# CENTRAL TEXAS COLLEGE DISTRICT ANNUAL FINANCIAL REPORT August 31, 2012

# CENTRAL TEXAS COLLEGE DISTRICT August 31, 2012

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# ORGANIZATIONAL DATA for the Fiscal Year 2012

Board of Trustees							
<u>Members</u>	City	Term Expires					
Mari M. Meyer, Chair	Harker Heights, TX	May, 2013					
Elwood H. Shemwell, Vice Chair	Copperas Cove, TX	May, 2013					
Charles Rex Weaver, Treasurer	Killeen, TX	May, 2017					
Jimmy Towers, Secretary	Killeen, TX	May, 2013					
Don R. Armstrong, Member	Killeen, TX	May, 2017					
William L. Shine, Member	Harker Heights, TX	May, 2015					
Dr. Scott Isdale, Member	Belton, TX	May, 2015					

## **Key Officers**

Thomas D. Klincar, D.A. Chancellor

Al Erdman Deputy Chancellor, Resource Management

Jim Yeonopolus Deputy Chancellor, Continental & International Campus Operations
John Hunt Deputy Chancellor, Distance Learning & Texas Campus Operations
Dana Watson, Ph.D. Deputy Chancellor, Educational Programs & Support Services

Bob Liberty Comptroller



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Member of American Institute & Texas Society of Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION

Board of Trustees Central Texas College District Killeen, Texas

We have audited the accompanying financial statements of Central Texas College District (the College), as of and for the years ended August 31, 2012 and 2011, as listed in the table of contents. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Central Texas College District as of August 31, 2012 and 2011, and the respective changes in financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 28, 2012, on our consideration of the College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

# INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION (CONTINUED)

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 12 be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements taken as a whole. The supplemental schedules (schedules A through D), as described in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards (schedule E) and schedule of expenditures of state awards (schedule F) are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and the State of Texas Single Audit Circular, and are also not a required part of the financial statements. The supplemental schedules, the schedule of expenditures of federal awards and the schedule of expenditures of state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The supplemental schedules (G, G-1, G-2) marked "unaudited" have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Temple, Texas

November 28, 2012

ott, Vernon a (o., P.C.

# Central Texas College District Annual Financial Report Management's Discussion and Analysis For the Year Ended August 31, 2012

This section of the Central Texas College District (the College) annual financial report presents a discussion and analysis of the financial performance of the College during the fiscal year ended August 31, 2012. This discussion has been prepared by management along with the financial statements and related footnote disclosures and should be read in conjunction with the financial statements and footnotes. This discussion and analysis is designed to focus on current activities, resulting change and current known facts. For management's discussion and analysis, we have presented the previous year's financial information in order to provide a comparison. The financial statements, footnotes and this discussion are the responsibility of management.

#### **BASIC FINANCIAL STATEMENTS**

The basic financial statements are prepared in accordance with the Governmental Accounting Standards Board (GASB) Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments" and Statement No. 35, "Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities". Three primary statements are required: the Statement of Net Assets; the Statement of Revenues, Expenses and Changes in Net Assets; and the Statement of Cash Flows.

Financial statements for the College's component unit, the Central Texas College Foundation (the Foundation) are issued independent to those of the College but are presented with the College's basic financial statements.

One of the most important questions asked about the College's finances is whether or not the College's financial position has improved as a result of the year's activities. The key to understanding this question is the Statement of Net Assets, Statement of Revenues, Expenses and Changes in Net Assets and the Statement of Cash Flows. These statements present financial information in a form similar to that used by corporations. The College's net assets are one indicator of its financial health. Over time, increases or decreases in net assets are one indicator of the improvement or erosion of the College's financial health when considered with non-financial facts such as enrollment levels and the condition of the facilities.

The Statement of Net Assets includes all assets and liabilities. It is prepared under the accrual basis of accounting, whereby revenues and assets are recognized when the service is provided and expenses and liabilities are recognized when others provide the service, regardless of when cash is exchanged.

The Statement of Revenues, Expenses and Changes in Net Assets presents the revenues earned and the expenses incurred during the year. Activities are reported as either operating or non-operating.

Management's Discussion and Analysis For the Year Ended August 31, 2012

The utilization of long-lived assets, referred to as Capital Assets, is reflected in the financial statements as depreciation, which amortizes the cost of an asset over its expected useful life.

Another important factor to consider when evaluating financial viability is the College's ability to meet financial obligations as they mature. The Statement of Cash Flows presents the information related to cash inflows and outflows summarized by operating, capital and non-capital financing and investing activities.

Required supplementary audited financial information is presented in Schedules A through F. Each of these schedules presents in detail information from the basic financial statements.

Schedules G, G-1 and G-2 are provided to reflect the campus organizational structure of the College. These schedules are not required by GASB and are not audited.

#### FINANCIAL AND ENROLLMENT HIGHLIGHTS

- Cash and Investments increased approximately \$18 million during the year.
- The College's total assets increased approximately \$17.5 million or 7% during the fiscal year while total liabilities increased approximately \$200 thousand or 1%. This resulted in an increase to net assets of approximately \$17 million or 9%.
- The College continues to perform well in the area of federal contracts. The option years of several contracts were exercised during the fiscal year.
- Distance Education tuition and fees represent \$20 million or 36% of total tuition and fees. Operating revenues clearly reflect military and distance learning initiatives.
- Local ad valorem tax revenues increased slightly as a result of continued construction in the college district.
- The College Board of Trustees maintained the local ad valorem tax rate for maintenance and operation at \$.1409/100 in 2012. The College's tax rate has decreased or remained constant for more than the last two decades.

#### **Statement of Net Assets**

The Statement of Net Assets includes all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private sector institutions. Net assets - the difference between assets and liabilities - are one way to measure the financial health of the college.

Management's Discussion and Analysis For the Year Ended August 31, 2012

(In Millions)

Current assets:	<u>2012</u>	<u>2011</u>	<u>% Change</u> 2010
Cash and short-term investments	\$ 121.8	\$ 108.8	11.9 \$ 99.6
Receivables	18.5	18.4	.5 20.3
Inventory, prepaid expenses and other	3.7	3.8	(2.6) 3.3
Total current assets	144.0	131.0	9.9 123.2
Non-current assets:			
Restricted Cash	.1	1.4	(92.9) .8
Long-term investments	14.2	8.0	77.5 7.5
Capital assets, net of depreciation	95.7	96.1	(.4) 86.8
Total non-current assets	$\frac{110.0}{110.0}$	105.5	4.3 95.1
Total assets	<u>254.0</u>	<u>236.5</u>	<u>7.4</u> <u>218.3</u>
Current liabilities:			
Accounts payable and accrued liabilities	19.3	18.4	4.9 15.5
Deferred revenue	16.1	16.8	(4.2) 15.5
Long-term liabilities - current portion	3	3	$\frac{-}{.6}$ $\frac{.3}{31.3}$
Total current liabilities	35.7	35.5	.6 31.3
Non-current liabilities:			
Long-term liabilities	_1.3	<u>1.4</u>	( <u>7.1)</u> <u>1.4</u>
Total liabilities	37.0	36.9	.3 32.7
Net assets			
Invested in capital assets, net of related de	ebt 95.7	96.0	(.3) 86.8
Restricted	.8	.7	14.3 .7
Unrestricted	120.5	<u>102.9</u>	<u>17.1</u> <u>98.1</u>
Total net assets	217.0	<u>199.6</u>	<u>8.</u> 7 <u>185.6</u>
Total liabilities and net assets	\$ <u>254.0</u>	\$ <u>236.5</u>	<u>7.4</u> <u>218.3</u>

Cash and investments increased significantly during the fiscal year due to increased revenues over expenditures. The college continues to enforce strict budgetary controls over all expenditures.

Management's Discussion and Analysis For the Year Ended August 31, 2012

Federal, state and local statutes require certain net assets be restricted for future use. Other net assets are unrestricted; however, a majority of these net assets have been designated or reserved for specific purposes such as: working capital for instructional programs, future construction projects and reserves for insurance and post retirement benefits.

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

The Statement of Revenues, Expenses and Changes in Net Assets present the operating results of the college, as well as the non-operating revenues and expenses. Annual ad valorem tax revenues, while budgeted for operations, are considered non-operating revenues in GASB 34-35. Additionally, State appropriations, which previously have been classified as operating revenues, were reclassified as non-operating revenues in accordance with directives from the Texas Higher Education Coordinating Board (THECB). This reclassification is designed to align Texas Community College's financial presentation with that of other States.

(In Millions)

Operating revenues	<u>2012</u>	<u>2011</u>	<u>% Change</u> <u>2010</u>
Operating revenue:	ф <b>55 5</b>	Φ. 55.0	5 A 50 5
Net tuition and fees	\$ 55.5	\$ 55.2	.5 \$ 50.7
Federal Funds	28.7	28.4	1.1 32.9
Grants and Contracts	2.8	2.6	7.7 2.2
Auxiliary Funds	10.6	10.2	3.9 10.5
Other	<u> </u>	1.8	(11.1) <u>1.8</u>
Total	99.2	98.2	1.0 98.1
Operating expenses	144.6	148.2	_(2.4) 142.7
Net operating loss	<u>(45.4)</u>	<u>(50.0)</u>	<u>(9.2)</u> (44.6)
Non-operating revenues (expenses)			
State Appropriations	22.7	24.3	(6.6) 24.6
Local ad valorem taxes	11.3	11.0	2.7 10.8
Federal Revenue, Non Operating	28.2	28.3	(.4) 24.2
Investment income	.7	.6	16.7 .7
Other revenues and expenses	(.1)	(.2)	<u>50.0</u> (.4)
Total	62.8	64.0	<u>(1.9)</u> <u>59.9</u>
Increase in net assets	17.4	14.0	24.3 15.3
	199.6	185.6	
Net assets - Beginning of year	. <del></del>		
Net assets - End of year	\$ <u>217.0</u>	\$ <u>199.6</u>	<u>8.7</u> \$ <u>185.6</u>

Management's Discussion and Analysis For the Year Ended August 31, 2012

# **OPERATING EXPENSES** (by functional classification)

(In Millions)

	<u>2012</u>	<u>2011</u>	% Chan	ge 2010
Instruction	\$ 53.1	\$ 58.6	(9.4)	\$ 59.1
Public service	1.4	1.3	7.7	1.5
Academic support	9.0	9.0	-	8.9
Student services	12.3	11.1	10.8	11.5
Institutional support	18.1	18.2	(.5)	16.9
Operation and maintenance of plant	7.5	7.3	2.7	9.4
Depreciation	3.5	3.4	2.9	3.2
Scholarships and related expenses	30.0	29.9	.3	22.5
Auxiliary activities	<u>9.7</u>	_9.4	3.2	9.7
Total Expenses	\$144.6	\$148.2	(2.4)	\$ 142.7

## **OPERATING EXPENSES (by natural classification)**

(In Millions)

	<u>2012</u>	<u>2011</u>	% Change	<u>2010</u>
Salaries and wages	\$ 65.5	\$ 65.2	.5	\$ 66.7
State Benefits	2.8	4.4	(36.4)	4.4
Local Benefits	12.8	12.2	4.9	11.0
Scholarships and related expenses	29.9	29.9	_	22.5
Supplies and related expenses	30.1	33.1	(9.1)	34.9
Depreciation	3.5	3.4	2.9	3.2
•	\$ 144.6	\$148.2	(2.4)	\$ 142.7

Management's Discussion and Analysis For the Year Ended August 31, 2012

Salaries and wages, which clearly represent the largest operating expense, remained fairly consistent with the previous fiscal year. The decrease in state benefits is due to the decrease in state appropriations for both insurance and retirement for state eligible employees. The college's burden for health insurance and retirement for state eligible employees continues to skyrocket as state funding continues to fall short of actual expenditures. Supplies and related expenses decreased primarily due to the termination of an agreement with a third party provider for educational services at one of our Continental locations.

