 0730-1730  F 730-1130
- **Eagles on Call**: 254-526-1296  M-F 0600-2300
- **Financial Aid**: 254-526-1508  M-Th 0730-1730  F 730-1130

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**CTC Registration Sites**

- **Fort Hood Campus**
  - Bldg. 3201, 72nd St., Fort Hood
  - Records/Registration (254)526-1906
  - Business Office (254)526-1919/1918
  - Student Services/Advising (254)526-1917
  - CTC VA Representative (254)526-1935
  - Monday-Friday: 0730-1630

- **Fort Hood Hospitality Department**
  - Bldg. 3201 (254)526-1912
  - Culinary Arts Center (254)526-1955

- **Central Campus**
  - Bldg.119, Academic Dr., Killeen
  - (254)526-7161
  - Mon-Thurs: 0730-1730
  - Fri: 0730-1130

- **Education Services Division**
  - SDC, Bldg. 33009
  - (254)287-4824
  - M/T/W/F: 0730-1600 & Th: 1200-1600

**Come Explore Food at its Finest!**

Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings and Saturdays every semester.

Please contact us at (254) 526-1936/1912 or email mark.murgia@ctcd.edu for additional information.

We are looking forward to hearing from you!

“bon appétite”

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If you require assistance or accommodations due to a documented disability, please contact the Disability Support Services Office on Central Campus Bldg. 111, Rm. 207, or call (254) 526-1195.
# Fort Hood Campus Schedule

**Spring 11 2020**

**March 16 – May 9, 2020**

**Holidays:** April 10, 2020 (Good Friday)

<table>
<thead>
<tr>
<th>Syn#</th>
<th>GAE#</th>
<th>Course</th>
<th>Number</th>
<th>Sec. #</th>
<th>Course Name</th>
<th>Days</th>
<th>Time</th>
<th>Bldg./Rm</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>29844</td>
<td>158206</td>
<td>ACCT*</td>
<td>2302</td>
<td>TH003</td>
<td>Principles of Managerial Financial Accounting</td>
<td>M/W</td>
<td>1800-2030</td>
<td>3200/124</td>
<td>Lockett</td>
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<tr>
<td>29853</td>
<td>158211</td>
<td>BUSI</td>
<td>1301</td>
<td>TH005</td>
<td>Business Principles</td>
<td>M/W</td>
<td>1645-1925</td>
<td>3200/209</td>
<td>TBA</td>
</tr>
</tbody>
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### BUSINESS ADMINISTRATION / BUSINESS MANAGEMENT

| 30351 | 158222 | ENGL*   | 1301   | TH013  | Composition I                                       | MTWTh | 1100-1220 | 3200/218 | Duke       |
| 30135 | 158221 | ENGL**  | 1301   | TH011  | Composition I (OBL) 2FER*                          | T/Th  | 1930-2210 | 3200/218 | Hazell     |
| 30359 | 158223 | ENGL*   | 1301   | TH014  | Composition I                                       | T/Th  | 1500-1740 | 3200/202 | Duke       |
| 30366 | 158225 | ENGL*   | 1302   | TH011  | Composition II                                      | M/W   | 1800-2030 | 3200/218 | Duke       |
| 30376 | 158226 | ENGL*   | 1302   | TH012  | Composition II                                      | MTWTh | 1230-1345 | 3200/218 | Duke       |

