Pharmacy Technician Training Program

Program Summary: As a Pharmacy Technician you will help the pharmacist package or mix prescriptions, maintain client records, refer clients to the pharmacist for counseling, assist with inventory control and purchasing, as well as collect payment and coordinate billing. This course consists of 200 hours of accelerated classroom training with emphasis on skills mastery through hands-on practice and supervision.

Course Fee: $1795 Includes consumable supplies and course completion certificate.

Financial Assistance: Students with a need for financial assistance may contact Sallie Mae for a loan, or use MyCAA benefits. Please contact Continuing Education for information about paying for class using our installment plan.

Starting Pay: $12–20 per hour. Due to the increase in pharmaceutical needs of a larger, aging population, growth in this occupation will be almost as fast as the average for all others in the state. According to the US Dept. of Labor the need for Pharmacy Technicians is expected to grow 20% by 2022.

Certification: Upon successful completion, graduates will receive a certificate of completion within 2-3 weeks after class ends. Students are then eligible to apply for registration as a Pharmacy Technician in their state and be prepared to take the national Pharmacy Technician Certification Board (PTCB) exam.

Schedule: Classes are held in the afternoons or Saturdays and are taught at an accelerated pace.

Program Requirements: Students must be 18 years of age at the time of enrollment. Students need competency in basic computer operations and will be required to have access to the internet, printing capabilities and an email address. Application packets must include:

- High School diploma/transcript or G.E.D or official transcripts of higher education.
- Two references (relatives may not be used) must be completed on forms available through our office or on our website at http://www.ctcd.edu/myctcd/assets/File/Students/CE/ApplicationReferences.pdf.

For more information to register visit us online at www.ctcd.edu/ce, call 254-526-1586 or walk-in to building 136, room 139.
Goals and Purpose: Upon the successful completion of the course, students will receive a certificate of completion within 2-3 weeks from Central Texas College. This course is designed to prepare the participant for eligibility to become a Pharmacy Technician. In addition, participants will be qualified to apply for certification by the Pharmacy Technician Certification Board (PTCB) or the National Healthcareers Association (NHA) and will meet the training requirements of the State Board of Pharmacy.

Conditions for Repetition: If the student does not receive a 75% or higher in the course he or she will not receive a Certificate of Completion. The student may repeat the class at their own expense.

Outcomes and Objectives:
After successful completion of this course the student will be able to:

1. Design a study plan that fits his or her learning style and personal commitments.
2. Assist the pharmacist in collecting, organizing, and evaluating information for direct client care, medication use review, and departmental management.
3. Receive and screen prescription/medication orders for completeness and authenticity.
4. Prepare medications for distribution.
5. Verify measurements, preparation, and/or packaging of medications produced and compounded.
6. Distribute medications in multiple pharmacy settings.
7. Assist the pharmacist in the identification of clients who desire/require counseling to optimize the use of medications, equipment, devices.
8. Initiate, verify, collect payment for and initiate billing for pharmacy services or goods.
9. Purchase pharmaceuticals, devices, and supplies according to an established plan.
10. Control the inventory of medications, equipment, and devices.
11. Assist the pharmacist in monitoring the practice site and/or service area for compliance with state, federal and local laws, regulations, and professional standards.
12. Maintain the pharmacy equipment and facilities.
13. Assist the pharmacist in preparing, storing, and distributing investigational medications.
14. Assist the pharmacist in monitoring medication therapy.
15. Participate in the pharmacy department’s process for preventing medication errors.
16. Demonstrate skills in lab setting.
17. Complete prerequisite requirements. Students will need to be aware that background checks are mandatory to become a state registered PT.
18. Use communication strategies associated with quality customer service.
19. Draft a resume that clearly communicates one’s value to an employer.
20. Utilize networking, informational interviews and other resources to generate job interviews.
21. Orally express one’s goals, skills and personal qualities in a manner that makes one a desirable employee.
22. Contrast effective communication approaches for dealing with people of various personal styles/temperaments.
23. Use active listening, mirroring and parameter-setting to participate effectively in difficult conversations (criticism, bad news, etc.)
24. Describe and apply several strategies for managing stress on the job, at school, at home.
Instructional Strategies:

⇒ Lecture
⇒ Competency Check-Off
⇒ Skills Demonstration
⇒ Role Play
⇒ Individualized Study
⇒ Workbook/Homework Assignment

⇒ Hands on skills practice and acquisition
⇒ Large/Small Group Discussions
⇒ Independent Projects
⇒ Independent Research
⇒ Multimedia
⇒ Textbook Assignments

Methods of Evaluation:

⇒ Quizzes
⇒ Workbook Assignments
⇒ Competency Check-off

⇒ Midterm Exam
⇒ Final Exam

Pharmacy Technician Costs beyond Tuition
The following are the student’s responsibilities and are separate of the tuition fees. Costs may vary.

- Set of scrubs
- One pair of sneakers
- One white crew neck t-shirt

Textbook requirements
Pharmacy Practice for Technicians, 5th Edition
by Hanan/Durgin

Complete Math Review for the Pharmacy Technician-4th edition
by William A. Hopkins

Textbooks are available for purchase at CTC Bookstore.