I. INTRODUCTION
A. This course is designed to give the student the opportunity to develop the ability to speak, read, and understand Arabic. The student will be required to become proficient in communication and the use of the language in everyday situations, academically, and socially.
B. At the end of this course, the students will be able to recognize basic sentences and will be able to formulate questions and answers pertaining to simple daily events such as greetings, introducing family, telling time, going to places, and shopping.
C. This course also fulfills General Education Requirement by training students to develop an:
   1. informed appreciation of the roles of the arts and humanities.
   2. understanding of other cultures and other times.
D. Prerequisite: None

II. LEARNING OUTCOMES
Upon successful completion of this course, Beginning Arabic I, the student will be able to:
A. Identify basic vocabulary in context orally and in written form. (C5, C6, C15, C18, F1, F2, F3, F5, F6, F7, F10, F11, F12, F13, F14, F15, F16).
B. Create sentences and questions to describe and illicit information about people, places and ideas. (C5, C6, C15, C18, F1, F2, F3, F5, F6, F7, F10, F11, F12, F13, F14, F15, F16).
C. Use Present and Past tenses (C5, C6, C9, C14, F6, F7, F12, F15)
D. Communicate in most ordinary social situations, including greetings, introductions, leave taking, apologies, expressing gratitude, making appointments, and casual conversation on work, family, and autobiographical information. (C1, C5, C6, C8, C16, F5, F6, F7, F8, F13)

III. INSTRUCTIONAL MATERIALS
The instructional materials identified for this course are viewable through www.ctcd.edu/books

March 2007
IV. COURSE REQUIREMENTS:

A. Class preparation:
The student will be required to prepare for class in advance according to the schedule presented in the syllabus. The student should read about the next lesson and come to class ready to enhance that knowledge. In-class time should be spent with the instructor to get as much help and to ask as many questions as possible pertaining to the lesson that was already prepared for at home. Do not come to class unprepared. The student should ask the instructor questions in class, before or after class, during office hours, or by making an appointment. The student is also strongly encouraged to E-mail the instructor if time is of the essence.

B. Reading Assignments:
The student will be required to read the assigned lessons from the text book. There will be a written quiz on each lesson. Vocabulary from each lesson will be used in oral conversation during the class following the assignment.

C. Homework will be assigned on a regular basis and the student is expected to complete it in a timely fashion. The instructor is under no obligation to accept overdue homework assignments.

D. Listening Lab:
The student will be required to do the language lab work and complete all the assignments given by the instructor and from the textbook and CD. The listening activities are very important to the completion of your assignments.

E. Individual Project:
The student will watch a newscast or report from Arabic BBC or Arabic CNN and prepare a short report in English.

F. Collaborative Project:
As a group, as assigned by the instructor, the students will research and prepare a report (in English) on an Arabic cultural topic.

G. Everything submitted to your instructor is graded accordingly and therefore contributes in the outcome of your final grade.

H. Class Performance:
If a student must miss a class, it is his or her responsibility for the information missed during the class. The teacher will not repeat instructions or lessons for the classes the student misses. It is the student’s responsibility to make arrangements to take an exam early if he or she will not be able to attend class on one of those days. Failure to notify the instructor will result in a grade of zero on that test/quiz. There are no make-up quizzes.

I. Class Participation:
Two excused absences are allowed with advanced warning or with proper documentation after the absence. After that, and in the case of unexcused absences, absences will hurt your final grade. Full attendance and active class participation are essential to success in any language course. There will be daily assignments, Voice/Discussion Boards, Voice Emails, weekly quizzes, and Midterm and Final exams.
V. EXAMINATIONS
There will be two exams worth 20 points each. The first exam (mid-term) will be on all the material covered prior to that date. The Final exam will be a comprehensive exam comprised of all the material covered during the semester. All three skills: reading, listening, and speaking in addition to language analysis will be tested.

VI. SEMESTER GRADE COMPUTATIONS
The Final grade will be determined as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Participation</td>
<td>16</td>
</tr>
<tr>
<td>Graded Assignments/Listening Lab Work</td>
<td>24</td>
</tr>
<tr>
<td>Individual Project</td>
<td>10</td>
</tr>
<tr>
<td>Collaborative Project</td>
<td>10</td>
</tr>
<tr>
<td>Mid-term Exam</td>
<td>20</td>
</tr>
<tr>
<td>Final Exam</td>
<td>20</td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
</tr>
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</table>

Grading scale:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
</tr>
<tr>
<td>80 - 89</td>
<td>B</td>
</tr>
<tr>
<td>70 - 79</td>
<td>C</td>
</tr>
<tr>
<td>60 - 69</td>
<td>D</td>
</tr>
<tr>
<td>Below 60</td>
<td>F</td>
</tr>
</tbody>
</table>

This syllabus is subject to necessary revisions and updates. Students will be notified in case an update is necessary; it then becomes the student’s responsibility to follow the updated version.

VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR
A. Withdrawal from Course: It is the student's responsibility to officially drop a class if circumstances prevent attendance. Any student who desires to, or must, officially withdraw from a course after the first scheduled class meeting must file an Application for Withdrawal or an Application for Refund. The withdrawal form must be signed by the student. Application for Withdrawal will be accepted at any time prior to Friday of the 12th week of classes during the 16-week fall and spring semesters. The deadline for sessions of other lengths is as follows: 11-week session Friday of the 8th week; 8-week session Friday of the 6th week; 5½-week session Friday of the 4th week. The equivalent date (75% of the semester) will be used for sessions of other lengths. The specific last day to withdraw is published each semester in the Schedule Bulletin. Students who officially withdraw will be awarded the grade of "W", provided the student's attendance and academic performance are satisfactory at the time of official withdrawal. Students must file a withdrawal application with the college before they may be considered for withdrawal. A student may not withdraw from a class for which the instructor has previously issued the student a grade of "F" or "FN" for nonattendance.
B. **An Administrative Withdrawal**: An administrative withdrawal may be initiated when the student fails to meet college’s attendance requirements. The instructor will assign the appropriate grade on the Administrative Withdrawal Form for submission to the registrar.

C. **An Incomplete Grade**: The college catalog states, "An incomplete grade may be given in those cases where the student has completed the majority of the course work but, because of personal illness, death in the immediate family, or military orders, the student is unable to complete the requirements for a course..." Prior approval from the instructor is required before the grade of "I" is recorded. A student who merely fails to show for the final examination will receive a zero for the final and an "F" for the course.

D. Students who receive cellular calls and pages during class disrupt the normal classroom learning environment. To avoid this disruption, students must turn off all cellular phones, pagers, and beepers when entering the classroom.

E. Students are expected to initiate outside help if needed. It is the student’s responsibility to monitor feedback provided by the instructor. There are various possibilities for obtaining outside help. Always see your instructor first for guidance.

F. **American’s with Disabilities Act (ADA)**: Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at [www.ctcd.edu/disability-support](http://www.ctcd.edu/disability-support) for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.

G. **Civility**: Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.

**VIII. COURSE OUTLINE**

A. Lesson 1
   1. Lesson Outlines
      a) Course Introduction and Overview
      b) Arabic Alphabet: one way connectors
      c) Greetings
      d) Numbers
   2. Lesson Outcomes: Upon completion of this lesson the student will be able to:
      a) Demonstrate proper usage and understanding of the two common greetings.
      b) Know and apply proper procedures and phrases for leave-taking.
c) Learn Arabic Alphabet: one way connectors.
d) Use Arabic numbers.

3. Learning Activities:
a) Lectures: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments. (C5,C6,F1,F5,F11)
b) Listening Lab: Listen to and complete Lesson 1 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor. (C7,F2,F12)
f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
g) Independent oral and listening exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
a) Textbook

5. Audio-Visual aids:
a) Audio CD-ROM (Ahlan wa Sahlan) Lesson 1.

B. Lesson 2
1. Lesson Outlines
   a) Self Introduction
   b) Arabic Alphabet: two-way connectors, vowels
   c) Personal Pronouns

2. Lesson Objectives: Upon completion of this lesson the student will be able to:
   a) Identify oneself and others.
   b) Recognize Arabic Alphabet: two-way-way connectors.
   c) Understand the difference between long and short vowels.
   d) Separate personal pronouns.

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 2 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
   a) Audio CD-ROM (Ahlan wa Sahlan) Lesson 2.

C. Lesson 3

1. Lesson Outlines
   a) Greetings, personal well-being
   b) Arabic Alphabet: two-way connectors continued

2. Unit Objectives: Upon completion of this unit the student will be able to, both orally and in writing:
   a) Utilize the morning greeting.
   b) Inquire about someone’s well-being.
   c) Cite Arabic Alphabet: two-way connectors.