### COMMUNICATIONS

| 30156 | 158224 | ENGL**  | 1302   | TH010  | Composition II (OBL) 2FER *                        | T/Th  | 1730-1930 | 3200/218 | Hazell     |
| 30380 | 158227 | ENGL*   | 2327   | TH004  | American Literature I                             | M/W   | 1500-1730 | 3200/218 | Duke       |
| 30385 | 158228 | ENGL*   | 2328   | TH004  | American Literature II                            | T/Th  | 1350-1620 | 3200/218 | Hazel      |
| 30396 | 158271 | SPAN    | 1411   | TH004  | Beginning Spanish I (LECE)                        | T/Th  | 1930-2200 | 3200/209 | Dyer       |
| 30403 | 158272 | SPAN*   | 1412   | TH004  | Beginning Spanish II (LECE)                       | M/W   | 1930-2200 | 3200/209 | Dyer       |
| 29768 | 158273 | SPCH*   | 1315   | TH018  | Public Speaking                                    | M/W   | 1000-1240 | 3200/126 | Frost      |
| 29771 | 158274 | SPCH*   | 1315   | TH019  | Public Speaking                                    | M/W   | 1300-1540 | 3200/126 | Frost      |
| 29774 | 158275 | SPCH    | 1315   | TH020  | Public Speaking                                    | T/Th  | 1000-1240 | 3200/126 | Frost      |
| 29777 | 158276 | SPCH    | 1318   | TH006  | Interpersonal communication                       | T/Th  | 1300-1540 | 3200/126 | Frost      |
| 29805 | 158277 | SPCH    | 1321   | TH004  | Business & Professional Communication             | T/Th  | 1645-1925 | 3200/106 | Frost      |

### COMPUTER INFORMATION TECHNOLOGY & SYSTEMS

| 30479 | 158209 | BCIS    | 1305   | TH002  | Business Computer Applications (OBL)               | M/W   | 1800-2045 | 3200/109 | Campbell   |
| 30496 | 158257 | ITSC    | 1309   | TH004  | Integrated Software Applications I (OBL)           | T/Th  | 1800-2045 | 3200/109 | Campbell   |

### FINE ARTS

| 30424 | 158207 | ARTS    | 1303   | TH003  | Art History I                                      | T/Th  | 1000-1240 | 3200/124 | Strickler  |
| 29449 | 158208 | ARTS    | 2346   | TH003  | Ceramics (OBL)                                    | S     | 0900-1300 | 3200/124 | TBA        |
| 30427 | 158216 | DRAM    | 1351   | TH004  | ACT I                                             | T/Th  | 1500-1730 | 3200/215 | Haas       |
| 30417 | 158217 | DRAM    | 2336   | TH003  | Voice for the Theater (OBL)                      | M     | 1500-1730 | 3200/215 | Haas       |
| 30436 | 158255 | HUMA    | 1315   | TH012  | Fine Arts Appreciation                           | M/W   | 1000-1240 | 3200/124 | Strickler  |
| 29419 | 158253 | HUMA    | 1315   | TH010  | Fine Arts Appreciation                           | T/Th  | 1645-1925 | 3200/126 | TBA        |
| 29422 | 158254 | HUMA    | 1315   | TH011  | Fine Arts Appreciation                           | T/Th  | 1930-2210 | 3200/126 | TBA        |
| 30430 | 158262 | MUSI    | 1306   | TH004  | Music Appreciation                                | T/Th  | 1645-1925 | 3200/209 | Mower      |

### For Active Duty Only

| 29361 | 158213 | CHEF*   | 1341   | TH003  | American Regional Cuisine                        | MTWTh | 1300-1600 | 335/101  | Murgia     |
| 29372 | 158214 | CHEF*   | 1345   | TH002  | International Cuisine                            | Th     | 1700-2100 | 335/101  | Murgia     |
| 29330 | 158240 | HAMG    | 1342   | TH001  | Guest Room Management                            | T/Th  | 0900-1225 | 3201/135 | Murgia     |
| 29334 | 158241 | HAMG    | 2307   | TH002  | Hospitality Marketing and Sales                  | T/Th  | 1645-1925 | 3201/135 | Sargent    |
| 29337 | 158242 | HAMG    | 2388   | TH002  | Internship Hospitality Admin and Mgmt            | M/W   | 1200-1300 | 335/101  | Jensen     |
| 29340 | 158256 | IFWA    | 1318   | TH001  | Nutrition for the Food Service Professional     | M/W   | 0900-1140 | 3201/135 | Sargent    |
| 29349 | 158264 | PSTR*   | 1301   | TH003  | Fundamentals of Baking                           | MTWTh | 0900-1200 | 335/101  | Jensen     |
| 29353 | 158265 | PSTR    | 2307   | TH001  | Cake Decorating II                               | F     | 1700-2030 | 335/101  | Sargent    |
| 29358 | 158278 | TRVM    | 2301   | TH001  | Introduction to Convention/Meeting Mgmt         | M/W   | 1315-1555 | 3201/135 | Jensen     |