#### STATEMENT OF CASH FLOWS

The Statement of Cash Flows provides information about cash receipts and cash payments during the year. This statement also helps users assess the college's ability to generate net cash flows, its ability to meet its obligations as they come due and its need for external financing.

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	(In Millions)					
	<u>2012</u>	<u>2011</u>	% Chang	<u>se</u> <u>2010</u>		
Cash provided by (used in):						
Operating activities	\$(41.3)	\$(39.2)	5.4	\$ (38.5)		
Non-capital financing activities	61.5	61.7	(.3)	50.9		
Capital and related financing activities	(3.1)	(12.8)	(75.8)	(13.4)		
Investing activities	<u>(14.4)</u>	2_	<u>7300.0</u>	<u>15.5</u>		
Net increase (decrease) in cash	2.7	9.9	(72.7)	14.5		
Cash - beginning of year	<u>102.3</u>	92.4	10.7	<u>77.9</u>		
Cash - end of year	\$105.0	\$102.3	2.6	\$ 92.4		

Cash flows from operating activities represents the difference in the incoming and outgoing cash for all educational operations while cash flows from non-capital financing activities represents the collections from local ad valorem taxes, State appropriations and federal, non operating revenue.

Cash flows from capital and related financing activities represent's the cash paid to contractors during the year for construction projects and for the purchase of other capital assets. The decrease in cash used was due to no additional buildings being constructed during the fiscal year only renovations to existing buildings. This is a large departure from the previous fiscal year when two new buildings were under construction.

Management's Discussion and Analysis For the Year Ended August 31, 2012

Cash flows for investing activities increased significantly during the year compared to the previous year. This was a result of increasing the college's positions in bonds during the year versus shifting from bonds to certificates of deposits as was done in the previous year. This was done to due to increased rates on bonds and for diversification in investment types.

#### THE YEAR IN REVIEW

The College's overall financial position is very strong, finishing the year with far and away the best performance in the history of the College. This is attributed to the thousands of employees who work not only on our Texas campuses but at every one of the over 140 locations across the United States and worldwide, where Central Texas College operates in a variety of challenging and potentially dangerous environments.

During the year facilities at the Texas campus expanded again with Texas Agricultural and Mechanical University— Central Texas (TAMU-CT) vacating Building 136. College facilities' staff began renovating the building and moving eight departments from the core of campus to new surroundings, allowing more room for support and instructional departments, as well as the reclamation and addition of 10 new classrooms. Renovation of the Student Center was also initiated, again using College facilities' staff, to expand dramatically the Culinary Arts program, provide larger and more visible space for the Student Lounge, and provide room for much needed growth for Academic Studio.

Along with the expansion in Texas campus facilities, enrollment remained strong, despite an increase in tuition rates. This increase was used to offset yet another reduction in state funding, the final year of the current biennium.

In March and April 2012, our faculty and staff participated in a nationwide survey conducted by <u>The Chronicle for Higher Education</u> as part of their 2012 Great Colleges to Work For program. For the third straight year, Central Texas College was recognized on the Honor Roll for job satisfaction/support, facilities, pride and professional development. Truly, the most critical component of CTC's success is its people, and they agree that CTC is a great place to work.

Management's Discussion and Analysis For the Year Ended August 31, 2012

#### LOOKING AHEAD

CTC's ability to remain competitive in rapidly changing traditional and military education markets is key to remaining a leader in both arenas. Competition for students will continue to be a major challenge, especially for military students. No other single college or university, forprofit or non- profit, can offer the face-to-face educational experience that CTC can offer worldwide. Likewise, our on line programs continue to grow, allowing students to learn at their own pace.

At our Texas campus, facilities will be critical to CTC's success. Ground was broken in October for a new Facilities Management Complex to replace a 38 year old building that was originally sized to support a much smaller operation than we possess today. In Spring 2013, we will begin design for a new Student Success/One-Stop Building that will, for the first time in the history of the College, bring student registration, advising/counseling, testing and cashiering functions together under one roof.

At our worldwide campuses, the challenges and opportunities will be many in the upcoming year. A new worldwide Memorandum of Understanding is anticipated in January 2013. One of the more challenging requirements will require us to be licensed by the state government in which educational services are provided.

Another challenge facing CTC is the reduction in available funding for Voluntary Education by each of the branches of service. We will have to examine carefully our projected revenue and expenses at every site and our contracts for the Navy, Pacific Far East and Europe. Currently the contract that supports the educational and educational support services in Europe and sites downrange will end in July 2013, and currently there is no new solicitation for bid. While we anticipate one will be forthcoming, we must prepare backup plans in case none is issued. Additionally, the European Campus headquarters must relocate within this time frame as the base we are currently on will be closing. The contacts for Navy and Pacific Far East will both end in 22 months, and we're hearing that available funding for these programs will be reduced. All indications lead us to believe there will be a Voluntary Education program for the service members but at a drastically reduced funding level.

New initiatives will benefit all operations. In Fall 2012, a marketing and branding study was initiated with Richards/Carlberg that will result in a new logo for the college as well as a dramatic new marketing campaign to solidify CTC's local and worldwide presence. A strategic planning contract was also signed with MGT of America to define and build consensus on College direction and strategy. This effort will kick off in the Fall and wind up in Spring 2013.

Of course, as always, we will be faced with continuing challenges in the area of state funding. While the Legislative Budget Board has asked for a sizable increase in the next biennium, that

Management's Discussion and Analysis For the Year Ended August 31, 2012

request has yet to go through the full state budget process and will, most likely, be reduced yet again. As we evaluate our options, our focus will continue to be providing an affordable, accessible, quality education for our students, no matter where they are: here in Texas, across the United States, or around the world.

# FINANCIAL STATEMENTS

#### Exhibit 1

#### CENTRAL TEXAS COLLEGE DISTRICT STATEMENT OF NET ASSETS AUGUST 31, 2012 and AUGUST 31, 2011

ASSETS		FISCAL YEAR 2012		FISCAL YEAR 2011
Current Assets				
Cash and Cash Equivalents	\$	104,900,141	\$	100,864,699
Short Term Investments	•	16,971,648	•	7,975,171
Accounts Receivable (net)		18,479,687		18,377,414
Inventories		3,059,706		2,985,085
Prepaid Expenses		626,206		795,357
Total Current Assets		144,037,388		130,997,726
Noncurrent Assets				
Restricted Cash and Cash Equivalents		119,378		1,400,849
Other Long-Term Investments		14,126,100		7,996,500
Notes Receivable		30,900		22,478
Capital Assets (net) (See Note 6)		95,723,859		96,075,921
Total Noncurrent Assets		110,000,237		105,495,748
Total Assets		254,037,625		236,493,474
LIABILITIES				
Current Liabilities				
Accounts Payable		3,567,088		4,436,226
Accrued Liabilities		15,150,637		13,383,684
Accrued Compensable Absenses-Current Portion		322,840		340,081
Funds Held for Others		621,877		531,473
Deferred Revenues		16,086,004		16,800,777
Total Current Liabilities		35,748,446		35,492,241
Noncurrent Liabilities				
Accrued Compensable Absenses		1,291,360		1,360,325
Total Noncurrent Liabilities		1,291,360		1,360,325
Total Liabilities		37,039,806		36,852,566
NET ASSETS				
Invested in Capital Assets, Net of Related Debt Restricted for:		95,723,859		96,075,921
Scholarships and Grants		810,169		676,122
Unrestricted		120,463,791		102,888,865
Total Net Assets (Schedule D)		216,997,819		199,640,908
<b>Total Liabilities and Net Assets</b>	\$	254,037,625	\$	236,493,474

The accompanying notes are an integral part of the financial statements.

# CENTRAL TEXAS COLLEGE FOUNDATION STATEMENT OF FINANCIAL POSITION AUGUST 31, 2012

Exhibit 1 - A

		UNRESTRICTED		TEMPORARILY RESTRICTED		PERMANENTLY RESTRICTED		TOTAL
Assets Cash & Cash Equivalents Investments CSV - Life Insurance	\$	35,231	\$	77,196 720,567 91,583	\$	26,845 3,762,036	\$	139,272 4,482,603 91,583
Total Assets	:	35,231	-	889,346		3,788,881	-	4,713,458
Liabilities Accounts Payable Total Liabilities			-	14,600 14,600		101,270 101,270	-	115,870 115,870
Net Assets Unrestricted Temporarily Restricted Permanently Restricted Total Net Assets		35,231	-	874,746 874,746		3,687,611 3,687,611	-	35,231 874,746 3,687,611 4,597,588
Total Liabilities and Net Assets	\$	35,231	\$	889,346	\$ .	3,788,881	\$	4,713,458

The accompanying notes are an integral part of these financial statements.