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 3 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
   c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
   d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
   e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
   f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
   a) Audio CD-ROM (Ahlan wa Sahlan Lesson 3).
   b)

D. Lesson 4
1. Lesson Outlines
   a) Questions structure
   b) Sentence structure
   c) Pronouns
   d) Country study

2. Unit Objectives: Upon completion of this unit the student will be able to, both orally and in writing:
   a) Inquire about and identify place of origin.
   b) Identify subject and predicate in the sentence.
   c) Use colloquial Arabic expressions.
   d) Use separate pronouns.
   e) Know Arab countries, capitals, and cities, political systems

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 4 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
   c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
   d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
   e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
   f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
   g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
E. Lesson 5

1. Lesson Outlines
   a) Surrounding objects.
   b) Pronouns, attachments, possessions
   c) Relative “noun”
   d) Gender in nouns.

2. Unit Objectives: Upon completion of this unit the student will be able to, both orally and in writing:
   a) Identify objects from the immediate environment.
   b) Express possession.
   c) Attach pronouns.
   d) Use colloquial Arabic.
   e) Describe national and regional affiliation.
   f) Use the relative “noun” (nisba).
   g) Use gender in Arabic nouns.

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 5 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
   c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
   d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
   e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
   f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
   g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
   a) Audio CD-ROM (Ahlan wa Sahlan Lesson 5).

F. Lesson 6
1. Lesson Outlines
   a) Surrounding objects continued: school environment
   b) Colloquial Arabic
   c) Diacritical Marks
   d) Foreign sounds

2. Unit Objectives: Upon completion of this unit the student will be able to, both orally and in writing:
   a) Identify objects in the school environment.
   b) Use the letters “alif maqṣura” and “ḥamza”.
   c) Learn diacritical marks (shadda, madda, tanwin, sukun, short alif).
   d) Form representation of foreign sounds.
   e) Use colloquial Arabic.

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 6 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
   c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
   d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
   e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
   f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
   g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
   a) Audio CD-ROM (Ahlan wa Sahlan Lesson 6).

G. Lesson 7
1. Lesson Outlines
   a) Surrounding objects continued: school environment
   b) Prepositions and noun phrases
   c) Demonstratives
   d) Contrasting and negating
2. Lesson Objectives: Upon completion of this unit the student will be able to, both orally and in writing:
   a) Identify objects from school surroundings.
   b) Use the preposition (‘Ala) and (Fee) and the noun phrase (Bijanib).
   c) Enumerating, using the coordinating particle (W).
   d) Use demonstratives: Hatha, Hathehe, Huna, Hunak.
   e) Contrast with: Lakin and Lakinna.
   f) Negate with: Laysa.
   g) Use the nominal sentence and cases of its nouns.
   h) Use the definite article “AL”, assimilating and non-assimilating sounds.
   i) Use definite and indefinite nouns.

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 7 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
   c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
   d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
   e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
   f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
   g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
   a) Audio CD-ROM (Ahlan wa Sahlan Lesson 7).

H. Lesson 8
1. Lesson Outlines
   a) Providing description
   b) Demonstratives continued
   c) Grammar: the “Idafa” structure.
2. Unit Objectives: Upon completion of this unit the student will be able to, both orally and in writing:
   a) Describe surroundings and facilities.
   b) Review “Nisba”.
   c) Apply the “Idafa” structure.
   d) Identify objects: demonstratives.
   e) Use colloquial Arabic.

3. Learning Activities:
   a) Lecture: Presentation of preliminary materials (vocabulary, grammar concepts), chapter overview, and discussion of assignments: (C5,C6,F1,F5,F11)
   b) Listening Lab: Listen to and complete Lesson 8 on the Audio CD-ROM (Ahlan wa Sahlan). (C5,F5,F1)
   c) Oral/aural and visual-cue practice in pronunciation and intonation. (C7,F6)
   d) Oral/aural and visual-cue conversation and drill. (C9,C14,C16,F15,F14,F10,F6)
   e) Writing/reading practice, utilizing the grammar and vocabulary of the textbook unit and extra visual aids as presented by the instructor (C7,F2,F12)
   f) Progress assessment: (up to) two short quizzes, to include identification and use of specific vocabulary and grammar rules as given in the textbook and in-class lectures.
   g) Independent oral and written exercises. (C18,F5,F1,F11)

4. Equipment and Materials:
   a) Textbook

5. Audio-Visual aids:
   a) Audio CD-ROM (Ahlan wa Sahlan Lesson 8).