I. INTRODUCTION

A. The purpose of this course is to study the proper management, care, and handling of the equine.

B. This course is required to meet curriculum requirements for the Central Texas College programs for Associate in Applied Science Degree in Horse Management.

C. This course is occupationally related and serves as preparation for jobs such as a horse trainer or ranch worker.

II. LEARNING OUTCOMES

Upon successful completion of this course, Elementary Horsemanship, the student will:

A. List the factors used in selecting and judging the equine.

B. Describe the common lameness and unsoundness.

C. Describe the techniques in handling, riding, and showing the equine.

III. INSTRUCTIONAL MATERIALS

The instructional materials identified for this course are viewable through www.ctcd.edu/books

IV. COURSE REQUIREMENTS

A. Reading Assignments: Will be made as needed to supplement lab activities. Students will be responsible for all material in the assigned materials on exams and to complete lab work.

B. Class Performance: Will not be graded, therefore, points will not be deducted or awarded for class participation. Work, to be turned in for a

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grade that is missed due to an excused absence may be made up on the student’s time and at the convenience to the instructor. Work, including exams, missed due to an excused absence, must be made up before the second class meeting after the student returns to class. Students absent will be responsible to get class notes from another student or from the textbook. Any work and exam not made up will be assigned a grade of zero.

V. EXAMINATIONS

Three major exams including the final will be given. The first is to be given about the fifth week, the second about the tenth week and the final during the sixteenth week. The exams will be mainly objective type, to be graded by the instructor and returned to the student. A review will be given prior to the final exam. Procedure for taking make-up exams was given in Class Performance above.

VI. SEMESTER GRADE COMPUTATION

<table>
<thead>
<tr>
<th></th>
<th>First major exam</th>
<th>Second major exam</th>
<th>Third major exam</th>
<th>Lab work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Points</td>
<td>100-125</td>
<td>100-150</td>
<td>125-150</td>
<td>150-200</td>
</tr>
<tr>
<td>Grade</td>
<td>90-100 = A</td>
<td>80- 89 = B</td>
<td>70- 79 = C</td>
<td>60- 69 = D</td>
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<td>0- 59 = F</td>
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VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR

A. Course Withdrawal: It is the student’s responsibility to officially drop a class if circumstances prevent attendance. Any student who desires to, or must, officially withdraw from a course after the first scheduled class meeting must file an Application for Withdrawal or an Application for Refund. The withdrawal form must be signed by the student. Application for Withdrawal will be accepted at any time prior to Friday of the 12th week of classes during the 16-week fall and spring semesters.

The equivalent date (75% of the semester) will be used for sessions of other lengths. The specific last day to withdraw is published each semester in the Schedule Bulletin.

Students who officially withdraw will be awarded the grade of “W”, provided the student’s attendance and academic performance is satisfactory at the time of official withdrawal. Students must file a withdrawal application with the college before they may be considered for withdrawal.
A student may not withdraw from a class for which the instructor has previously issued the student a grade of “F” or “FN” for nonattendance.

B. Administrative Withdrawal: An administrative withdrawal may be initiated when the student fails to meet College attendance requirements. The instructor will assign the appropriate grade on the Administrative Withdrawal Form for submission to the registrar.

C. Incomplete Grade: The College catalog states, “An incomplete grade may be given in those cases where the student has completed the majority of the course work but, because of personal illness, death in the immediate family, or military orders, the student is unable to complete the requirements for a course…” Prior approval from the instructor is required before the grade of “I” is recorded. A student who merely fails to show for the final examination will receive a zero for the final and an “F” for the course.

D. Cellular Phones and Beepers: Will be permitted at the Livestock Center for emergency purposes only.

E. American’s With Disabilities Act (ADA): Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at www.ctcd.edu/disability-support for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.

F. Instructor Discretion: The instructor reserves the right of final decision in course requirements.

G. Civility: Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.

H. Office Hours: Students are encouraged to take advantage of the instructor’s office hours. No appointment is necessary for such visits.

I. Unethical Behavior: Cheating in any form will not be tolerated.
J. **Arriving Late**: Students are expected to arrive to lecture, labs, and exams on time. Students arriving late not only interrupt the instructor, but also the class. Students arriving late to exams will not be given additional time to complete the exam.

K. **Disruptive Behavior**: Any type of student behavior that interferes with the rights of fellow students will not be tolerated, and students engaging in such behavior will be asked to leave the classroom.

L. **Common Courtesy**: Students are expected to remove their hats when class meets inside.

**VIII. COURSE OUTLINE**

A. **Lesson One**: Selecting and Judging

1. **Learning Outcomes**: Upon successful completion of this lesson, the student will:
   
   a. List the parts of the horse
   b. Describe the characteristics in selecting an animal on individuality
   c. Describe the parts of a saddle

2. **Learning Activities**:
   
   a. Student homework study
   b. Reading assignment: As assigned

3. **Lesson Outline**

   a. Parts of the horse
   b. Individuality of types and breeds
   c. Show-ring winnings

B. **Lesson Two**: Lameness and Unsoundness

1. **Learning Outcomes**: Upon successful completion of this lesson, the student will:

   a. Describe the difference between blemishes and an unsoundnesses
   b. List causes of unsoundness
   c. List locations of common blemishes and soundness
   d. List treatments for blemishes and unsoundness

2. **Learning Activities**: 
a. Student homework study  
b. Reading assignment: As assigned  

3. **Lesson Outline:**  
   a. Blemishes and unsoundness  
      b. Unsoundnesses and their causes  
      c. Locations of soundness and blemishes  
      d. Treatments  

C. **Lesson Three:** Horsemanship  

1. **Learning Outcomes:** Upon successful completion of this lesson, the student will:  
   a. List characteristics in the controlling techniques of the horse  
   b. List proper techniques in bridling and saddling the horse  
   c. Describe the proper procedure for mounting and dismounting  
   d. Describe the proper posture  
   e. Describe techniques of showing at halter  
   f. Describe techniques of showing in performance classes  

2. **Learning Activities:**  
   a. Student homework study  
      b. Reading assignments: As assigned  

3. **Equipment and Materials:** Horse and Tack  

4. **Lesson Outline:**  
   a. Controlling techniques  
      b. Bridling and saddling  
      c. Mounting and dismounting  
      d. Posture-hand, seat, leg position  
      e. Showing at halter  
      f. Showing performance