



FORT HOOD SCHEDULE

www.ctcd.edu

SPRING Term I 2023

January 17, 2023 – March 10, 2023

CTC Registration: October 24, 2022 – January 20, 2023

ArmyIgnitED Registration: November 08, 2022 – January 8, 2023



FORT HOOD NEWS FLASH



SAP-Systems, Applications, and Products in Data Processing

- Must be 180 days out from ETS date
- 10 week program (Tuesday-Friday 0800-1800)
- Please call 254-526-1917 for more information

MUST ATTEND BRIEFING FOR PROCEDURAL PACKET
(Briefings held virtually by Fort Hood Career Skills Program)

PROGRAM FLEXIBILITY

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

Classes open to all military members and our public communities



CTC Registration Sites

Fort Hood Campus

Bldg. 3201, 72nd St., Fort Hood
 Records/Registration (254)526-1906
 Business Office (254)526-1919/1918
 Student Services/Advising (254)526-1917
 CTC VA Representative (254)526-1952
 Monday-Friday: 0730-1630

Fort Hood Hospitality Department

Bldg. 3201 (254)526-1912
 Culinary Arts Center (254)526-1955

Central Campus

Bldg.119, Academic Dr., Killeen
 (254)526-7161
 Mon-Thurs:0730-1730
 Fri: 0730-1130

Education Services

SDC, Bldg. 33009
 (254)287-4824
 M/T/W/F: 0730-1600 &
 Th: 1200-1600

Fort Hood Student Resources

Student Computer Lab (Bldg. 3200, Rm. 110)
 M-Th 1300-2200/Closed Friday, Weekends & Holidays

Student Study Area (Bldg. 3200, Rm. 114)
 M-Th 0730-2200/Closed Friday, Weekends & Holidays

Testing Center (Bldg. 3201, Rm. 115) 254-290-0701
 M-Th 0800-1630. Appointment required.

ACCESS & SUPPORT

Dedicated staff are available to answer questions and provide assistance:

Career Services 254-526-1106 M-Th 0730-1730 F 730-1130

CTC Bookstore 254-526-1219 M-Th 0730-1730 F 730-1130

Eagles on Call 254-526-1296 M-F 0600-2300

Financial Aid 254-526-1508 M-Th 0730-1730 F 730-1130



Come Explore Food at its Finest!

Whether you are looking for a career in the hospitality field or just an uplifting experience in improving your home-cooked meals, our campus chefs are excited and ready to assist you in reaching your professional and personal goals. Our hospitality department offers classes daily, early evenings, and Saturdays every semester.

Please contact us at (254) 526-1936/1912 or email elke.jensen@ctcd.edu for additional information.

We are looking forward to hearing from you!

"Bon Appétit"

Classroom Locations: 3200/3201 CTC 72nd St. AND Fort Hood Culinary Arts Center (CAC), CTC Bldg.335, 31st St.
If you require assistance or accommodations due to a documented disability, please contact the Disability Support Services Office on Central Campus Bldg. 111, Rm. 207, or call (254) 526-1195



FORT HOOD SCHEDULE

January 17 – March 10, 2023

OBL COURSES

(Face to Face Component Required)

Holidays: Presidents' Day (February 20, 2023)

