

Advisory Committee Meeting Record Template

CHAIRPERSON: Keeton Ehrig		
MEETING DATE: 11/16/22	MEETING TIME: 12:00 pm	MEETING PLACE: CTC Livestock Center
RECORDER: Dr. Andrea Foscett		PREVIOUS MEETING: 11/30/21

MEMBERS: (P=PRESENT) Add nonmembers present to bottom of table with heading “Others Present” (OP)

(P/OP?)	Name and Title (List all members) Email Address and Ph #	Business Affiliation	Name and Title
	Floyd Ingram – County Extension Agent 1605 N. Main Street Belton, Texas 76513 (254) 933-5305 Floyd.ingram@ag.tamu.edu	Texas A&M AgriLife Extension Service – Bell County	County Extension Agent – Bell County
	Whitney Ingram - County Extension Agent 1605 N. Main Street Belton, Texas 76513 (254) 933-5305 Whitney.ingram@ag.tamu.edu	Texas A&M AgriLife Extension Service – Bell County	County Extension Agent – Bell County
P	Heath Lusty – County Extension Agent 409 South Pecan Street, Suite 102 Lampasas, Texas 76550 heath.lusty@ag.tamu.edu (512) 556-8271	Texas A&M AgriLife Extension Service – Lampasas County	County Extension Agent - Lampasas County
P	Cullom Simpson cullom.simpson@tpwd.texas.gov (512) 925-3787	Texas Parks & Wildlife Department – Wildlife Biologist	Wildlife Biologist
	Dean Daniel Fischer (254) 526-1116	Central Texas College – Dean of Instruction	Dean of Instruction
OP	Dr. Andrea Foscett Andrea.foscett@ctcd.edu (254) 526 - 1288	Chairman of Science/Agriculture Department	Science Department Chair
OP	Keeton Ehrig Keeton.ehrig@ctcd.edu	Program Coordinator – Agriculture	Program Coordinator

AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting	N/A	
Old Business:	N/A	
New Business:	Review of Equine Management Degree	Keeton Ehrig
Curriculum Decisions:	Discuss Changes to Equine Management Degree	Keeton Ehrig
Other:	Community Involvement	Keeton Ehrig

MINUTES

Key Discussion Points	Discussion
Old Business: N/A	
New Business:	
Overview of the committee	The agriculture program offers both WECM & AGCM based courses. WECM are workforce related courses. AGCM are courses that are easily transferred to another college of higher learning.
Curriculum Decisions: Review of Equine Management Degree	The committee discussed different topics that could be implemented. The final decision was to remove AGRI 2330 Wildlife Conservation & Management and replace it with AGEQ 1350 – Equine Reproduction
Community Involvement	Committee members mentioned that students could volunteer to help local programs educate youth about the ag industry.

CHAIRPERSON SIGNATURE (or designee):	DATE: 12/5/2022	NEXT MEETING: Will be set at a later date
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Advisory Committee Required Functions

GIPWE Required Functions	<p>How/when did the Committee address this function? At this meeting or a prior meeting?</p> <p>Please add to “ACTION ITEMS” below if necessary to show that this function is or will be addressed.</p>
Evaluating the goals and objectives of the program curriculum	At the Fall 2022 Meeting
Establishing workplace competencies for the program occupation(s)	At the Fall 2022 Meeting
Suggesting program revisions as needed	At the Fall 2022 Meeting
Evaluating the adequacy of existing college facilities and equipment	Will at next meeting
Advising college personnel on the selection and acquisition of new equipment	Will at next meeting
Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities	Will at next meeting
Assisting in promoting and publicizing the program to the community and to business and industry	At Fall 2022 Meeting
Representing the needs of students from special populations	Will at next meeting.

Action Items

Description	Assigned To	Progress	Completion Date
Evaluating the goals and objectives of the program curriculum	Keeton Ehrig	Evaluated Equine Management Degree degree.	Fall 2023
Establishing workplace competencies for the program occupation(s)	Keeton Ehrig		Next Meeting
Suggesting program revisions as needed	Keeton Ehrig		Next Meeting
Evaluating the adequacy of existing college facilities and equipment	Keeton Ehrig		Next Meeting
Advising college personnel on the selection and acquisition of new equipment	Keeton Ehrig		Next Meeting
Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities	Keeton Ehrig		Next Meeting
Assisting in promoting and publicizing the program to the community and to business and industry	Keeton Ehrig	Ideas were shared where to market the program.	Fall 2023
Representing the needs of students from special populations	Keeton Ehrig		Next Meeting