CENTRAL TEXAS COLLEGE
Department of Nursing and Allied Health VN Program Checklist

To ensure your admission process is successful, complete the checklist as numbered

1. Acceptance to CTC. Go to Getting-Started to apply.

2. Submit official College and/or High School transcripts to CTC Incoming Transcripts Office (Bldg. 119). Sending-your-transcript/

3. Meet with a CTC Academic Advisor in Bldg.119. We recommend booking an appointment (254-526-1226/1609) – bring official or unofficial College and/or High School transcripts with you. AcademicAdvising/

4. Complete the Texas Success Initiative (TSI) requirements and be cleared by an Academic Advisor. TSI

5. Complete and submit the CTC VN Program Application online via Etrieve – VN Application: Student-Forms/FAQs:FAQs/

Applications must be submitted by the posted due date (Check Nursing Website for date: http://www.ctcd.edu/academics/instructional-departments/nursing/ **If unable to attend please notify clerical staff)

6. This is mandatory prior to attending the Pre Admission session: Once your application is submitted you will be sent an invite to the mandatory Pre-Admission Session: (For streamlining your application process, the following items should be completed by the Pre-Admission application deadline):
   - Application by the posted deadline
   - TSI completion/exemption
   - Prerequisites must be completed and grades posted on Transcript (refer to Info Pk for GPA Admission requirement)
   - HESI A 2 (refer to Info Pk for HESI A2 Score Admission requirement)

7. Successfully complete the HESI A2 examination. It must be taken no more than two years prior to deadline date. We suggest taking the HESI during your last prerequisite course: HESI A2/

8. Hepatitis B series immunizations must be completed prior entry to the program. (Requires 6 months for completion – all three shots must be completed prior to entry to the program). CDC HEP B.html

9. As you complete each item on the checklist, please notify the department via phone or email so we can stay up to date on your progress. Failure to do so could result in a delay or hindrance in your entry to the program. Call: 254-526-1265.

**Please keep the Department of Nursing and Allied Health informed of name, address, and phone number changes in writing so that you contacted as needed. Failure to notify us could result in a delay or hindrance in your entry to the program and possible withdrawal**