1. Acceptance to CTC. Go to Getting-Started to apply.

2. Submit official College and/or High School transcripts to CTC Incoming Transcripts Office (Bldg. 119).

3. Meet with a CTC Academic Advisor in Bldg. 119. We recommend booking an appointment (254-526-1226/1609 – bring official or unofficial College and/or High School transcripts with you.

4. Complete the Texas Success Initiative (TSI) requirements and be cleared by an Academic Advisor. TSI

5. Complete and submit the CTC ADN Program Application online via Etrieve – Articulating LVN-Para Application. Applications must be submitted by the posted due date (Check Nursing Website for date: http://www.ctcd.edu/academics/instructional-departments/nursing/ **If unable to attend please notify clerical staff)

6. Submit two work reference letters or use the work appraisal forms provided, indicating your work as an LVN/LPN or Paramedic. Both must come from a supervisor within the past two years.

7. Submit a current, valid LPN/LVN License, or Paramedic certification/licensure from any state. Meet employment/work requirements.

8. Complete all prerequisite course work on the Nursing Option prior to enrolling into RNSG 1229 Integrated Nursing Skills Course offered every Fall semester. ***Prerequisites must be completed prior to enrolling into RNSG 1229: (Prereqs: BIOL 2401. ENGL 1301, PSYC 2301, BIOL 2402, BIOL 2420, HPRS 2300). Refer to Info Pk for GPA Admission requirements.

9. Must complete and successfully pass RNSG 1229 Integrated Nursing Skills prior to enrollment for Articulating Student Degree Plan, earning a GPA of 2.8 or higher (overall and on lab science courses).

10. Successfully complete the HESI A2 examination. It must be taken no more than two years prior to deadline date. We suggest taking the HESI during your last prerequisite course (Refer to Info Pk for HESI A2 Score admission requirements): HESI A2/

11. Once all documentation (application, TSI completion/exemption, work reference letters, proof of licensure, prerequisites, and HESI A2 scores) are received and/or verified; you will be scheduled for a mandatory Preadmission Information Session.

12. As you complete each item on the checklist, please notify the department via phone or email so we can stay up to date on your progress. Failure to do so could result in a delay or hindrance in your entry to the program. Call: 254-526-1890.

**Please keep the Department of Nursing and Allied Health informed of name, address, and phone number changes in writing so that you contacted as needed. Failure to notify us could result in a delay or hindrance in your entry to the program and possible withdrawal**