



**Business Management Accounting Technician (BMAT) 520201  
Certificate of Completion**

<b>First Semester</b>			<b>Credit</b>
ACNT	1303	Introduction to Accounting I	3
ENGL	1301	Composition I	3
BMGT	1325	Office Management	3
MATH	1332	Contemporary Mathematics (Quantitative Reasoning)	3
BCIS	1305	Business Computer Applications	
or			
ITSC	1309	Integrated Software Applications	3
<b>Second Semester</b>			
ACNT	1304	Introduction to Accounting II	3
ACNT	1311	Introduction to Computerized Accounting	3
BUSI	2301	Business Law	
or			
BUSG	2305	Business Law/Contracts	3
ACNT	1329	Payroll and Business Tax Accounting	
or			
ACNT	1331	Federal Income Tax: Individual	3
BUSG	1303	Principles of Finance	3
<b>Total Hours</b>			<b>30</b>

Certificate is stackable towards AAS Accounting Technician (BMAT)