

Advisory Committee Meeting Record

CHAIRPERSON: Ms. Lolita Gilmore		
MEETING DATE: 4/21/22	MEETING TIME: 2:00 – 4:00	MEETING PLACE: Planetarium (BLDG 267), Starlight Conference Room
RECORDER: Crystal Montoya		PREVIOUS MEETING: April 20, 2021

MEMBERS: (P=PRESENT) Add nonmembers present to bottom of table with heading “Others Present” (OP)

(P/OP?)	Name and Title (List all members)	Business Affiliation	Email Address and Ph #
P	Tammy Samarripa – Department Chair/Professor	Dept. Health Science Central Texas College	tsamarripa@ctcd.edu 254-526-1150
P	Elizabeth Brothers – Team/Clinical Supervisor	STARRY Counseling (Killeen)	beth.brothers@starry.org 254-213-2035
P	Lolita Gilmore – Director/ Adjunct Professor	Teach Them To Love/ Mental Health Services Central Texas College	lgilmore@ctcd.edu 254-526-1891
P	Bertha Genna Kondrak – Professor	Mental Health Services Central Texas College	bkondrak@ctcd.edu 254-526-1891
P	Jo Newton-Harrison – Therapist	Restorative Hope Sanctuary	jo@restorativehope.org 254-987-0405
P	Marlene Henry – Coordinator, Professor	Mental Health Services Central Texas College	mhenry@ctcd.edu 254-526-1891
P	Shannon Huggins – Program Director	Management and Training Corporation (MTC) – Ellen Halbert Unit	Shannon.huggins@mtctrains.com 512-756-2320
P	Michele Collins – Senior Counselor	Management and Training Corporation (MTC) – Crain Unit	Michele.collins@mtctrains.com
P	Dr. Melissa Gonzalez – Dept. Chair, Office Technology, Adjunct, Mental Health Svcs.	Central Texas College	Melissa.gonzalez@ctcd.edu
P	Veronica Joseph – Shelter Coordinator	Families in Crisis Inc.	Veronica.joseph@familiesincrisis.net
OP	Daniel Fischer – Dean	Academic Instruction Central Texas College	dfischer@ctcd.edu
OP	Dr. Robin Beauregard – Faculty	Mental Health Services Central Texas College	rbeauregard@ctcd.edu 254-526-1891
OP	Kevin Serfass – Executive Director	Restorative Hope	Kaserfass1966@yahoo.com
OP	Jinette Campbell – Director	Instructional Program Support Services Central Texas College	Jinette.campbell@ctcd.edu

OP	Tara Lukehart – Site Director, Gatesville Service Area	Central Texas College	tlukehart@ctcd.edu
OP	Debra Longley – Executive Director	Children’s Advocacy Center of Central Texas	debra@cacct.com
OP	Tiffany Mapp – Adjunct Professor	Mental health Services Central Texas College	tmapp@ctcd.edu 254-290-0477
OP	Karen Freeland – Academic Advisor	Academic Advising Central Texas College	kfreeland@ctcd.edu 254-526-1469
OP	Leslie McGough – Coordinator	Instructional Program. Support Services Central Texas College	lmcgough@ctcd.edu 254-526-1521
OP	Dr. Sam Fiala – Associate Professor, Chair Counseling & Psychology Dept.	Texas A&M University – Central Texas	Sam.fiala@tamuct.edu 254-519-5759
OP	Dr. Lia Amuna – Director, Student Warrior Counseling Center	Texas A&M University – Central Texas	Carmelia.amuna@tamuct.edu 254-501-5955
OP	Rahsaan Dawson – Dean, Service Area, Adult & Workforce Education	Central Texas College	Rahsaan.dawson@ctcd.edu 254-526-1815
NP	Liz Hatter – Program Director	Centex Alcohol Rehabilitation Center	Lizhatl@yahoo.com 254-778-2286
NP	Brian Hawkins – Director	Cove House Emergency Shelter	Bhawkins@covehouse.org 254-547-4673
NP	Felix Rubert – Lead Counselor	Cenikor Foundation	frubert@cenikor.org 254-299-2778
NP	Anise Schmidt – Program Director	Management and Training Corporation (MTC) – Hackberry Unit	Anise.schmidt@mtctrains.com 512-756-2320
NP	Kim Bush – CHW Training Program Manager	University of Texas Health Science Center at Tyler	Sonja.bush@uthct.edu 903-877-8935
NP	Michelle Carter – Executive Director	Children’s Advocacy Center of Central Texas	michelle@cacct.com 254-939-2946
NP	Kami Diaz – Executive Director	Central Texas Youth Services Bureau, Inc.	Kami.diaz@centraltexasyouthservices.com 254-939-3466
NP	Dr. Gerald Mahone-Lewis - Director	Substance Abuse Resource Center, Central Texas College	Gerald.mahone-lewis@ctcd.edu 254-526-1116
NP	Rae Wright – Clinical Director	Christian Farms-Tree House, Inc.	rwright@cfth.org 254-933-9400
NP	Michelle Carter – Executive Director	Children’s Advocacy Center of Central Texas	michelle@cacct.com 254-939-2946
NP	Natalie Reeves – Director of Clinical Services	Cedar Crest Hospital	natalie.reeves@acadiahealthcare.com 254-939-4025

AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting	<ul style="list-style-type: none"> - Review - Motion Moved - Second - Approved 	<ul style="list-style-type: none"> - Members in attendance - Ms. Gimore - Jo Newton-Harris - Ms. Gilmore
Old Business:		
➤ 2021 regulation for designation of Chairperson. MHS and advisory agreed on a “rotational” seat. Ms. Lolita Gilmore was designated as chairperson for the 2022 Advisory committee meeting. Ms. Gilmore conducted the meeting accordingly.		
New Business:		
➤ Mental Health Services departmental absorption into Department of Health Sciences ➤ Mental Health Conference		
Curriculum Decisions:		
➤ Proposed Degree Plan Additions/Revisions ➤ Practicum/Cooperative Updates		
Other:		
<ul style="list-style-type: none"> - Ms. Michelle Collins informed the room that the Hackberry unit for MTC no longer exists. - TDCJ has reopened their doors to practicum students. - Dr. Fiala is now Assistant Provost and Assistant Vice President for Academic Affairs. This will be his last meeting with MHS as a committee member. (Congratulations!) 		

MINUTES

Key Discussion Points	Discussion
Old Business: ➤ <u>Designation of Chairperson</u>	After introductions were made by those in attendance, Ms. Lolita Gilmore was introduced by Ms. Marlene Henry. Ms. Henry informed the room that Ms. Gilmore would be the chairperson for Mental Health’s 2022 Advisory Committee meeting. Ms. Henry also thanked Dr. Fiala for serving as Chair for last year’s meeting. <ul style="list-style-type: none"> - Ms. Gilmore serves our community as a social worker, chemical dependency counselor for Teach Them to Love Outreach Ministries. Ms. Gilmore is also a recruiter trainer for CASA (Bell/Coryell). Ms. Gilmore also works closely with TAMUCT and other entities. Ms. Gilmore wishes to establish a family resource center in the local area.
New Business: ➤ <u>Mental Health Services</u> <ul style="list-style-type: none"> • Officially under the Department of Health Sciences with Ms. Tammy Samarraipa • Move from Planetarium (267) building to Nursing (557) building partially complete. 	Ms. Gilmore handed the floor over to Ms. Henry for updates. Ms. Henry informed the room that the Mental Health Services department is now officially under the Department of Health Sciences. This long-awaited move means that MHS is no longer its own department but an additional program under the leadership of Ms. Tammy Samarraipa. Ms. Samarraipa expressed her excitement as health sciences and mental health is a continuum of care and look forward to working together. Ms. Samarraipa also explained the importance of the absorption for the students to learn of every health profession healthcare brings to the table. Ms. Henry informed the room that with the move, Mental Health re-hired Dr. Robin Beauregard (welcome) as a Full-Time professor, the faculty and staff have temporarily moved into vacant office under Ms. Samarraipa’s area of the Nursing and Allied Health building

