

HVAC Advisory Committee Meeting

CHAIRPERSON: Raquetta Carter		
MEETING DATE: 11-08-2022	MEETING TIME: 12 PM	MEETING PLACE: Virtual
RECORDER:		PREVIOUS MEETING: 11-15-2021

MEMBERS: (P=PRESENT) Add nonmembers present to bottom of table with heading “Others Present” (OP=)

(P/OP?)	Name and Title (List all members)	Business Affiliation	Email and Phone Number
P	Raquetta Carter	Affordable Air Service	gorikki2018@yahoo.com (254) 338-5726
OP	Rikardo Carter	Affordable Air Service	rikardo.carter@yahoo.com (254) 466-6042
OP	Guillermo Will	Four Seasons Heating and Air	fourseasons5@hotmail.com (254) 466-7713
OP	Theo Carter	Annoited Air Service	theodoremccarter@gmail.com (254) 384-4087
OP	Leo Navarro	Robert Madden Ind.	Leo.navarro@rmadden.com (254) 634-0670
P	Daniela Mann	Chief, Business Operations & Integration Division	Daniela.S.Mann.civ@army.mil (254) 432-1339
	Chap Stephens	Fort Hood	chad.stephens.civ@army.mil (254) 553-9896
	Sharon Incle	Fort Hood	Sharon.Incle.civ@army.mil (254)288-9981
	EX-OFFICIO Jay Jackson	HVAC Instructor, Industrial Technology	JJackson@ctcd.edu
	<u>EX-OFFICIO</u> William Kirshner	, Department Chair, Industrial Technology	WKirshner@ctcd.edu

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting	November 15, 2021 Minutes unanimously approved	
Old Business: Self pace , Course Site testing, text book revision	Student can register on any class he need on his degree plan , And he work on the class on his own , all tests on course site	
Class Room Lecture Based Program	Semester class room program, student can register in opened classes only	
New Business: Self pace + Classroom lecture base Program	Semester class room program student can register in the opened class only (HART 1401, HART 1407), Then will become self paced which make all the classes open at all times.	
Curriculum Decisions:	All curriculums are same no changes unless more fact sheets on modules books	
Equipment and Tools	Adding more trainers and updating tools	

MINUTES

Key Discussion Points	Discussion
Module Book Revision	Module Books have been updated to be easy to use according ti the new self-pace program to make it easy for the student to know what to do at what time and how, and also added some more fact sheets for more explanation. Show the Advisories our lab and all kind of equipment tools and working stations that we have in the lab and how the students do their lab work and hand on performance.
Curriculum Decisions:	No changes on the curriculums.
Other: Evaluation Of Program	Evaluation of program standards by advisory committee

CHAIRPERSON SIGNATURE (or designee):



DA