#### CENTRAL TEXAS COLLEGE DISTRICT STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS Years Ended August 31, 2012 and August 31, 2011

Exhibit 2

rears Brace regulet ex, 2012 and reagaster, 2011	FISCAL YEAR 2012	FISCAL YEAR 2011
Operating Revenues		
Tuition and Fees (net of discounts of \$7,964,558 and \$8,146,833, respectively)	\$ 55,520,591	\$ 55,219,698
Federal Grants and Contracts	28,685,699	28,434,525
State Grants and Contracts	713,525	855,888
Non-Governmental Grants and Contracts	2,092,748	1,739,084
Sales of Services of Educational Activities	402,556	556,531
Auxiliary Enterprises ( net of discounts)	10,596,580	10,219,284
General Operating Revenues	1,177,559	1,211,988
Total Operating Revenues (Schedule A)	99,189,258	98,236,998
Operating Expenses		
Instruction	53,066,577	58,545,396
Public Service	1,421,069	1,315,390
Academic Support	8,966,668	8,988,451
Student Services	12,363,879	11,130,144
Institutional Support	18,097,470	18,233,169
Operation and Maintenance of Plant	7,501,308	7,279,584
Scholarships and Fellowships	30,034,335	29,886,446
Auxiliary Enterprises	9,679,263	9,365,013
Depreciation	3,468,399	3,432,376
Total Operating Expenses (Schedule B)	144,598,968	148,175,969
Operating Loss	(45,409,710)	(49,938,971)
Non-Operating Revenues (Expenses)		
State Appropriations	22,687,206	24,277,218
Maintenance Ad Valorem Taxes	11,314,027	10,954,001
Federal Revenue, Non Operating	28,224,998	28,317,388
Investment Income	705,522	582,191
Interest on Capital Related Debt		
Other Non-Operating Revenues (Expenses)	(165,132)	(198,067)
Net Non-Operating Revenues (Schedule C)	62,766,621	63,932,731
Increase in Net Assets	17,356,911	13,993,760
Net Assets		
Net Assets - Beginning of Year	199,640,908	185,647,148
Net Assets - End of Year	\$ 216,997,819	\$ 199,640,908

The accompanying notes are an integral part of the financial statements.

# CENTRAL TEXAS COLLEGE FOUNDATION STATEMENT OF ACTIVITIES FOR THE YEAR ENDED AUGUST 31, 2012

Exhibit 2-A

FOR THE TEAR ENDED AUGUST 51, 2012	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL
Revenues, Gains and Other Suport				
Contributions	\$ 40,659	\$ 489,425	\$ 98,315	\$ 628,399
Donated Administrative Support	192,631			192,631
Interest Income		2,706	62,832	65,538
Unrealized/Realized Gains(Loss) on Investment		3,005	245,896	248,901
Other Income		3,844	8,226	12,070
Total Revenues, Gains, Other Support	233,290	498,980	415,269	1,147,539
Expenses				
Program				
Scholarships Awarded		60,734	101,570	162,304
Support				
College Support		95,362		95,362
Fund Raising	21,727		600	22,327
Donated Administrative Support	192,631			192,631
Total Expenses	214,358	156,096	102,170	472,624
Changes in Net Assets	18,932	342,884	313,099	674,915
Net Assets at Beginning of Period	69,461	478,700	3,374,512	3,922,673
Transfers	(53,162)	53,162		
Net Assets at End of Period	\$ 35,231	\$ 874,746	\$ 3,687,611	\$ 4,597,588

The accompanying notes are an integral part of these financial statements.

CENTRAL TEXAS COLLEGE DISTRICT STATEMENT OF CASH FLOWS		Exhibit 3
Years Ended August 31, 2012 and August 31, 2011		
CASH FLOWS FROM OPERATING ACTIVITIES	Fiscal Year 2012	Fiscal Year 2011
Receipts from students and other customers	\$ 52,207,630	\$ 54,014,310
Receipts from grants and contracts	32,231,854	35,139,186
Payments to suppliers for goods and services	(30,133,129)	(32,136,492)
Payments to or on behalf of employees	(78,996,161)	(79,236,288)
Payments for scholarships and fellowships	(29,954,603)	(29,814,844)
Payments for loans issued to students	(41,804)	(37,328)
Receipts from collection of loans to students	34,118	34,550
Other receipts (payments)	13,422,230	12,743,752
Net cash (used) by operating activities	(41,229,865)	(39,293,154)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
Receipts from state appropriations	21,981,312	23,125,852
Receipts from Ad valorem taxes	11,314,027	10,954,001
Recepits from non operating federal revenue	28,300,117	27,299,371
Payments for collection of taxes	(164,115)	(173,782)
Receipts from student organizations and other agency transactions	16,238,508	11,272,098
Payments to student organizations and other agency transactions	(16,148,105)	(10,781,589)
Other receipts (payments)	328	917
Net cash provided (used ) by non-capital financing activities	61,522,072	61,696,868
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVI	TIES 146.859	227.719
Proceeds from the sale of capital assets Purchases of capital assets	(3,264,540)	237,718 (12,993,186)
Net cash provided (used) by capital and related financing activities	(3,117,681)	(12,755,468)
ivet cash provided (used) by capital and related inflancing activities	(3,117,001)	(12,733,408)
CASH FLOWS FROM INVESTING ACTIVITIES Proceeds from sales and maturities of investments	33,750,194	39,494,556
Recepits from interest on investments	705,522	582,191
Purchases of investments	(48,876,271)	(39,858,777)
Net cash provided (used) by investing activities	$\frac{(14,420,555)}{(14,420,555)}$	217,970
Increase (decrease) in cash and cash equivalents	2,753,971	9,866,216
Cash and cash equivalents-September 1	102,265,548	92,399,332
Cash and cash equivalents-August 31	\$ 105,019,519	\$ 102,265,548
RECONCILIATION OF NET OPERATING LOSS TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:	¢ (45.400.710)	\$ (40,029,071)
Operating loss	\$ (45,409,710)	\$ (49,938,971)
Adjustments to reconcile operating income to net cash used by operating activities:		
Depreciation expense	3,468,399	3,432,376
Payments made directly by state for benefits	705,894	1,151,366
Changes in assets and liabilities	703,074	1,131,300
Receivables (net)	(177,392)	2,931,705
Inventories	(74,621)	(13,319)
Prepaid expenses	169,152	(490,655)
Accounts payable	(869,137)	443,530
Accrued liabilities	1,766,953	1,909,485
Compensated absences	(86,207)	(22,760)
Deferred revenues	(714,773)	1,307,977
Other Assets	(8,423)	(3,888)
Net cash provided (used) by operating activities	\$ (41,229,865)	\$ (39,293,154)

The accompanying notes are an integral part of the financial statements.

# CENTRAL TEXAS COLLEGE DISTRICT NOTES TO THE FINANCIAL STATEMENTS August 31, 2012

#### 1. Reporting Entity

The Central Texas College District (CTCD) was established in July, 1965, in accordance with the laws of the State of Texas, to serve the educational needs of the public and the surrounding communities. CTCD is considered to be a special purpose, primary government according to the definition in Governmental Accounting Standards Board (GASB) Statement 14. While CTCD receives funding from local, state and federal sources, and must comply with the spending, reporting and record keeping requirements of these entities, it is not a component unit of any other governmental entity.

#### **Institutions:**

At August 31, 2012, CTCD is composed of two institutions and is organized by campuses.

Central Texas College - (CTC) - is a two-year community college accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) to offer associate degrees and certificates of completion. CTC offers instructional programs that include traditional university parallel courses, online courses and degrees, one-year and two-year occupational education and technology programs, general education courses, dual credit programs with area high schools, developmental (remedial) studies, non-credit continuing education courses, literacy education, and workforce development training. In addition, CTC provides comprehensive student developmental services that assist students in defining goals, identifying abilities and interests, and the selection of an appropriate course of study to prepare for the future.

American Preparatory Institute - (API) - is accredited by the Commission on Secondary Schools of the Southern Association of Colleges and Schools to provide pre-secondary and secondary education as well as high school diplomas. API provides a complete curriculum development support staff to provide and maintain materials in basic skills, high school diploma and related programs. It provides the opportunity for adults; both civilian and military, beyond normal public school age to earn a high school diploma from a state and regionally accredited institution. Other API programs include a basic skills education program, pre-college/post high school refresher courses, and special courses.

#### **Texas Campuses:**

The Texas Campuses include the "Central Campus" at Killeen, Texas, the "Fort Hood/Service Area Campus" on the Fort Hood Reservation and the Service Area which includes an eleven county area as defined by the Texas Higher Education Coordinating Board. Administrative services, student services and other types of activities associated with a more traditional junior college campus as well as distance learning are all part of the Texas Campuses. These include a testing center, career guidance, counseling and registration centers, and the primary library facility.

The Fort Hood/Service Area Campus headquarters is located in facilities on the Fort Hood military installation. Registration, counseling and guidance, and associated types of activities are provided. In addition to serving students who live in rural and isolated small farming communities, the Service Area student population includes men and women who are incarcerated at the Texas Department of Criminal Justice - Institutional Division in Gatesville and San Saba.

The Fort Hood/Service Area Campus assists students in the transition from: high school to college, high school to technical vocational skills training and high school to gainful employment. In addition, programs in computer literacy and upgrading of basic skills are also provided.

The Texas Campuses conduct programs which are eligible for state funding.

#### **Continental and International Campuses:**

<u>The Navy Campus</u> provides an educational program which includes a full range of academic support courses, technical/vocational education courses and specialized courses of training and instruction as requested by the U.S. Navy.

Programs and services provided by this campus include ships of the Atlantic and Pacific fleets wherever they are located in the performance of their mission, selected ashore ports and other designated Navy stations. In addition, this campus supervises all federal and state prison programs outside the State of Texas.

<u>The Continental Campus</u> provides an educational program which includes a full range of academic support courses, technical/vocational educational courses, specialized courses of training and instruction as requested by U.S. Army, Navy, Air Force, and Marine Corps installations, including non-credit vocational/technical education and Military Occupational Specialty (MOS) and MOS-Related programs and associated support activities. The geographic area in which services are provided by this campus includes all U.S. military installations in the Continental United States including Alaska and Hawaii. In addition, this campus administers college leadership courses to Air Force Reserve personnel at all locations throughout the United States.

The Europe Campus has its headquarters on a U.S. Army military installation in Mannheim, Germany. The Europe Campus provides an educational program which includes a full range of academic support courses, technical/vocational educational courses, specialized courses of training and instruction, MOS and MOS-related programs, and associated support activities. The geographic area in which services are provided by this campus presently includes U.S. military installations in Germany, Italy, Greece, Turkey, United Kingdom, Iceland, Azores, Spain, Belgium, the Sinai, Bosnia, Afghanistan, Djibouti, Egypt, Kosovo, Kuwait, Saudi Arabia, Uzbekistan, Iraq and Qatar.

The Pacific Far East Campus has its headquarters on a U.S. Air Force installation in Yokota, Japan. The Pacific Far East Campus provides an educational program which includes functional skills, technical/vocational education courses, specialized courses of training and instruction as requested by the U.S. Navy, U.S. Marine Corps Pacific, U.S. Forces Korea, Eighth U.S. Army, and Pacific Air Force, including non-credit technical/vocational education. The geographic area served by this campus includes U.S. military installations in Japan, Korea, Okinawa, Diego Garcia and Guam.

Collectively, the Navy, Continental, Europe and Pacific Far East Campuses comprise the Continental and International Campuses of CTCD. Programs and services are provided on a contractual basis or by memorandum of understanding.