Syn#	Course	Number	Sec. #	Course Name	Days	Time	Bldg./Rm	Instructor
BUSINESS ADMINISTRATION / BUSINESS MANAGEMENT								
71759	ACCT	2301	TH002	Principles of Financial Accounting	M/W	1800-1915	3200/217	Lockett
COMMUNICATIONS								
71769	ENGL^{bb}	1301	TH004	Composition I	MW	1100-1230	3200/202	Duke
71731	ENGL	1301	TH502	Composition I <i>Linked</i>	T	1930-2200	3200/126	Hazell
71770	ENGL[*]	1302	TH003	Composition II	MW	1230-1400	3200/202	Duke
71724	ENGL [*]	1302	TH502	Composition II <i>Linked</i>	T	1730-1930	3200/126	Hazell
71630	ENGL	2327	TH002	American Literature I	T/TH	1330-1445	3200/126	Hazell
71803	SPAN	1411	TH003	Beginning Spanish I – (LECE)	M/W	1700-2200	3200/218	Brashear
71805	SPAN[*]	1412	TH003	Beginning Spanish II – (LECE)	T/TH	1700-2200	3200/218	Brashear
71747	SPCH	1315	TH006	Public Speaking	T	1300-1540	3200/124	Walls
71748	SPCH	1321	TH003	Business Professional Communication	T	1645-1925	3200/124	Walls
COMPUTER INFORMATION TECHNOLOGY & SYSTEMS								
71807	COSC	1301	TH002	Introduction to Computing	M/W	1800-1930	3200/109	Campbell
FINE ARTS								
71760	ARTS	1303	TH002	Art History I	M/W	1100-1215	3200/218	TBA
71761	HUMA	1315	TH003	Fine Arts Appreciation	M/W	1400-1515	3200/218	TBA
HOSPITALITY PROGRAM								
71489	HAMG	2307	TH001	Hospitality Marketing & Sales	M/W	0900-1150	3201/135	Jensen
71490	PSTR	1306	TH001	Cake Decorating I	MTWTH	0900-1200	335/101	Macaraeg
71491	HAMG*	2388	TH003	Internship-Hosp Admin & Mgmt	MW	1200-1315	335/101	Macaraeg
71492	CHEF*	1345	TH001	International Cuisine	MTWTH	1315-1605	335/101	Jensen
71493	TRVM	2301	TH001	Intro Convention/Meet Mgmt	M/W	1315-1605	3201/135	Jensen
71496	RSTO	1325	TH001	Purchase/Hospitality Operations	T/TH	0900-1140	3201/135	Jensen
71497	CHEF	1305	TH001	Sanitation and Safety	TTH	1315-1605	3201/135	Macaraeg
71498	HAMG	2337	TH001	Hospitality Facilities Mgmt	T/TH	1630-1920	3201/135	Jensen
72251	HAMG	2337	TH002	Hospitality Facilities Mgmt	F	0900-1500	3201/135	Jensen
71500	CHEF*	2302	TH002	Saucier	TH	1815-2015	335/101	Macaraeg
					F	0900-1300	335/101	Macaraeg
71501	PSTR	1305	TH001	Bread and Rolls	F	1600-2000	335/101	Jensen
					S	0900-1700	335/101	Jensen
KINESIOLOGY								
71810	KINE	1110	TH002	Fitness Walking	M/W	1700-1815	3201Lobby	Berridge
MATHEMATICS								
71840	DSMA	0492	TH502	NCBO Beginning Algebra***	M/W	1340-1700	3200/121	Cox
71842	MATH [*]	1332	TH502	Contemporary Mathematics***	T/TH	1340-1610	3200/121	Cox

OBL COURSES (Face to Face Component Required)

SCIENCE

71771	BIOL	1411	TH602	General Botany	M/W	1800-2030	3200/209	Sellers
71774	ENVR	1401	TH604	Environmental Science I	T/TH	1500-1730	3200/202	Martin
71779	ENVR	1401	TH605	Environmental Science I	T/TH	1730-2000	3200/202	Martin

SOCIAL & BEHAVIORAL SCIENCES

71762	ECON	2301	TH003	Principles of Macroeconomics	M/W	1645-1800	3200/204	Pretzsch
71763	ECON	2302	TH003	Principles of Microeconomics	T/TH	1645-1800	3200/204	Pretzsch
71835	GOVT	2305	TH006	Federal Government	M	1300-1540	3200/105	Temple
71836	GOVT	2305	TH007	Federal Government	T	1645-1910	3200/105	Temple
71837	GOVT	2305	TH502	Federal Government <i>Linked</i>	M	1645-1910	3200/105	Temple
71838	GOVT	2306	TH502	Texas Government <i>Linked</i>	W	1645-1910	3200/105	Temple
71839	GOVT	2306	TH006	Texas Government	M	1000-1240	3200/105	Temple
71745	HIST	1301	TH004	United States History I	T	1000-1240	3200/124	Walls
71735	HIST	1301	TH502	United State History I <i>Linked</i>	TH	1930-2200	3200/126	Hazell
71742	HIST	1302	TH004	United States History II	M	1645-1925	3200/124	Walls
71725	HIST	1302	TH502	United States History II <i>Linked</i>	TH	1730-1930	3200/126	Hazell
71811	PSYC	2301	TH005	General Psychology	T/TH	1645-1800	3200/210	Marion
71812	PSYC	2308	TH002	Child Psychology	M/W	1645-1800	3200/210	Marion
71814	PSYC	2301	TH006	General Psychology	M/W	1000-1115	3200/120	Harris
71815	PSYC ^{bb}	2315	TH002	Psychology of Adjustment	M	1245-1515	3200/120	Harris

