Message from The Dean

Welcome to Central Texas College’s Pacific Far East Campus. Our talented and dedicated professionals are committed to providing accessible and quality service to guide you through your academic experience. The CTC Pacific Far East Campus will do everything possible to assist in fulfilling the needs of our global community through engaging and innovative education which is increasingly in demand in today’s knowledge-based world.

As you forge your path through the academic world, I highly encourage you to contact our administrators or faculty members to discuss how your goals and our mission can form a mutually beneficial partnership.

Sincerely,
Dean Kevin Sasse

It is each student’s responsibility to familiarize themselves with the regulations and requirements contained within this catalog.
Program and Course Availability

Central Texas College first began providing education opportunities throughout the Pacific Far East in 1976 and currently operates under contract number FA5215-09-D-0003. Courses are contracted to be delivered via two methods; traditional classroom and alternate delivery (CD-ROM) as listed on page 3. Programs of study are offered when sufficient interest indicates a level of enrollment required for program continuation. CTC reserves the right to adjust course schedules, to include class cancellations, when enrollments or other circumstances make such actions necessary.

Degree program and course offerings vary with each location and may not be available at all locations each term. Individuals interested in programs that are not locally available should consult with the education office or visit www.ctcd.edu or www.pfec.ctcd.edu.

Refunds/Withdrawal Policy

Tuition refunds can only be processed in the case of course cancellation or official withdrawal. For students receiving military tuition assistance, the effective date of the withdrawal is the date the Application for Withdrawal/Refund is signed by the designated education office representative or processed through the Go ArmyEd portal for Army TA.

For full-pay students refunds are computed from the filing date posted on the Application for Withdrawal/Refund.

Special conditions apply to students who receive federal, state, and/or institutional financial aid or VA benefits. The refund is generally calculated based upon the student’s last date of attendance.

It is the student’s responsibility to officially withdraw from any course which they are unable to complete within the prescribed time. Failure to fully execute an official withdrawal may result in a final grade of “FN” (Failure for Non-attendance) and would not meet the criteria for a refund.

Although the following refund schedule is provided, actual refunds for tuition and fees are based upon the contract, at the location for which the College operates. Students enrolled in distance learning courses delivered from the Central Campus in Killeen, Texas, should refer to the Texas Campuses Catalog.

- 100% Withdrawal is before the first class meeting or course start.
- 75% Withdrawal if not more than 12.5% of the total class contact hours have elapsed.
- 25% Withdrawal if more than 12.5% but not more than 25% of the total class contact hours have elapsed.
- 0% Withdrawal if more than 25% of the total class contact hours have elapsed.
Contracted Degree Programs and Courses

Pacific Far East Campus is contracted to offer the following technical/occupational degree programs:

- Aviation Maintenance Technology (AVMT)
- Applied Management (BUAM)
- Applied Management with Computer Applications (BUAMC)
- Criminal Justice (CJCJ)
- Criminal Justice-Corrections Specialization (CRCJ)
- Early Childhood Professions (CDEC)
- Executive Assistant (OTEA)
- Fire Protection Technology (FIPT)
- Food & Beverage Mgmt Specialization (HMFB)
- Hotel Management Specialization (HMHM)
- Paralegal/Legal Assistant (LAP8)
- Information Security Management (CSSM)
- Information Technology (CSIT)
- Network System Administrator (CSNS)
- Office Management (OTOM)
- Restaurant & Culinary Management (HMRCM)

Refer to the current Continental and International Campuses catalog and the CTC Distance Learning website (www.ctcd.edu) for additional degree programs and courses available through distance learning.

Designations stated after each degree title references the degree plan by major code. For example, Applied Management (Associate in Applied Sciences) has a major code of BUAM. Degree plans and course descriptions are listed in alpha-numeric order by course prefix on pages 30-96.

Many of the curricula presented on the following pages have been designed for students who wish to transfer to a 4 year college or university. It is each student’s responsibility to monitor program offerings and follow the published degree plan requirements.