#### 2. Summary of Significant Accounting Policies

#### **Reporting Guidelines**

The significant accounting policies followed by CTCD in preparing these financial statements are in accordance with the *Texas Higher Education Coordinating Board's Annual Financial Reporting Requirements for Texas Public Community and Junior Colleges*. CTCD applies all applicable GASB pronouncements and all applicable Financial Accounting Standard Board (FASB) statements and interpretations issued on or before November 30, 1989, unless they conflict or contradict GASB pronouncements. CTCD has elected not to apply FASB guidance issued subsequent to November 30, 1989, unless specifically adopted by the GASB. CTCD is reported as a special purpose government engaged in business-type activities.

#### **Tuition Discounting**

#### **Texas Public Education Grants**

Certain tuition amounts are required to be set aside for use as scholarships by qualifying students. This set aside, called the Texas Public Education Grant (TPEG), is shown with tuition and fee revenue amounts as a separate set aside amount (Texas Education Code §56.0333). When the award is used by the student for tuition and fees, the amount is recorded as tuition discount. If the amount is dispersed directly to the student, the amount is recorded as a scholarship expense.

#### <u>Title IV</u>, <u>Higher Education Act Program Funds</u>

Certain Title IV HEA Program Funds are received by the College to pass through to the student. These funds are initially received by the College and recorded as revenue. When the award is used by the student for tuition and fees, the amount is recorded as tuition discount. If the amount is dispersed directly to the student, the amount is recorded as a scholarship expense.

#### Other Tuition Discounts

CTCD awards tuition and fee scholarships from institutional funds to students who qualify. When these amounts are used for tuition and fees, the amount is recorded as a tuition discount. If the amount is dispersed directly to the student, the amount is recorded as a scholarship expense.

#### **Basis of Accounting**

The financial statements of CTCD have been prepared on the accrual basis whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal or contractual obligation to pay.

#### **Budgetary Data**

Each community college district in Texas is required by law to prepare an annual operating budget of anticipated revenues and expenditures for the fiscal year beginning September 1. The District's Board of Trustees adopts the budget, which is prepared on the accrual basis of accounting. A copy of the approved budget and subsequent amendments must be filed with the Texas Higher Education Coordinating Board, Legislative Budget Board, Legislative Reference Library and Governor's Office of Budget and Planning by December 1.

#### **Cash and Cash Equivalents**

CTCD's cash and cash equivalents are considered to be cash on hand, demand deposits and short term investments with original maturities of three months or less from the date of acquisition.

#### **Investments**

In accordance with GASB Statement No 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, investments are reported at fair value. Fair values are based on published market rates. Short-term investments have an original maturity greater than three months but less than one year at time of purchase. Long-term investments have an original maturity of greater than one year at the time of purchase.

#### **Inventories**

Inventories consist of consumable office supplies, physical plant supplies and bookstore stock. Inventories are valued by the first in, first out method and are charged to expense as consumed.

#### **Capital Assets**

Capital assets are recorded at cost at the date of acquisition, or fair value at the date of donation. For equipment, CTCD's capitalization policy includes all items with a unit cost of \$5,000 or more and an estimated useful life in excess of one year. Renovations of \$100,000 to buildings, infrastructure and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are charged to operating expense in the year in which the expense is incurred. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. The following lives are used:

Buildings	50 years
Facilities and Other Improvements	20 years
Library Books	15 years
Furniture, Machinery, Vehicles and Other Equipment	10 years
Telecommunications and Peripheral Equipment	5 years

#### **Deferred Revenue**

Tuition and fees of \$16,086,004 and \$16,800,777 have been reported as deferred revenues at August 31, 2012 and August 31, 2011 respectively.

#### **Related Intra-District Transactions**

In order to provide effective and efficient operation and management of the various operating units and campuses of CTCD, policy, executive direction, and administrative control functions are performed by the Central Texas College Systems. Each campus shares the cost of operation of this administrative function.

Similarly, each Continental and International Campus shares the administrative costs associated with the operation of a specific educational program at that campus.

#### **Contractual Services**

Substantially all training programs and other services under contractual agreements with various U.S. military and other organizations are accounted for as operating revenues. All such activity conducted by CTCD is paid on a reimbursement basis in that CTCD presents claims for payment after services have been provided. Most of these contracts include separate funding of indirect costs.

Expenditures made under certain contractual arrangements are accounted for as operating expenses. Excess revenues or expenditures from such activities, indirect cost recoveries, and any receivables related to services which have been provided as of the net asset date are included in operations.

#### **Reclassifications**

Certain comparative data have been reclassified to present such amounts in a manner consistent with the current year's financial statements.

#### **Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Operating and Non-Operating Revenue and Expense Policy**

The College distinguishes operating revenues and expenses from non-operating items. The College reports as a BTA and as a single, proprietary fund. Operating revenues and expenses generally result from providing services in connection with the College's principal ongoing operations. The principal operating revenues are tuition and related fees. The major non-operating revenues are state appropriations and property tax collections. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. The operation of food service is not performed by the College.

#### 3. Authorized Investments

The Central Texas College District is authorized to invest in obligations and instruments as defined in the Public Funds Investment Act (Sec. 2256.001 Texas Government Code). Such investments include (1) obligations of the United States or its agencies, (2) direct obligations of the State of Texas or its agencies, (3) obligations of political subdivisions rated not less than A by a national investment rating firm, (4) certificates of deposit, and (5) other instruments and obligations authorized by statute. The Board of Trustees of Central Texas College District has adopted a written investment policy regarding the investment of its funds as defined in the Public Funds Investment Act of 1995 (Chapter 2256, Texas Government Code). The investments of the College District are in compliance with the Trustees' investment policies. In addition, there were no instances of non-compliance with regards to the Public Funds Investment Act.

#### 4. Deposits and Investments

Cash and Deposits included and reported on Exhibit 1, Statement of Net Assets; consist of the items reported below:

# **Cash and Deposits**

	Fiscal Year 2012	Fiscal Year 2011
Bank Deposits		
Demand Deposits	\$ 6,068,955	\$ 1,562,131
	6,068,955	1,562,131
Cash and Cash Equivalents		
Petty Cash on Hand	22,645	25,420
Certificates of Deposit	58,500,000	58,051,362
Tex Pool	26,004,407	26,718,936
Tex Star	3,202,032	2,698,805
Texas Term	11,159,040	13,147,794
Corporate Stock	62,440	61,100
	98,950,564	100,703,417
Total Cash and Deposits	<u>\$105,019,519</u>	<u>\$102,265,548</u>

# **Reconciliation of Deposits and Investments to Exhibit 1**

	Market Value <u>August 31, 2012</u>	Market Value <u>August 31, 2011</u>
U.S. Government Securities	\$ 14,126,100	\$ 7,996,500
Commercial Paper	<u> 16,971,648</u>	7,975,171
Totals	31,097,748	15,971,671
Total Cash and Deposits	105,019,519	102,265,548
Total Investments	31,097,748	15,971,671
Total Deposits and Investments	<u>136,117,267</u>	<u>118,237,219</u>
Cash and Cash Equivalents (Exhibit 1)	104,900,141	100,864,699
Restricted Cash (Exhibit 1)	119,378	1,400,849
Investments (Exhibit 1)	31,097,748	5,971,671
Total Deposits and Investments	\$ <u>136,117,267</u>	\$ 118,237,219

#### Reconciliation of Deposits and Investments to Exhibit 1-A

	Market	Market
	Value	Value
	August 31, 2012	August 31, 2011
Uncategorized Investments		
Common Fund - Bond Fund	\$ 1,145,964	\$ 1,046,211
Common Fund - Equity Fund	2,392,944	2,029,657
Common Fund - Fixed Income	654,408	520,568
Common Fund - Real Estate Securities Fund	289,287	<u>241,757</u>
Totals	4,482,603	3,838,193
Total Cash and Deposits	139,272	271,795
Total Investments	<u>4,482,603</u>	<u>3,838,193</u>
Total Deposits and Investments	<u>4,621,875</u>	<u>4,109,988</u>
Cash and Cash Equivalents (Exhibit 1-A)	139,272	271,795
Investments (Exhibit 1- A)	<u>4,482,603</u>	3,838,193
Total Deposits and Investments	\$ <u>4,621,875</u>	\$ <u>4,109,988</u>

As of August 31, 2012 CTCD had the following investments and maturities:

		Investment Maturities (in Years)		
	Fair Value	Less than 1	1 to 2	2 to 3
U.S. Government Securities	\$ 14,126,100	\$	\$ 7,119,500	\$ 7,006,600
Commercial Paper	16,971,648	16,971,648		
Total Fair Value	\$ 31,097,748	\$ 16,971,648	\$ 7,119,500	\$ 7,006,600

**Interest Rate Risk** In accordance with state law and CTCD policy, CTCD does not purchase any investments with maturities greater than 10 years.

**Credit Risk** In accordance with state law and CTCD's investment policy investments in mutual funds and investment pools must be rated at least AAA, commercial paper must be rated at least A-1 or P-1, and investments in obligations from other states, municipalities, counties, etc. must be rated at least A.

Concentration of Credit Risk CTCD does not place a limit on the amount that may be invested in any one issuer. More than 5% of CTCD's investments are in FCAR Owner Trust Commercial Paper (29%), Toyota Motor Credit Commercial Paper (26%), FHLB (20%) and

FNMA (23%).

# 5. Derivatives

None

# 6. Capital Assets

Capital assets activity for the year ended August 31, 2012 was as follows:

	Balance as of September 1, 2011	<u>Increases</u>	<u>Decreases</u>	Balance as of August 31, 2012
Not Depreciated:				
Land	\$ 896,168			896,168
Construction in Progress	<u>25,193,246</u>	<u>761,492</u>	<u>24,904,313</u>	<u>1,050,425</u>
Subtotal	<u>26,089,414</u>	<u>761,492</u>	24,904,313	_1,946,593
Buildings and Other				
<u>Capital Assets:</u>				
Buildings	89,367,106	26,515,213		115,882,319
Land Improvements	9,636,104			9,636,104
Total Buildings and Other				
Real Estate Improvemen		26,515,213		125,518,423
Library Books	2,255,537	74,265	143,653	2,186,149
Furniture, Machinery,				
Vehicles, &	0.140.016	051 (07	117 522	0.202.070
Other Equipment Telecommunications &	9,149,816	251,687	117,533	9,283,970
	0 557 020	566,196	224 902	0.700.221
Peripheral Equipment Total Buildings and Other	8,557,928		334,893	8,789,231
Capital Assets	118,966,491	27,407,361	596,079	145,777,773
Capital Assets	110,900,491	27,407,301	390,079	145,777,775
Accumulated Depreciation:				
Buildings	(30,818,573)	(1,651,135)		(32,469,708)
Land Improvements	(3,709,005)	( 425,335)		(4,134,340)
Total Buildings and Other				<del> </del>
Real Estate Improvements	(34,527,578)	(2,076,470)		(36,604,048)
Library Books	(2,012,745)	( 47,665)		(2,060,410)
Furniture, Machinery,				
Vehicles & Other				
Equipment	( 5,866,250)	( 650,633)	112,983	(6,403,900)
Telecommunications &				
Peripheral Equipment	<u>( 6,573,411)</u>	<u>( 693,631)</u>	334,893	( 6,932,149)
Total Accumulated Depr	<u>(48,979,984)</u>	(3,468,399)	<u>447,876</u>	<u>(52,000,507)</u>
Net Capital Assets	96,075,921	24,700,454	(25,052,516)	95,723,859

