



Fort Hood Campus Schedule

www.ctcd.edu

FALL Mini Term 2022

December 12, 2022 – December 30, 2022

CTC Registration: October 24 – December 13, 2022

ArmyIgnitED Registration: October 24 – December 2, 2022



FINANCIAL AID SPECIAL REMINDERS

Financial Aid will not pay for courses that extend beyond the CTC official Fall semester dates:
August 15, 2022 – December 31, 2022

OBL COURSES

(Face to Face Component Required)

Holidays: Christmas (December 25, 2022)

| Syn# | Course | Number | Sec. # | Course Name | Days | Time | Bldg./Rm | Instructor |
|-------|--------|--------|--------|--------------------------|------|-----------|----------|------------|
| 71225 | ENGL | 1301 | TH003 | Composition I | T | 1700-1930 | 3200/126 | Hazell |
| 71231 | HIST | 1302 | TH003 | United States History II | TH | 1700-1930 | 3200/126 | Hazell |

All courses, regardless of their delivery method, may have an electronic component.

Canceled Classes: A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

Withdrawal & Drop/Add Policy: For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course student must use eForms and submit to Fort Hood Records for processing. **The last day to withdraw is December 23, 2022.** Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.

Tuition: (Personal check, money order, cash & credit cards accepted)
\$ 100 Resident In-District (Per semester credit hour (SCH))
\$ 124 Resident Out-of-District (per SCH)
\$ 250 Nonresident (per SCH)

Refund Policy: Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

| | | |
|--------------|---------------------------|------|
| On or before | December 9 | 100% |
| From | December 10 – December 14 | 75% |
| From | December 15 | 25% |
| From | December 16 – December 22 | 5% |
| From | December 23 | 0% |

Web Registration: You can register via the web for Fort Hood classes.

Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.

Online Blended Lecture (OBL & LECE) Courses: OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work on-line. Attendance is required for scheduled face-to-face lecture. Mandatory work online is required for non-class days.

Active Duty Military Verification: All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

Registration Process for Active Duty Military via ArmyIgnitED:

1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Next, validate your enrollment request on ArmyIgnitID, you should be able to view and validate your enrollment in two calendar days.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/ Office for assistance.

All Army Policies Apply – Tuition Assistance (TA) must be approved prior to the first-class day. For more information regarding Army Policies, refer to [AR 621-5](#).

The window to request TA on ArmyIgnitEd is **60 -7 days prior to the first-class day.** Your **approved TA must be submitted to the CTC Business Office** either in person or via email at the time of registration. If submitting your TA via email send to:

AccountsreceivableTA@ctcd.edu

Questions call (254) 526-1217/1299

College Policy: Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification, without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

Public Notice: Central Texas College does not discriminate in admissions or access to, or treatment or employment in, its programs and activities on the basis of race, color, religion, national origin, gender, disability, age or veteran's status.

Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.