- Mrs. Kondrak – Compliance Updates/Social Work Field of Study

(557) upstairs (C-wing) but that MHS will be relocated to its permanent residence downstairs (B-Wing) in the next few months. Ms. Henry gave the floor to Mrs. Bertha Kondrak for updates in the Social Work Field of study. Mrs. Kondrak had previously attended a conference of a sub-committee (of which Mrs. K is a member) under the Texas Higher Education and Coordinating Board. The Texas legislature passed a law (Senate Bill 25) that mandates that higher education creates fields of study/pathways that ease students' transfer from one educational facility to the next (2 years to 4 years). The Coordinating Board is taking specific disciplines and meeting in the subcommittees to develop recommendations for all higher education institutions in Texas. There were 20 members of the subcommittee, with half representatives of 2-year (community) colleges and half representing 4-year universities. The bill, titled "The Texas Transfer Framework," has three components:

- *The Selected Disciplines Specific Core Curriculum Courses
- *The Discipline Foundation Courses (specific to Social Work) of which MHS does teach the requirement of up to 12 hours.
- * The Directed Electives (can only recommend up to 6 credit hours – 2 courses for MHS)

Mrs. Kondrak further explained that these components were what the sub-committee strongly recommended social work students have to transfer into a 4-year university. As the members negotiated not just for their respective colleges but for the communities, accreditations, and the social work profession, Mrs. Kondrak's sub-committee could not conclude recommendations in the allotted timeframe and needed an additional day for a third meeting. For the designated core, Mrs. Kondrak and the other members decided that the 2 English composition courses were imperative. Current and future social workers need to write and communicate effectively and be grammatically correct. In the discipline foundation, the members agreed on Introduction to Social Work, Social Welfare, and a new one, an Academic Social Work course (for example, our Cooperative) where the student is exposed to social work facilities but does not require hands-on training. The Universities were adamant that the hands-on training is with them and the 2-year colleges offer only observational training. Mrs. Kondrak then answered the question of how many hours are required for the observational training. The student only requires 48 hours of training if the facility is a Social work facility; if the facility does not fall under the social work umbrella, then the requirement goes up to 80 hours of observational training. Mrs. Kondrak and the members/attendees immediately understood this to be a dilemma as the hours are now observational, and the number of hours is a significant drop (from 160 hours of hands-on training).

For the Recommended Directive Electives framework, Mrs. Kondrak and members of the subcommittee looked at other disciplines and departments that were considered for the social work student (for transfer). Statistical Math, General Psychology, Introduction to Sociology.

The members stressed returning to sciences—biology for non-science majors to the recommendations for the directive courses. Mrs. Kondrak emphasized that even though our Social Work degree may not lead to a professional degree, our students are graduating and becoming professionals eventually. We want our students to

➤ **Degree Plans**

- **Proposed Additions/Changes**

- ✓ Personal Growth and Adaptation (NEW - TDCJ population)

have academic skills and a professional outlook in their academic and professional lives.

Ms. Samarripa expressed her thanks (and pride) that Mrs. Kondrak was selected to be our voice and sit as a member of the sub-committee and relay the information to the Advisory Committee Board members.

Ms. Henry had Mr. Rahsaan Dawson introduce himself to the rest of the committee. Mr. Dawson is the Dean of the Adult and Workforce Education department. Dean Dawson works with CTC's Service Area as well. Ms. Henry explained that Dean Dawson and herself would like to propose a new certificate, Personal Growth, and Adaptation. The certificate would be a level 1 certificate and would consist of 5 courses, Health Psychology (PSYT 1309), Psychology of Personal Adjustment (PSYT 1313), Problems of Children and Adolescents (CMSW 1309), Interviewing and Communication Skills (PSYT 1429) and Principles of Behavior Management and Modification (PSYT 2345).