Capital assets activity for the year ended August 31, 2011 was as follows:

	Balance as of September 1, 2010	<u>Increases</u>	<u>Decreases</u>	Balance as of August 31, 2011
Not Depreciated: Land Construction in Progress Subtotal	\$ 896,168 14,489,472 15,385,640	11,204,660 11,204,660	500,886 500,886	896,168 25,193,246 26,089,414
Buildings and Other Capital Assets: Buildings Land Improvements Total Buildings and Other	89,210,588 9,126,010	156,518 510,094		89,367,106 _9,636,104
Real Estate Improveme Library Books Furniture, Machinery,	98,336,598 2,380,540	666,612 62,820	187,823	99,003,210 2,255,537
Vehicles, & Other Equipment Telecommunications &	8,732,364	818,635	401,183	9,149,816
Peripheral Equipment Total Buildings and Other	8,082,055	741,344	265,471	8,557,928
Capital Assets	117,531,557	2,289,411	854,477	118,966,491
Accumulated Depreciation: Buildings Land Improvements Total Buildings and Other Real Estate Improvement	(29,210,600) (3,290,047) s (32,500,647)	(1,608,493) (_418,958) (2,027,451)	520 ————————————————————————————————————	(30,818,573) (3,709,005) (34,527,578)
Library Books Furniture, Machinery, Vehicles & Other	(1,953,163)	(59,582)	020	(2,012,745)
Equipment Telecommunications &	( 5,567,548)	( 624,269)	325,567	(5,866,250)
Peripheral Equipment Total Accumulated Depr	(6,117,808) (46,139,166) \$ 86,778,031	( 721,074) (3,432,376) 10,061,695	265,471 591,558 (763,805_)	( 6,573,411) (48,979,984) 96,075,921

# 7. Long-term Liabilities

Long-term liability activity for the year ended August 31, 2012 was as follows:

Balance			Balance	
September 1, 2011	<u>Additions</u>	Reductions	August 31, 2012	<u>Current</u>
Accrued compensable absences 1,700,406	<u>45,755</u>	<u> 131,961</u>	<u>1,614,200</u>	<u>322,840</u>
Total Long-term liabilities \$ _1,700,406	45,755	_131,961	1,614,200	322,840

Long-term liability activity for the year ended August 31, 2011 was as follows:

Balance			Balance	
<u>September 1, 2010</u>	<b>Additions</b>	<b>Reductions</b>	August 31, 2011	<u>Current</u>
Accrued compensable absences 1,723,166	<u>71,066</u>	93,826	<u>1,700,406</u>	<u>340,081</u>
Total Long-term liabilities \$ 1,723,166	71,066	93,826_	1,700,406	340,081

#### 8. Debt and Lease Obligations

None.

9. Bonds Payable

None.

**10.** Advance Refunding Bonds

None.

11. Defeased Bonds Outstanding

None.

12. Short - Term Debt

None.

#### 13. Employees' Retirement Plan

The State of Texas has joint contributory retirement plans for almost all of its employees.

#### **Teacher Retirement System of Texas**

Plan Description. The CTCD contributes to the Teacher Retirement System of Texas (TRS), a cost-sharing, multiple employer defined benefit pension plan. TRS administers retirement and disability annuities, and death and survivor benefits to employees and beneficiaries of employees of the public school systems of Texas. It operates primarily under the provisions of the Texas Constitution, Article XVI, Sec. 67, and Texas Government Code, Title 8, Subtitle C. The Texas state legislature has the authority to establish and amend benefit provisions of the pension plan. TRS issues a publicly available financial report with required supplementary information which

can be obtained from www.trs.state.tx.us, under the TRS Publications heading.

Funding Policy. Contribution requirements are not actuarially determined but are established and amended by the Texas state legislature. The state funding policy is as follows: (1) The state constitution requires the legislature to establish a member contribution rate of not less than 6.0% of the member's annual compensation and a state contribution rate of not less than 6.0% and not more than 10% of the aggregate annual compensation of all members of the system; (2) A state statute prohibits benefit improvements or contribution reductions if, as a result of the particular action, the time required to amortize TRS's unfunded actuarial liabilities would be increased to a period that exceeds 31 years, or, if the amortization period already exceeds 31 years, the period would be increased by such action. State law provides for a member contribution rate of 6.4% for fiscal years 2012 and 2011 and a state contribution rate of 6% for fiscal year 2012 and 6.664% for fiscal year 2011. In certain instances the reporting district is required to make all or a portion of the state's 6% contribution for fiscal year 2012 and 6.664% for fiscal year 2011.

#### **Optional Retirement Plan**

*Plan Description.* Participation in the ORP is in lieu of participation in the TRS. The ORP provides for the purchase of annuity contracts and operates under the provisions of the Texas Constitution, Article XVI, Sec. 67, and Texas Government Code, Title 8, Subtitle C.

Funding Policy. Contribution requirements are not actuarially determined but are established and amended by the Texas state legislature. The percentage of participant salaries currently contributed by the state and each participant are 6 and 6.65%, respectively. CTCD contributes 2.5% for employees who were participating in the optional retirement program prior to September 1, 1995. Benefits fully vest after one year plus one day of employment. Because these are individual annuity contracts, the state has no additional or unfunded liability for this program.

The retirement expense to the State for the CTCD was \$1,189,506 and \$1,692,648 for the fiscal years ended August 31, 2012 and August 31, 2011 respectively. This amount represents the portion of expended appropriations made by the State Legislature on behalf of CTCD.

The total payroll for all College employees was \$65,504,449 and \$65,203,914 for fiscal years 2012 and 2011, respectively. The total payroll of employees covered by the Teacher Retirement System was \$38,113,509 and \$37,416,047 and the total compensation of employees covered by the Optional Retirement System was \$8,866,046 and \$9,484,396 for fiscal years 2012 and 2011, respectively.

Additionally, substantially all employees of CTCD participate in a defined contribution pension program which is subject to the provisions of the Employment Retirement Income Security Act of 1974, as amended. Participating employees are required to contribute 6% of covered compensation, while CTCD contributes 7%. Total employer contributions made by CTCD during the years ending August 31, 2012 and 2011 were \$2,593,113 and \$2,690,605 respectively.

In July 1991, CTCD implemented a supplemental retirement program to comply with the Omnibus Budget Reconciliation Act of 1990. All part-time employees are required to contribute 3.75% of covered compensation while CTCD contributes 3.75%. Total employer contributions made by CTCD during the year ending August 31, 2012 and 2011, were \$505,418 and \$516,152 respectively.

#### 14. Deferred Compensation Program

College employees may elect to defer a portion of their earnings for income tax and investment purposes pursuant to authority granted in Government code 609.001. As of August 31, 2012, the CTCD had no employees participating in the program and no payroll deductions had been invested in approved plans.

#### 15. Compensable Absences

Full-time employees earn annual leave from .83 to 2.08 days per month depending on the number of years employed with the CTCD. CTCD's policy is that an employee may carry their accrued leave forward from one fiscal year to another fiscal year with a maximum number of days up to 50 for those employees with 20 or more years of service. Employees with at least six months of service who terminate their employment are entitled to payment for all accumulated annual leave up to the maximum allowed. CTCD recognized the accrued liability for the unpaid annual leave in the amounts of \$1,614,200 and \$1,700,406 for fiscal year 2012 and fiscal year 2011. Sick leave, which can be accumulated up to 480 hours, is earned at the rate of 8 hours per month. It is paid to an employee who misses work from illness. Employees are not entitled to payment for accumulated sick leave upon termination. CTCD's policy is to recognize the cost of sick leave when paid. The liability is not shown in the financial statements since experience indicates the expenditure for sick leave is minimal.

#### 16. Pending Lawsuits and Claims

On August 31, 2012, various claims involving CTCD were pending. While the ultimate liability with respect to litigation and other claims asserted against the College cannot be reasonably estimated at this time, this liability, to the extent not provided by insurance or otherwise, is not likely to have a material effect on the College.

CTCD's contracts with the U.S. Government are subject to examination by the Defense Contract Auditing Agency. Management believes that adjustments, if any, resulting from such examination will have no significant impact on the financial condition or results of operations.

#### 17. Disaggregation of Receivables, Payables and Other Operating Revenues Balances

#### Receivables

Receivables at August 31, 2012 and August 31, 2011 were as follows:

	Fiscal Year 2012	Fiscal Year 2011
Student Receivables	\$ 10,229,311	\$ 8,866,669
Taxes Receivable	335,853	387,421
Federal Receivables	9,983,581	11,838,405
Accounts Receivable	1,374,769	1,321,028
Interest Receivable	431,037	<u>388,934</u>
Subtotal	22,354,551	22,802,457
Allowance for Doubtful Accounts	(3,874,864)	(4,425,043)
TOTAL RECEIVABLES	\$ 18,479,687	\$ _18,377,414

#### **Payables**

Payables at August 31, 2012 and August 31, 2011, were as follows:

	Fiscal Year 2012	Fiscal Year 2011
Vendors Payable Salaries & Benefits Payable	\$ 3,567,088 <u>15,150,637</u>	\$ 4,436,226 13,383,684
TOTAL PAYABLES	\$ <u>18,717,725</u>	\$ <u>17,819,910</u>

#### 18. Funds Held in Trust by Others

There are no balances or transactions of funds held in trust by others on behalf of CTCD.

#### 19. Contract and Grant Awards

Contract and grant awards are accounted for in accordance with the requirements of the AICPA Industry Audit Guide, *Audits of Colleges and Universities*. Revenues are recognized on Exhibit 2 and Schedule A. For federal contract and grant awards, funds expended, but not collected, are reported as Federal Receivables on Exhibit 1. Non-federal contract and grant awards for which funds are expended, but not collected, are reported as Accounts Receivables on Exhibit 1. Contract and grant awards that are not yet funded and for which the institution has not yet performed services are not included in the financial statements. Contract and grant awards funds already committed, e.g., multi-year awards, or funds awarded during fiscal years 2012 and 2011

for which monies have not been received nor funds expended total \$46,313,550 and \$44,091,847. Of these amounts, \$45,460,166, and \$43,460,958 were from Federal Contract and Grant Awards, and \$853,384 and \$630,889 were from State Contract and Grant Awards.

