

# Pacific Far East Campus Supplement



## Message from The Dean

Welcome to Central Texas College-Pacific Far East Campus (CTC-PFEC). We are dedicated to providing quality education to the U. S. military, DOD civilian personnel, and family members serving and living throughout the far east. Our motto, "Education For The Individual," reflects our attitude and commitment towards you and your family in pursuing your educational needs and objectives. If you do not find what you are looking for on these pages, please contact us directly.

--Dean B.A. Grice

**It is each student's responsibility to familiarize themselves with the regulations and requirements contained within this catalog.**

# Program and Course Availability

Central Texas College first began providing education opportunities throughout the Pacific Far East in 1976 and currently operates under contract number FA5215-04-D-0005, awarded December 1, 2003. Courses are contracted to be delivered via two methods; traditional classroom and alternate delivery (CD-ROM) as listed on page 3. Programs of study are offered when sufficient interest indicates a level of enrollment required for program continuation. CTC reserves the right to adjust course schedules, to include class cancellations, when enrollments or other circumstances make such actions necessary.

Degree program and course offerings vary with each location and may not be available at all locations each term. Individuals interested in programs that are not locally available should consult with the education office or visit [www.ctcd.edu](http://www.ctcd.edu) or [www.pfec.ctcd.edu](http://www.pfec.ctcd.edu).

## Refunds/Withdrawal Policy

Tuition refunds can only be processed in the case of course cancellation or official withdrawal. For students receiving military tuition assistance, the effective date of the withdrawal is the date the Application for Withdrawal/Refund is signed by the designated education office representative or processed through the Go ArmyEd portal for Army TA.

For full-pay students refunds are computed from the filing date posted on the Application for Withdrawal/Refund.

Special conditions apply to students who receive federal, state, and/or institutional financial aid or VA benefits. The refund is generally calculated based upon the student's last date of attendance.

It is the student's responsibility to officially withdraw from any course which they are unable to complete within the prescribed time. Failure to fully execute an official withdrawal may result in a final grade of "FN" (Failure for Non-attendance) and would not meet the criteria for a refund.

Although the following refund schedule is provided, actual refunds for tuition and fees are based upon the contract, at the location for which the College operates. Students enrolled in distance learning courses delivered from the Central Campus in Killeen, Texas, should refer to the Texas Campuses Catalog.

- 100% Withdrawal before the first day of the term or semester.
- 75% Withdrawal if not more than 1/8 of the term or semester has elapsed.
- 50% Withdrawal if not more than 1/4 of the term or semester has elapsed (25 % for students outside PFEC).
- 0% Withdrawal if more than 1/4 of the term or semester has elapsed.

This refund schedule is not applicable to eArmyU students.

# Contracted Degree Programs and Courses

Pacific Far East Campus is contracted to offer the following technical/occupational degree programs:

- Aviation Maintenance Technology (AVMT)
- Applied Management (BUAM)
- Applied Management with Computer Applications (BUAMC)
- Criminal Justice (CJCJ)
- Criminal Justice-Corrections Specialization (CRCJ)
- Early Childhood Professions (CDEC)
- Executive Assistant (OTEA)
- Fire Protection Technology (FIPT)
- Paralegal/Legal Assistant (LAPL)
- Information Technology (CSIT)
- Network Systems Administrator (CSNS)
- Office Management (OTOM)
- Restaurant & Culinary Management (HMRCM)

Refer to the current Continental and International Campuses catalog and the CTC Distance Learning website ([www.ctcd.edu](http://www.ctcd.edu)) for additional degree programs and courses available through distance learning.

Designations stated after each degree title references the degree plan by major code. For example, Applied Management (Associate in Applied Sciences) has a major code of BUAM. Degree plans and course descriptions are listed in alpha-numeric order by course prefix on pages 48-141.

Many of the curricula presented on the following pages have been designed for students who wish to transfer to a 4 year college or university. It is each student's responsibility to monitor program offerings and follow the published degree plan requirements.

## Pacific Far East Campus is contracted to offer the following CD-ROM courses:

ACCT	2301	Principles of Financial Accounting
ACCT	2302	Principles of Managerial Accounting
BIOL	1308	General Biology I
BMGT	1303	Principles of Management
BUSI	1301	Business Principles
BUSI	2301	Business Law
ENGL	1301	Composition I
ENGL	1302	Composition II
GOVT	2301	American Government I
GOVT	2302	American Government II
HIST	1301	United States History I
HIST	1302	United States History II
HRPO	2301	Human Resource Management
HUMA	1315	Fine Arts Appreciation
MATH	1314	College Algebra
MATH	1332	Contemporary Mathematics
PHIL	1304	Introduction to World Religions
PSYC	2301	General Psychology
SOCI	1301	Introduction to Sociology
SOCI	2301	Marriage and the Family
SPCH	1321	Business and Professional Communication

# Pacific Far East Campus

## Contracted Active Sites, as of June 2008

### Korea

#### Area 1

Camp Casey	casey.kor.pfec@ctcd.edu
Camp Hovey	hovey.kor.pfec@ctcd.edu
Camp Red Cloud	redcloud.kor.pfec@ctcd.edu
Camp Stanley	stanley.kor.pfec@ctcd.edu

#### Area 2

K-16 Air Base	k-16.kor.pfec@ctcd.edu
Yongsan Army Garrison	yongsan.kor.pfec@ctcd.edu

#### Area 3

Camp Long	long.kor.pfec@ctcd.edu
Humphreys Army Garrison	humphreys.kor.pfec@ctcd.edu
Osan Air Base	osan.kor.pfec@ctcd.edu
Suwon Air Base	suwon.kor.pfec@ctcd.edu

#### Area 4

Camp Carroll	carroll.kor.pfec@ctcd.edu
Camp Henry	henry.kor.pfec@ctcd.edu
Kunsan Air Base	kunsan.kor.pfec@ctcd.edu

### Okinawa

Camp Courtney	courtney.oki.pfec@ctcd.edu
Camp Foster	foster.oki.pfec@ctcd.edu
Camp Hansen	hansen-schwab.pfec@ctcd.edu
Camp Kinser	kinser.oki.pfec@ctcd.edu
Camp Schwab	hansen-schwab.pfec@ctcd.edu
Camp Shields	shields.oki.pfec@ctcd.edu
Futenma Marine Corps Air Station	futenma.oki.pfec@ctcd.edu
Kadena Air Base	kadena.oki.pfec@ctcd.edu
Torii Station	torii.oki.pfec@ctcd.edu

### Mainland Japan

Atsugi Naval Air Facility	atsugi.jpn.pfec@ctcd.edu
Camp Zama	zama.jpn.pfec@ctcd.edu
Iwakuni Marine Corps Air Station	iwakuni.jpn.pfec@ctcd.edu
Misawa Air Base	misawa.jpn.pfec@ctcd.edu
Sasebo Naval Base	sasebo.jpn.pfec@ctcd.edu
Yokosuka Naval Base	yokosuka.jpn.pfec@ctcd.edu
Yokota Air Base	yokota.jpn.pfec@ctcd.edu

### Guam

Andersen Air Force Base	guam.af.pfec@ctcd.edu
COMNAVMAR	guam.nv.pfec@ctcd.edu

### Diego Garcia

diego.garcia.pfec@ctcd.edu