



CENTRAL TEXAS COLLEGE

Child Development/Education Department

(254) 526-1900 or (254)526-1810 fax

Student Evaluation Form: Required for students in CDEC 2388 (Internship)

(This form MUST be submitted by Site Supervisor: See Directions for Submitting Below)
Student Directions: Fill out the information in the box before submitting to Site Supervisor.

INFORMATION IN BOX TO BE COMPLETED BY STUDENT:

Student's Name _____

Semester: Fall /Spring/Summer (please circle) Year: _____

Course Delivery: Online/Face to Face (please circle)

Course Name _____ Course Number _____

Instructor _____

Instructor's Email _____

THIS SECTION TO BE COMPLETED BY SITE SUPERVISOR:

Site Supervisor: Please fill out the following evaluation and return from your official work email to Janeen Garza, Child Development Department Coordinator at: early.childhood@ctcd.edu

Site Supervisor Name: _____

Email: _____ Contact # _____

Site Supervisor Directions: Please assign a grade numeric value to each evaluation question as indicated. **Provide specific comments in the justification section of this evaluation after assigning a numeric value.**

(Lowest) 0 1 2 3 4 5 (Highest)

1. Student exhibited a professional attitude (timeliness, professional appearance, demeanor with others). Student interaction with staff and parents. Did the student interact with staff and parents professionally and appropriately?

Score:

Justification:

2. Student exhibited a responsive attitude to learning; seemed attentive; observed or practiced new skills and techniques in accordance with course assignments, and applied feedback and suggestions. Was the student willing to learn new concepts and techniques?

Score:

Justification:

3. Student designed, implemented, and distributed a newsletter. Did the student provide an appealing and informative newsletter?

Score:

Justification:

4. Student came prepared, understood the lab assignments and what was expected from his/her instructor. Did the student seem organized and make prior arrangements to conduct appropriate assignments in a classroom with a group of children?

Score:

Justification:

5. Student demonstrated basic safety skills when dealing with children; conducting fire/tornado or other natural disaster drills or lockdown procedures. Did the student successfully complete safety drills in a safe and appropriate manner?

Score:

Justification:

6. Student planned, designed, and implemented a developmentally appropriate themed weekly lesson plan, based on the interests of the children that covered all areas of development: Physical, intellectual, emotional and social development. Did the student provide a creative and appropriate lesson plan?

Score:

Justification:

7. Student conducted an ECERS (Early Childhood Environment Rating Scale) assessment of a classroom and shared the results. Did the student successfully complete the scale and seem to understand what he/she was assessing?

Score:

Justification:

8. Student designed, implemented and evaluated a field trip or guest speaker presentation. Did the student effectively plan and follow through with this experience?

Score:

Justification:

9. This student has knowledge characteristic of a degreed teacher. Did the student use his/her knowledge wisely when making important decisions in the classroom and while working with children, other staff, and parents?

Score:

Justification:

10. This student contributed to his/her own professional growth during internship. Did the student become more of a leader during this time? (Consider if this is a person you would hire as a lead teacher, at minimum).

Score:

Justification:

Supervisor/Evaluator's Signature_____

Today's Date: _____

Please submit this evaluation form at least two weeks before the end of the course to: Janeen Garza, Department Coordinator at early.childhood@ctcd.edu. If you have any questions or concerns, please contact the CTC Child Development Department. Out of Texas: 1-800-792-3348, ext. 1900. In Texas: 1-800-223-4760, ext. 1900. Local: 254-526-1900 or 254-526-1682.

Student Evaluation: SE Form Internship 2018