Classroom Locations: **BLDG.3200/BLDG.3201** CTC 72nd St. AND **Fort Hood Culinary Arts Center (CAC)**, CTC Bldg.335, 31st St.

- * Course Prerequisite Required
- Bb** College Reenlistment Incentive Program see details on the back page.
- OBL** Online Blended Lecture Course. Details below.

****Co-Requisite Math 1332/DSMA 0492 must be taken together*

****Co-Requisite Math 1314/DSMA 0493 must be taken together*

“Linked” Course (Details on Back Page)

- ENGL 1301/HIST 1301 must be taken together*
- ENGL 1302/HIST 1302 must be taken together*
- GOVT 2305/GOVT 2306 must be taken together*

All courses, regardless of their delivery method, may have an electronic component.

Canceled Classes: A listing of all canceled classes are posted in the lobby of Bldg. 3200 as soon as the determination is made. If your class is canceled, please see Student Records to enroll in a different class or to request a refund.

Withdrawal & Drop/Add Policy: For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason, must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Hood Records for processing. **The last day to withdraw is February 24, 2023.** Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.**

Tuition: (Personal check, money order, cash & credit cards accepted)
\$ 100 Resident In-District (Per semester credit hour (SCH))
\$ 124 Resident Out-of-District (per SCH)
\$ 250 Nonresident (per SCH)

Refund Policy: Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

On or before	January 13	100%
From	January 14 – February 26	75%
From	February 27 – January 30	25%
From	January 31 – February 17	5%
From	February 18 – February 21	0%

Web Registration: You can register via the web for Fort Hood classes. **Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.**

Texas Success Initiative (TSI): Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for \$25.00 in the CTC Fort Hood Testing Center, Bldg. 3201, Rm. 115. Call (254) 526-1917 for info.

Graduation Deadline, apply via CTC Website or Etrieve:

Fall	October 1
Spring	February 1
Summer	June 1

Bacterial Meningitis Requirement: Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

ATTENTION VA STUDENTS: Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Synchronous Virtual (SVL) are not authorized and will not be payed or certified by the VA. Developmental Courses must be taken as lecture only.

Online Blended Lecture (OBL & LECE) Courses: OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work online. Attendance is required for the scheduled face-to-face lecture. Mandatory work online is required for non-class days.

Linked Courses: Two courses are linked and taught by the same instructor. Students will enroll in two classes and receive six credits for the courses taught as OBL (Online Blended Lecture) for a total of 96 contact hours.

Linked ENGL 1301/HIST 1301 must be taken together
Linked ENGL 1302/HIST 1302 must be taken together
Linked GOVT 2305/GOVT 2306 must be taken together

Active Duty Military Verification: All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

College Reenlistment Incentive Program: Designed for Active Duty Soldiers to attend college courses each day and complete up to 16 semester hours of college credit in 16 weeks. See your education counselor for assistance.

Registration Process for Active Duty Military via ArmyIgnitED:

1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Print your approved Army Tuition Assistance Request (DA Form 7792-SG) and provide that document to your Academic Institution.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/ Office for assistance.

All Army Policies Apply – Tuition Assistance (TA) must be approved regarding Army Policies; refer to [AR 621-5](#).

The window to request TA on ArmyIgnitEd is no earlier than 60 **and NO LATER THAN 7** calendar days prior to the first-class day. Your **approved TA must be submitted to the CTC Business Office** either in person or via email at the time of registration. If submitting your TA via email, send it to:

AccountsreceivableTA@ctcd.edu
Questions call (254) 526-1217/1299

College Policy: Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification and without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

Public Notice: Central Texas College does not discriminate in admissions or access to, or treatment or employment in its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status. Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

Bookstore: Bldg. 3201 - Lobby
January 17-18 Tuesday and Wednesday @ 12 PM – 4 PM