*OBL = On-line, TBA = To Be Announced, TBA = To Be Announced*
All courses, regardless of their delivery method, may have an electronic component.
From March 30 – April 17, 2020 5%

**Refund Policy:** Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

**1.** From March 9-12 and 16-19, 2020. M - Th, Hours: 1000-1600. Cash and Credit Cards/Debt Cards are now being accepted.

**2.** From March 16 – March 24, 2020 75%

**3.** From March 25 – March 27, 2020 25%

**4.** From March 25 – March 27, 2020 25%

**5.** From March 30 – April 17, 2020 5%

**6.** From April 20, 2020 and later 0%

**CANCELED CLASSES:** A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

**Withdrawal & Drop/Add Policy:** For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all others deadline to drop a course using WebAdvisor is the Sunday before the term begins. After that deadline to drop/withdraw from a course students must use eForms and submit to Fort Hood Records for processing. **The last day to withdraw is April 24, 2020.** Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.**

**Tuition:** (Personal check, money order, cash & credit cards accepted)

- $ 90 Resident In-District (Per semester credit hour (SCH))
- $113 Resident Out-of-District (per SCH)
- $235 Nonresident (per SCH)

**Refund Policy:** Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

- On or before: March 13, 2020 100%
- From March 16 – March 24, 2020 75%
- From March 25 – March 27, 2020 25%
- From March 30 – April 17, 2020 5%
- From April 20, 2020 and later 0%

**Web Registration:** You can register via the web for Fort Hood classes. **Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.**

**Texas Success Initiative (TSI):** Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for $25.00 in the CTC Fort Hood Testing Center, Bldg. 3201, Rm. 115. Call (254) 526-1917 for info.

**Bookstore:** Bldg. 3201 - Lobby, March 9-12 & 16-19, 2020. M - Th, Hours: 1000-1600. Cash and Credit Cards/Debt Cards are now being accepted.

**Graduation Deadline, apply via CTC Website or Etrieve:**
- Fall October 1
- Spring February 1
- Summer June 1

**Bacterial Meningitis Requirement:** Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

**ATTENTION VA STUDENTS:** Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Online Blended Lecture (OBL) are not authorized and will not be paid or certified by the VA. Developmental Courses must be taken as lecture only.

**College Reenlistment Incentive Program:** Designed for Active Duty Soldiers to attend college courses each day and complete up to 16 semester hours of college credit in 16 weeks. See your education counselor for assistance.

**Registration Process for Active Duty Military via GoArmyEd:**
1. Attend a GoArmyEd briefing at the Education Services Division, SDC, and obtain your GoArmyEd login/password.
2. Meet with a CTC Counselor to discuss degree requirements.
3. Select CTC as your home school, complete the common application, and choose a degree plan in GoArmyEd.
4. Request your official Joint Services Transcript (JST) and official transcripts from EACH college you attended. Have transcripts sent to: Central Texas College; Attn: Incoming Transcripts; P.O. Box 1800; Killeen, TX 76540.
5. Once admitted, enroll in a course listed on your degree plan.
6. Upon receipt of enrollment confirmation, purchase textbooks.

**College Policy:** Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification, without incurring obligation. Visit WebAdvisor for the latest schedule information.

**Public Notice:** Central Texas College does not discriminate in admissions or access to, or treatment or employment in, its programs and activities on the basis of race, color, religion, national origin, gender, disability, age or veteran’s status.

Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.