#### 20. Self Insured Plans

CTCD does not currently maintain self-insured arrangements. First dollar worker's compensation insurance coverage is carried for all College operations. Employee health and medical malpractice plans are funded. Coverage for unemployment compensation is maintained through the State of Texas as well as numerous other states in which the College contracts education. Accrued liabilities are generally based on actuarial valuation, and represent the present value of unpaid expected claims. Estimated future payments for incurred claims are charged to current operations.

#### 21. Post Retirement Health Care and Life Insurance Benefits

In addition to providing pension benefits, the state provides certain health care and life insurance benefits for retired employees. Almost all of the employees may become eligible for those benefits if they reach normal retirement age while working for the state. Those and similar benefits for active employees are provided through an insurance company whose premiums are based on benefits paid during the previous year. The state recognizes the cost of providing these benefits by expending the annual insurance premiums. The state's contribution per full-time active and retired employee was \$438.30 per month for the year ended August 31, 2012 (\$413.26 per month for Fiscal Year 2011) and totaled \$1,577,202 for Fiscal Year 2012 (\$2,691,815 for the year ended 2011). The cost to the state of providing those benefits for 188 retirees in the year ended August 31, 2012 was \$1,156,864 (retiree benefits for 172 retirees cost \$937,117 in Fiscal Year 2011). For 394 active employees, the cost of providing benefits was \$420,338 for the Year ended August 31, 2012 (active employee benefits for 400 employees cost \$1,754,698 for the Year ended August 31, 2011). The cost to the CTCD of providing life insurance benefits for 593 active employees was \$76,306 and for 313 retirees was \$250,541 for the Fiscal year ended August 31, 2012 (\$79,380 for 600 active employees and \$226,087 for 302 retirees in Fiscal year 2011).

#### 22. Ad Valorem Taxes

The District's ad valorem property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the District.

#### At August 31:

	Fiscal Year 2012	Fiscal Year 2011
Assessed Valuation of the District:	\$8,873,644,040	\$8,633,926,409
Less: Exemptions	931,888,724	890,845,217
Net Assessed Valuation of the District	\$7,941,755,316	\$7,743,081,192

	]	FY 2012		F	Y 2011	
	Current Operations	Debt Service	Total	Current Operations	Debt Service	Total
Authorized Tax Rate per \$100 valuation (Maximum per enabling legislation)	.25	.25	.50	.25	.25	.50
Assessed Tax Rate per \$100 valuation	.1409	-0-	.1409	.1409	-0-	.1409

Taxes levied for the year ended August 31, 2012 and 2011 are \$11,189,933 and \$10,910,001 respectively, (which includes any penalty and interest assessed if applicable). Taxes are due on receipt of the tax bill and are delinquent if not paid before February of the year following the year in which imposed.

	F	FY 2012			FY 2011	
Taxes Collected	Current Operations	Debt Service	Total	Current Operations	Debt Service	Total
Current Taxes Collected	\$11,113,484		\$11,113,484	\$10,782,234		\$10,782,234
Delinquent Taxes Collected	121,525		121,525	88,835		88,835
Penalties and Interest Collected	79,018		79,018	82,932		82,932
Total Collections	\$ 11,314,027		\$11,314,027	\$10,954,001		\$10,954,001

Tax collections for the year ended August 31, 2012 and 2011 were 99.3% and 98.8%, respectively of the current tax levy. Allowances for uncollectible taxes are based upon historical experience in collecting property taxes. The use of tax proceeds is restricted to either maintenance and operations or general obligation debt service.

#### 23. Branch Campus Maintenance Tax

N/A

#### 24. Income Taxes

The College is exempt from income taxes under Internal Revenue Code Section 115, *Income of States, Municipalities, Etc.*, although unrelated business income may be subject to income taxes under Internal Revenue Code Section 511 (a)(2)(B), *Imposition of Tax on Unrelated Business Income of Charitable, Etc. Organizations*. CTCD had no unrelated business income tax liability for the year ended August 31, 2012 and 2011.

#### 25. Component Units

#### Central Texas College Foundation - Discrete Component Unit

Central Texas College Foundation (the Foundation) was established as a separate nonprofit organization in 1992, to raise funds to provide student scholarships and assistance in the development and growth of the College. Under Governmental Standards Board Statement No 39, <a href="Determining Whether Certain Organizations are Component Units">Determining Whether Certain Organizations are Component Units</a>, the Foundation is a component unit of CTCD because CTCD provides financial support to the Foundation and the economic resources received or held by the Foundation are entirely or almost entirely for the benefit of CTCD.

Accordingly, the Foundation financial statements are included in the College's annual report as a discrete component unit (see table of contents). Complete financial statements of the Central Texas College Foundation can be obtained from the administrative office of the Foundation.

#### **26.** Related Parties (Not a Component Unit)

The CTC Employee's Pension Plan and Trust provided certain services on behalf of the CTCD during the year ended August 31, 2012. The Employee's Pension Plan and Trust serves as fiduciary for the CTCD's defined contribution pension programs. During the fiscal year, the CTCD furnished certain services such as office space, utilities and staff assistance to the Trust for which the Trust reimbursed the CTCD at cost for these services which totaled \$153,378 and \$148,829 during the years ended August 31, 2012 and 2011. There was a receivable from the trust which totaled \$99,017 and \$59,949 for fiscal years ended August 31, 2012 and 2011.

#### 27. Subsequent Events

None.

#### 28. Postemployment Benefits Other than Pensions

Plan Description. CTCD contributes to the State Retiree Health Plan (SRHP), a cost-sharing, multiple-employer, defined benefit postemployment healthcare plan administered by the Employees Retirement System of Texas (ERS). SRHP provides medical benefits to retired employees of participating universities, community colleges and state agencies in accordance with Chapter 1551, Texas Insurance Code. Benefit and contribution provisions of the SRHP are authorized by State law and may be amended by the Texas Legislature.

ERS issues a publicly available financial report that includes financial statements and required supplementary information for SRHP. That report may be obtained from ERS via their website at <a href="http://www.ers.state.tx.us/">http://www.ers.state.tx.us/</a>.

Funding Policy. Section 1551.055 of chapter 1551, Texas Insurance Code provides that contribution requirements of the plan members and the participating employers are established

and may be amended by the ERS board of trustees. Plan members or beneficiaries receiving benefits pay any premium over and above the employer contribution.

The employer's share of the cost of retiree healthcare coverage for the current year is known as the implicit rate subsidy. It is the difference between the claims costs for the retirees and the amounts contributed by the retirees. The ERS board of trustees sets the employer contribution rate based on the implicit rate subsidy which is actuarially determined in accordance with the parameters of GASB statement 45.

The employer contribution rate represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years.

The college's contributions to SRHP for the years ended August 31, 2012, 2011, and 2010, were \$808,008, \$819,035, and \$702,412, respectively, which equaled the required contributions each year.

#### SUPPLEMENTAL SCHEDULES

SCHEDULE OF OPERATING REVENUES
For the Year Ended August 31, 2012 (With Memorandum Totals for the Year Ended August 31, 2011)

			TOTAL					
	UNRESTRICTED	RESTRICTED	EDUCATIONAL ACTIVITIES	AUXILIARY		FY 2012 TOTAL		FY 2011 TOTAL
	UNKESTRICTED	KESTRICTED	ACTIVITIES	ENTERPRISES	_	TOTAL	_	TOTAL
Tuition								
State Funded Courses:								
In-District Resident Tuition	\$ 9,675,184	\$	\$ 9,675,184	\$	\$	9,675,184	\$	10,656,812
Out-of-District Tuition	2,707,881		2,707,881			2,707,881		3,946,967
Non-resident Tuition	26,305,126		26,305,126			26,305,126		24,865,895
TPEG (set aside) *	1,090,339		1,090,339			1,090,339		1,010,524
Continuing Education	91,682		91,682			91,682		55,415
Non-State Funded :								
Continuing Education	15,209		15,209			15,209		16,855
C & I and API Operations	21,325,783		21,325,783			21,325,783		20,586,396
Total Tuition	61,211,204		61,211,204			61,211,204	_	61,138,864
							_	
Fees								
Laboratory Fees	5,281		5,281			5,281		12,648
Other Fees	2,268,664		2,268,664			2,268,664		2,215,039
Total Fees	2,273,945		2,273,945			2,273,945	_	2,227,687
Scholarship allowances and discounts								
Remissions and Exemptions-State	(462,853)		(462,853)			(462,853)		(416,149)
Title IV Federal Grants	(7,256,445)		(7,256,445)			(7,256,445)		(7,507,957)
TPEG awards	(241,743)		(241,743)			(241,743)		(222,053)
Other State Grants	(3,517)		(3,517)			(3,517)	_	(694)
Total Scholarship Allowances	(7,964,558)		(7,964,558)			(7,964,558)	_	(8,146,853)
<b>Total Net Tuition and Fees</b>	55,520,591		55,520,591			55,520,591	_	55,219,698
Additional Operating Revenues								
Federal Grants and Contracts	26,932,658	1,753,041	28,685,699			28,685,699		28,434,525
State Grants and Contracts	104,590	608,935	713,525			713,525		855,888
Nongovernmental grants and contracts	1,447,573	645,175	2,092,748			2,092,748		1,739,084
Sales and services of educational activities	402,556		402,556			402,556		556,531
General operating revenues	1,177,559		1,177,559			1,177,559		1,211,988
<b>Total Additional Operating Revenue</b>	30,064,936	3,007,151	33,072,087		_	33,072,087	_	32,798,016
Auxiliary Enterprises								
Bookstore				13,205,901		13,205,901		11,872,356
Less Discounts				(3,410,825)		(3,410,825)		(2,627,434)
Student Housing				738,791		738,791		807,873
Less Discounts				(95,613)		(95,613)		(101,628)
Planetarium				158,326		158,326	_	268,117
Total Net Auxiliary Enterprises				10,596,580		10,596,580	_	10,219,284
Total Operating Revenues	\$ 85,585,527	\$ 3,007,151	\$ 88,592,678	\$ 10,596,580	\$	99,189,258	\$	98,236,998
	, , , , , , , , , , , , , , , , , , , ,				_	(Exhibit 2)	-	(Exhibit 2)

 $<sup>*</sup> In accordance with Education Code 56.033, \$1,090,339 \ and \$1,010,524 \ for years \ August \ 31, 2012 \ and \ 2011, respectively, of tuition was set aside \ and \ 2011, respectively, of tuition was set aside \ and \ 2011, respectively, of tuition was set aside \ and \ 2011, respectively, of tuition was set aside \ and \ 2011, respectively, of tuition was set aside \ and \ 2011, respectively, of \ 2011, respectivel$ for Texas Public Education Grants (TPEG).