Pacific Far East Campus is contracted to offer the following CD-ROM courses:

| ACCT 2301 | Principles of Financial Accounting | HIST 1301 | United States History I |
| ACCT 2302 | Principles of Managerial Accounting | HIST 1302 | United States History II |
| ANTH 2351 | Cultural Anthropology | HIST 2381 | African American History |
| BIOL 1308 | Biology for Non Science Majors I | HMSY 1337 | Introduction to Homeland Security |
| BMGT 1327 | Principles of Management | HMSY 1340 | Homeland Security Intelligence Operations |
| BUSI 1301 | Business Principles | HMSY 1342 | Understanding and Combating Terrorism |
| BUSI 1311 | Salesmanship | HRPO 2301 | Human Resource Management |
| BUSI 2301 | Business Law | HUMA 1315 | Fine Arts Appreciation |
| CJLE 1345 | Intermediate Crime Scene Investigation | MATH 1314 | College Algebra |
| CJLE 1358 | Rights of Prisoners | MATH 1332 | Contemporary Mathematics |
| CJS 1313 | Court Systems and Practices | PHIL 1301 | Introduction to Philosophy |
| CJS 1348 | Ethics in Criminal Justice | PHIL 1304 | Introduction to World Religions |
| CRJ 2313 | Correctional Systems and Practices | PHIL 1316 | History of Religions I |
| ECON 2301 | Principles of Macroeconomics | PSYC 2301 | General Psychology |
| ECON 2302 | Principles of Microeconomics | PSYC 2314 | Life Span Growth and Development |
| ENGL 1301 | Composition I | SOCI 1301 | Introduction to Sociology |
| ENGL 1302 | Composition II | SOCI 2301 | Marriage and the Family |
| GOVT 2305 | Federal Government | SPCH 1321 | Business and Professional Communication |
Pacific Far East Campus

Contracted Active Sites, as of June 2013

Korea

Area 1
- USAG Casey  casey.kor.pfec@ctcd.edu
- Camp Hovey  hovey.kor.pfec@ctcd.edu
- Camp Red Cloud  redcloud.kor.pfec@ctcd.edu
- Camp Stanley  stanley.kor.pfec@ctcd.edu

Area 2
- K-16 Air Base  k-16.kor.pfec@ctcd.edu
- USAG Yongsan  yongsan.kor.pfec@ctcd.edu
- Osan Air Base  osan.kor.pfec@ctcd.edu
- Suwon Air Base  suwon.kor.pfec@ctcd.edu

Area 3
- Camp Carroll  carroll.kor.pfec@ctcd.edu
- Camp Henry  henry.kor.pfec@ctcd.edu
- Camp Humphreys  humphreys.kor.pfec@ctcd.edu
- Kunsan Air Base  kunsan.kor.pfec@ctcd.edu

Okinawa

- Camp Courtney  courtney.oki.pfec@ctcd.edu
- Camp Foster  foster.oki.pfec@ctcd.edu
- Camp Hansen  hansen-schwab.pfec@ctcd.edu
- Camp Kinser  kinser.oki.pfec@ctcd.edu
- Camp Schwab  hansen-schwab.pfec@ctcd.edu
- Futenma Marine Corps Air Station  futenma.oki.pfec@ctcd.edu
- Kadena Air Base  kadena.oki.pfec@ctcd.edu
- Torii Station  torii.oki.pfec@ctcd.edu

Mainland Japan

- Atsugi Naval Air Facility  atsugi.jpn.pfec@ctcd.edu
- Camp Zama  zama.jpn.pfec@ctcd.edu
- Iwakuni Marine Corps Air Station  iwakuni.jpn.pfec@ctcd.edu
- Misawa Air Base  misawa.jpn.pfec@ctcd.edu
- Sasebo Naval Base  sasebo.jpn.pfec@ctcd.edu
- Yokosuka Naval Base  yokosuka.jpn.pfec@ctcd.edu
- Yokota Air Base  yokota.jpn.pfec@ctcd.edu

Guam

- Andersen Air Force Base  guam.af.pfec@ctcd.edu
- COMNAVMAR  guam.nv.pfec@ctcd.edu

Diego Garcia

- Diego Garcia  ssc.jpn.pfec@ctcd.edu

Contact us at info.pfec@ctcd.edu if your location is not listed.