

# A Working Template (A) for Writing and Classifying A Learning Outcome

1. Write or paste learning outcome here:					
2. Check the components of the outcome that are present:	<p>◆ <b>Specific</b> Does it have just one action verb that specifies what the student will do?</p>	<p>◆ <b>Measurable</b> Does it specify how that action/ learning will be assessed?</p>	<p>◆ <b>Actionable</b> Can the action be documented and/or observed?</p>	<p>◆ <b>Relevant</b> Is it appropriately sequenced or realistic for the student in this course?</p>	<p>◆ <b>Communication</b> Is the outcome explicitly communicated?</p>
3. Phrase the missing component(s) here.					
4. Indicate the type of outcome. <u>Check the appropriate box.</u>	<input type="checkbox"/> <b>Cognitive</b>	<input type="checkbox"/> <b>Affective</b>	<input type="checkbox"/> <b>Psychomotor</b>	<p>Now you will indicate the total number of Level 1, Level 2 and Level 3 outcomes. Go to <u>Step 5</u>.</p>	
<b><i>Special Note</i></b>		<p>(Courses may not necessarily have outcomes in the <b>Psychomotor</b> or <b>Affective</b> domains.) See <a href="http://www.nwlink.com/~donclark/hrd/bloom.html">www.nwlink.com/~donclark/hrd/bloom.html</a> for a complete description and action verbs of all three domains.</p>			
5. Indicate the level of learning.	<p><u>Recall=Level 1</u> -Knowledge <u>Understanding=Level 2</u> -Comprehension -Application <u>Application=Level 3</u> -Analysis -Synthesis -Evaluation</p>	<p><u>Awareness=Level 1</u> <u>Participation=Level 2</u> <u>Application=Level 3</u></p>	<p><u>Action=Level 1</u> <u>Proficiency=Level 2</u> <u>Application=Level 3</u></p>	6. Use Template B to organize the learning outcomes for each course.	