#### Schedule B

CENTRAL TEXAS COLLEGE DISTRICT SCHEDULE OF OPERATING EXPENSES BY OBJECT Year Ended August 31, 2012 (with Memorandum Totals for the Year Ended August 31, 2011)

	_		Operating	Expenses				
		Salaries	Benefi		Other		Fiscal Year	Fiscal Year
	_	and Wages	State	Local	Expenses		2012	2011
Unrestricted - Educational Activities								
Instruction	\$	38,077,086 \$	\$	5,320,334 \$	8,257,658	\$	51,655,078 \$	56,024,689
Public Service		532,342		173,286	715,441		1,421,069	1,315,390
Academic Support		5,592,034		1,329,066	1,916,780		8,837,880	8,671,948
Student Services		7,924,785		1,679,058	831,256		10,435,099	9,892,584
Institutional Support		8,921,465		3,060,569	4,572,210		16,554,244	17,047,068
Operation and Maintenance of Plant	_	2,729,277		868,013	3,904,018		7,501,308	7,279,584
Total Unrestricted Educational Activities		63,776,989		12,430,326	20,197,363		96,404,678	100,231,263
Restricted-Educational Activities								
Instruction		291,493	804,922	58,328	256,756		1,411,499	2,520,707
Public Service								
Academic Support			128,788				128,788	316,503
Student Services		503,723	289,772	82,356	1,052,929		1,928,780	1,237,560
Institutional Support			1,543,226				1,543,226	1,186,101
Operation and Maintenance of Plant								
Scholarships and Fellowships	_	84,501		1,231	29,948,603		30,034,335	29,886,446
Total Restricted Educational Activities		879,717	2,766,708	141,915	31,258,288		35,046,628	35,147,317
Total Educational Activities	-	64,656,706	2,766,708	12,572,241	51,455,651		131,451,306	135,378,580
Auxiliary Enterprises		847,743		215,658	8,615,862		9,679,263	9,365,013
Depreciation Expense-Buildings and other real estate improvements					2,124,135		2,124,135	2,087,033
Depreciation Expense-Equipment and furniture					1,344,264		1,344,264	1,345,343
Total Operating Expenses	s -	65,504,449 \$	2 766 708 \$	12,787,899 \$	63,539,912	\$	144,598,968 \$	148,175,969
Total Operating Expenses	Ψ =	05,504,445	<u>2,700,700</u>	12,707,899	03,337,712	Ψ	(Exhibit 2)	(Exhibit 2)

#### SCHEDULE OF NON-OPERATING REVENUES AND EXPENSES

Year Ended August 31, 2012 (with Memorandum Totals for the Year Ended August 31, 2011)

NON-OPERATING REVENUES	Unrestricted	-	Restricted	-	Auxiliary Enterprises	-	FY 2012 Total	-	FY 2011 Total
State Appropriations									
Education and general state support	\$ 19,832,232	\$		\$		\$	19,832,232	\$	19,594,210
Dramatic enrollment growth									55,012
State group insurance			1,577,202				1,577,202		2,691,815
State retirement matching			1,189,506				1,189,506		1,692,648
Professional nursing shortage reduction			88,266			_	88,266	_	243,533
Total state appropriations	19,832,232		2,854,974				22,687,206		24,277,218
Maintenance ad valorem taxes	11,314,027						11,314,027		10,954,001
Federal revenue, non operating			28,224,998				28,224,998		28,317,388
Gain on disposal of capital assets	3,205						3,205		4,740
Investment income	705,522						705,522		582,191
Other	328					_	328	_	917
Total non-operating revenues	31,855,314		31,079,972				62,935,286		64,136,455
NON-OPERATING EXPENSES									
Loss on disposal of capital assets	4.550						4,550		29,942
Other	164,115						164,115		173,782
						-		-	
Total non-operating expenses	168,665						168,665		203,724
Net non-operating revenues	\$ 31,686,649	\$ .	31,079,972	\$		\$_	62,766,621	\$_	63,932,731 (Exhibit 2)
							(Exhibit 2)		(Exhibit 2)

Schedule C

CENTRAL TEXAS COLLEGE DISTRICT SCHEDULE OF NET ASSETS BY SOURCE AND AVAILABILITY Year Ended August 31, 2012 (with Memorandum Totals for the Year Ended August 31, 2011)

Schedule D

	[			Detail by Source			Availal	ble for Current Operations	
			R	estricted	Capital Assets				
		Unrestricted	Expendable	Non-Expendable	Net of Depreciation & Related Debt	Total	Yes	Ne	0
Current									
Unrestricted	\$	34,294,436 \$		\$	\$	34,294,436	\$ 34,294,436	\$	
Board Designated		86,163,700				86,163,700	86,163,700		
Restricted			810,169			810,169	810,169		
Loan		5,655				5,655			5,655
Plant									
Investment in Plant	-				95,723,859	95,723,859		95,72	3,859
Total Net Assets, August 31, 2012		120,463,791	810,169		95,723,859	216,997,819	121,268,305	95,72	9,514
						(Exhibit 1)			
Total Net Assets, August 31, 2011	_	102,888,865	676,122		96,075,921	199,640,908	103,559,332	96,08	1,576
						(Exhibit 1)			
Net Increase (Decrease) in Net Assets	\$	17,574,926 \$	134,047	\$	\$ (352,062) \$	17,356,911	\$ 17,708,973	\$(35	2,062)
	_					(Exhibit 2)			

Schedule E

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended August 31, 2012

Federal Grantor Pass-Through Grantor Program Title	Federal CFDA Number	Pass-Through Grantor's Number		Expenditures and Pass Through Disbursements
U.S. DEPARTMENT OF LABOR:				
Texas Workforce Commission				
WIA Dislocated Worker Formula Grants	17.278			969,564
Total U.S. Department of Labor				969,564
U.S. DEPARTMENT OF EDUCATION:				
Direct Programs:				
Student Financial Aid Cluster				
Supplemental Educational Opportunity Grant Program	84.007			118,581
Federal College Work-study Program	84.033			78,399
Federal Pell Grant Program	84.063			28,186,590
Direct Loans	84.268			12,291,501
Subtotal Student Financial Aid Cluster				40,675,071
Gear UP Program	84.334A			21,522
Pass-Through From:				
Texas Education Agency				
Adult Education	84.002A	341000108		233,266
Adult Education-Correctional	84.002A	341000208		32,723
Subtotal CFDA				265,989
Texas Higher Education Coordinating Board:				
Carl D. Perkins Funds-Basic	84.048	104208		435,505
College Access Challenge Grant	84.378	1152		112,826
Total U.S. Department of Education				41,510,913
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVI	ICES:			
Pass-Through From:				
Texas Education Agency				
Temporary Assistance to Needy Families	93.558	336250108		72,856
Total U. S. Department of Health and Human Services				72,856
Total Endard Einemaid Assistance			¢	42 552 222
Total Federal Financial Assistance			\$	42,553,333

Notes to Schedule on Following Page

#### CENTRAL TEXAS COLLEGE DISTRICT SCHEDULE E (Continued) SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended August 31, 2012

#### Note 1: Federal Assistance Reconciliation

Federal Grants and Contracts revenue-per Schedule A	\$ 28,685,699
Add Non Operating Federal Revenue from Schedule C	28,224,998
Add Direct Loans	12,291,501
Less Expenditures Not Subject to Federal Single Audit	(26,648,865)
Total Federal Revenues per Schedule of Expenditures of Federal Awards	\$ 42,553,333

#### Note 2: Significant accounting policies used in preparing the schedule.

The expenditures included in the schedule are reported for the college's fiscal year. Expenditure reports to funding agencies are prepared on the award period basis. The expenditures reported above represent funds which have been expended by the college for the purposes of the award. The expenditures reported above may not have been reimbursed by the funding agencies as of the end of the fiscal year. Some amounts reported in the schedule may differ from amounts used in the preparation of the basic financial statements. Separate accounts are maintained for the different awards to aid in the observance of limitations and restrictions imposed by the funding agencies. The college has followed all applicable guidelines issued by various entities in the preparation of the schedule.

#### Note 3: Expenditures not subject to federal single audit.

CTCD receives amounts under contractual agreements with various U.S. military and other organizations for training programs and other services provided that are not subject to OMB-133 audits and therefore are not included in the above Federal schedule.

#### Note 4: Student Loans Processed and Administrative Costs Recovered - Not Included in Schedule

None

Note 5: Nonmonetary federal assistance received
None

Note 6: Amounts passed through by the College

None

#### SCHEDULE OF EXPENDITURES OF STATE AWARDS

For the Year Ended August 31, 2012

Grantor Agency Program Title Number  Texas Education Agency Adult Education Basic Program 301000108  Texas Higher Education Coordinating Board Early High School Graduation (HB 1479) Complete College American College Work-Study Program Texas Grant Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	\$ 59,976 12,131 37,547 4,202 133,400 106,785 4,144 37,640 33,124
Texas Education Agency Adult Education Basic Program 301000108  Texas Higher Education Coordinating Board Early High School Graduation (HB 1479) Complete College American College Work-Study Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	\$ 59,976 12,131 37,547 4,202 133,400 106,785 4,144 37,640
Adult Education Basic Program 301000108  Texas Higher Education Coordinating Board Early High School Graduation (HB 1479) Complete College American College Work-Study Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	12,131 37,547 4,202 133,400 106,785 4,144 37,640
Basic Program  Texas Higher Education Coordinating Board Early High School Graduation (HB 1479) Complete College American College Work-Study Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	12,131 37,547 4,202 133,400 106,785 4,144 37,640
Texas Higher Education Coordinating Board Early High School Graduation (HB 1479) Complete College American College Work-Study Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	12,131 37,547 4,202 133,400 106,785 4,144 37,640
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Complete College American College Work-Study Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	37,547 4,202 133,400 106,785 4,144 37,640
College Work-Study Program Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	4,202 133,400 106,785 4,144 37,640
Texas Grant Program Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	133,400 106,785 4,144 37,640
Texas Equal Opportunity Grant AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	106,785 4,144 37,640
AVID Texas Post Secondary Project Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	4,144 37,640
Work-Study for AVID Tutors Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	37,640
Work-Study Student Mentorship Program Top 10% Scholarship El Paso Community College	
Top 10% Scholarship El Paso Community College	33.124
El Paso Community College	
	28,000
Community College Development Education Incentive Program	25,474
Total State Financial Assistance	\$ 482,423
Note 1: State Assistance Reconciliation	
State Revenues -	
State Financial Assistance	
Per Schedule of expenditures of state awards	\$ 482,423
1 of Schedule of expenditures of state awards	Ψ +02,+23
State Financial Assistance	
State Financial Assistance	
Tuition and fees	221 102
	231,102

The accompanying schedule is presented using the accrual basis of accounting. See Note 2 to the financial statements for the Central Texas College's significant accounting policies. These expenditures are reported on Central Texas College's fiscal year. Expenditure reports to funding agencies are prepared on the award period basis.

### AUDITORS' REPORTS ON CONTROL AND COMPLIANCE



#### LOTT, VERNON & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

**Board of Trustees** Central Texas College District Killeen, Texas

We have audited the financial statements of Central Texas College District (the "College"), as of and for the years ended August 31, 2012 and 2011, and have issued our report thereon dated November 28, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

Management of the College is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, including the Public Funds Investment Act (Chapter 2256, Texas Government Code), noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Audit Committee, Board of Trustees, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

t Vernon a Co., P.C.

Pemple, Texas

November 28, 2012



#### LOTT, VERNON & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND THE STATE OF TEXAS SINGLE AUDIT CIRCULAR

Board of Trustees Central Texas College District Killeen, Texas

Members of the Board:

#### Compliance

We have audited the Central Texas College District's (the "College") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the State of Texas Single Audit Circular that could have a direct and material effect on each of the College's major federal and state programs for the year ended August 31, 2012. The College's major federal and state programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal and state programs is the responsibility of the College's management. Our responsibility is to express an opinion on the College's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and the State of Texas Single Audit Circular. Those standards, OMB Circular A-133 and the State of Texas Single Audit Circular require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the College's compliance with those requirements.

In our opinion, Central Texas College District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended August 31, 2012.

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND THE STATE OF TEXAS SINGLE AUDIT CIRCULAR (CONTINUED)

#### Internal Control Over Compliance

Management of the College is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal and state programs. In planning and performing our audit, we considered the College's internal control over compliance with the requirements that could have a direct and material effect on a major federal or state program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and the State of Texas Single Audit Circular, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Audit Committee, Board of Trustees, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Temple, Texas

November 28, 2012

bett, Vernon a Co., P.C.

#### **Schedule of Findings and Questioned Costs** August 31, 2012

#### I. Summary of Auditors' Results

#### Financial Statements

Type of auditors' report issued

Unqualified

Internal control over financial reporting:

Material weakness(es) identified?

Significant deficiency(ies) identified?

None reported

Noncompliance material to financial

statements noted?

None

No

#### Federal and State Awards

Internal control over major programs:

Material weakness(es) identified?

Significant deficiency(ies) identified?

No

None reported

Type of auditor's report issued

compliance for major programs

Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133 or the State of Texas Uniform Grant Management

Standards?

None

Identification of major programs:

#### Federal Programs

State Programs

Texas Grant Program

Student Financial Assistance Cluster:

- Federal Supplemental Educational **Opportunity Grants** 84.007

- Federal Work-study

Program

84.033

- Federal Pell Grant

Program

84.063

- Federal Direct Student

Loans

84.268

WIA Dislocated Worker Formula Grants

17.278

#### Schedule of Findings and Questioned Costs (Continued) August 31, 2012

Dollar threshold considered between Type A and Type B federal programs \$300,000

Dollar threshold considered between Type A and Type B state programs \$300,000

Auditee qualified as low-risk auditee for federal single audit? Yes for state single audit?

II. <u>Findings Relating to the Financial Statements Which are Required to be Reported in Accordance With Generally Accepted Government Auditing Standards</u>
None

III. <u>Findings and Questioned Costs for</u>
<u>Federal and State Awards</u>
None

## ADDITIONAL INFORMATION (UNAUDITED)

CENTRAL TEXAS COLLEGE DISTRICT SCHEDULE G

CONSOLIDATING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS (UNAUDITED) For the Period Ended August 31, 2012

			AMERICAN	CONTINENTAL	
		TEXAS CAMPUSES	INSTITUTE	& INTERNATIONAL CAMPUSES	TOTAL
REVENUES	•	CAMPUSES	INSTITUTE	CAMPUSES	TOTAL_
Operating Revenues					
Tuition and Fees	\$	34,070,050	22,415	21,428,126	55,520,591
Federal Grants and Contracts	Ψ	8,220,195	22,413	20,465,504	28,685,699
State Grants and Contracts		713,525		20, 103,301	713,525
Non-Governmental and Contracts		2,092,748			2,092,748
Sales and Services of Educational Activities		2,072,710	402,556		402,556
Sales & Services of Auxiliary Enterprises		8,672,114	102,330	1,924,466	10,596,580
Miscellaneous Income		1,056,860	181	120,518	1,177,559
Total Operating Revenues	•	54,825,492	425,152	43,938,614	99,189,258
EXPENSES					
<b>Operating Expenses</b>					
Instruction		33,323,772	125,490	19,617,315	53,066,577
Public Services		1,421,069			1,421,069
Academic Support		3,598,905	176,429	5,191,334	8,966,668
Student Services		9,104,125		3,259,754	12,363,879
Institutional Support		15,405,029	538,060	2,154,381	18,097,470
Operation and Maintenance of Plant		7,085,571		415,737	7,501,308
Scholarships and Fellowships		30,034,335			30,034,335
Auxiliary Enterprises		7,432,407		2,246,856	9,679,263
Depreciation		3,437,486		30,913	3,468,399
<b>Total Operating Expenses</b>		110,842,699	839,979	32,916,290	144,598,968
Operating Income(Loss)	•	(56,017,207)	(414,827)	11,022,324	(45,409,710)
Non-Operating Revenues (Expenses)					
State Appropriations-General Revenue		22,687,206			22,687,206
Taxes for Maintence and Operations		11,314,027			11,314,027
Federal Revenue, Non Operating		28,224,998			28,224,998
Investment Income		705,367		155	705,522
Other Non-Operating		(165,132)	1		(165,132)
Net Non-Operating Revenue		62,766,466		155	62,766,621
Other Revenues, Expenses, Gains (Losses)					
Allocation of Distance Learning		(3,407,994)		3,407,994	
Allocation of Systems		3,690,278	(8,819)	(3,681,459)	
Increase (Decrease) in Net Assets	\$	7,031,543	(423,646)	10,749,014	17,356,911
increase (Decrease) in Net Assets	Φ:	7,031,343	(423,040)	10,749,014	17,550,911

SCHEDULE G-1 CONSOLIDATING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS (UNAUDITED) TEXAS CAMPUSES For the Period Ended August 31, 2012

	CENTRAL	CENTRAL FT.HOOD/SAC	DIST ED	SYSTEMS	KNCT	AUXILIARY	TOTAL
REVENUES							
Operating Revenues Tuition and Fees	\$ 10,349,604	3,677,130	20,036,166	6.855		295	34,070,050
Federal Grants and Contracts	1,426,807	4,607,232	1,340,464		845,692		8,220,195
State Grants and Contracts	633,096	80,429					713,525
Non-Governmental and Contracts	883,373			1,111,170	5,000	93,205	2,092,748
Sales & Services of Auxiliary Enterprises			349,528			8,322,586	8,672,114
Miscellaneous Income	46,616	6,000	150	122,696	878,136	3,262	1,056,860
Total Operating Revenues	13,339,496	8,370,791	21,726,308	1,240,721	1,728,828	8,419,348	54,825,492
PVDENGES							
Operating Expenses							
Instruction	18,531,587	7,133,664	7,658,521				33,323,772
Public Services					1,421,069		1,421,069
Academic Support	1,621,482	897,408	489,736	590,279			3,598,905
Student Services	4,083,683	741,605	1,157,649	3,121,188			9,104,125
Institutional Support	5,397,506	195,822	2,327,678	7,475,828	2,992	5,203	15,405,029
Operation and Maintenance of Plant	7,043,838	41,733					7,085,571
Scholarships and Fellowships	30,034,335						30,034,335
Auxiliary Enterprises			68,347			7,364,060	7,432,407
Depreciation	1,734,591	136,924	7,409	708,975	374,797	474,790	3,437,486
Total Operating Expenses	68,447,022	9,147,156	11,709,340	11,896,270	1,798,858	7,844,053	110,842,699
Operating Income(Loss)	(55,107,526)	(776,365)	10,016,968	(10,655,549)	(70,030)	575,295	(56,017,207)
Non-Operating Revenues (Expenses)							
State Appropriations-General Revenue	15,103,003	7,036,441	214,111	333,651			22,687,206
Taxes for Maintence and Operations	11,314,027						11,314,027
Federal Revenue, Non Operating	28,224,998						28,224,998
Investment Income	3,705			701,662			705,367
Other Non-Operating	(168,337)			3,205			(165,132)
Net Non-Operating Revenue	54,477,396	7,036,441	214,111	1,038,518			62,766,466
Other Revenues, Expenses, Gains (Losses)			( - - - - - -				9
Allocation of Distance Eduation	3,582,763	_	(8,738,446)	00011	(007,007)	(120 000)	(3,407,994)
Allocation of Systems	<u>.</u>		(1,492,633)	9,641,223	(133,438)	(232,051)	3,690,278
Increase (Decrease) in Net Assets	\$ (144,495)	7,012,070		24,192	(203,468)	343,244	7,031,543

CENTRAL TEXAS COLLEGE DISTRICT
SCHEDULE G-2
CONSOLIDATING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS (UNAUDITED)
CONTINENTAL & INTERNATIONAL CAMPUSES
For the Period Ended August 31, 2012

	EUROPE CAMPUS	PACIFIC FAR EAST CONTINENTAL CAMPUS CAMPUS	CONTINENTAL CAMPUS	NAVY CAMPUS	TOTAL CONTINENTAL & INTERNATIONAL
REVENUES Operating Revenues Tuition and Fees	5,753,541	4,573,082	10,470,432	631,071	21,428,126
	11,4	91,976	410,874	8,542,882	20,465,504
Sales & Services of Auxiliary Enterprise Miscellaneous Income	13,498 973	320,506 8,801	441,882 22,241	1,088,580 88,503	1,924,466 120,518
Total Operating Revenues	17,247,784	4,994,365	11,345,429	10,351,036	43,938,614
EXPENSES					
Operating Expenses Instruction	8,974,385	1,132,540	3,246,548	6,263,842	19,617,315
Academic Support	1,048,676	1,082,202	2,064,727	995,729	5,191,334
Student Services	1,749,384	650,560	676,843	182,967	3,259,754
Institutional Support	1,202,209	342,318	273,329	336,525	2,154,381
Operation and Maintenance of Plant	174,359	111,027	44,441	85,910	415,737
Auxiliary Enterprises	162,646	999'995	337,792	1,179,752	2,246,856
Depreciation	16,675	125	8,719	5,394	30,913
Total Operating Expenses	13,328,334	3,885,438	6,652,399	9,050,119	32,916,290
Operating Income(Loss)	3,919,450	1,108,927	4,693,030	1,300,917	11,022,324
Non-Operating Revenues (Expenses) Investment Income		145	10		155
Oner Non-Operating Net Non-Operating Revenue		145	10		155
Other Revenues, Expenses, Gains (Losses) Allocation of Distance Education Allocation of Systems	(817,285) (817,285)	87,385 (605,742)	2,009,842 (1,650,116)	87,385 (608,316)	3,407,994 (3,681,459)
Increase (Decrease) in Net Assets	\$ 4,325,547	590,715	5,052,766	779,986	10,749,014