Ms. Henry then had Dr. Beauregard further explain the certificate. Dr. Beauregard attended a meeting at the TDCJ with Dean Dawson a few weeks before the Advisory meeting. Dr. Beauregard explained that the TDCJ program (Burnet) had a therapeutic/recovery residence set up. The program wants CTC's Mental Health Services and Adult Education to educate the ladies of the home (among other populations). After much deliberation, the Personal Growth and Adaptation certificate seems to be the most beneficial fit. Dr. Beauregard further explained that the certificate would be tailored to meet the core objectives and the resident's needs. This certificate is not just an opportunity to teach curriculum but life skills as well. Dean Dawson contributed with the notion that the TDCJ program goal is to change the resident's academic self-image. Many women have been in school and dropped out, and many don't even realize their potential for higher education.

Ms. Samarripa then explained that part of initiating new programs is bringing prospective changes to respective Advisory meetings. This allows members to review and see if the prospective ideas apply to what the program/community is trying to do so that a motion can be moved.

Ms. Tara Lukehart (Director of Gatesville/TDCJ program) stated her concern to the room and explained that TDCJ already has a rehabilitation program called CHANGES that incorporates much, if not all, of the same curriculum/life skills required before release. Dr. Beauregard explained that in Burnet county, where they are looking to originate the proposed program, there is a 5-year grant that will pay for the proposed classes, so they would be "free" to the residents taking courses.

Dean Dawson proposed that all parties meet to discuss how the programs can coexist and benefit all involved.

Ms. Gilmore posed the question, "who would be the determining factor as to who is ready or qualified for the Personal Growth and Adaptation program after the CHANGES program?"

Ms. Tammy explained that the decision would be up to the Mental Health Services after the syllabi or whatever is used to determine

✓ Criminal Justice Addictions

core objectives are being met and how the curriculum is being given. The rigor and faculty qualifications would need to be met as well. Ms. Henry asked if Ms. Lukehart's courses were available to the entire population, and Ms. Lukehart responded, "yes." Ms. Jo Newton posed the question as to what is the prospective student getting at the completion of the certificate? Ms. Newton stated that the courses objectives seem to be the same as the objectives for degrees that lead to licensure. Dr. Beauregard responded and explained that the certificate would be stackable towards other certificates/degrees. Dr. Beauregard further explained that there are employment opportunities (like tech type jobs) and that completion would demonstrate credibility in the workforce. Dr. Beauregard then explained that the main reason for the program would be to provide an outlet and foundation of which to grow on (academically and personally). Dean Fischer emphasized that part of advising is to inform that certificates are credentials and are not equivalent to but can lead to licensure. Dr. Lia Amuna expressed her enthusiasm to the prospective program being an advantage towards an LCDC intern as well. Ms. Tammy asked if "all was in favor" of the Personal Growth and Adaptation program, and the room complied. Motion accepted.

Ms. Gilmore shifted focus to the proposed changes to the Criminal Justice Addictions. Ms. Henry explained that she spoke with the Chair of Protective Services (Mr. Jon Cella) and will be working to re-create the Criminal Justice Addictions certificate to benefit both programs mutually. Ms. Henry then read off the proposed curriculum changes. Learning Frameworks (PSYC 1300) would be replaced with Psychology of Personal Adjustment (PSYT 1313), Health Psychology (PSYT 1309) would be replaced with either Intro to Criminal Justice (CRIJ 1301) or Juvenile Justice System (CRIJ 1313), Assessment Skills of Alcohol and Other Drug Addictions (DAAC 1309) would be replaced with Co-Occurring Disorders (DAAC 1305), and finally, Counseling Alcohol and Other Drug Addictions (DAAC 2341) would be replaced with Multicultural Counseling (DAAC 2330).

Mr. Kevin Surfass expressed his concerns over removing Assessment Skills of Alcohol and Other Drug Addictions.

Ms. Henry then explained that MHS intends to enhance specific courses to absorb/instruct the education that would have otherwise been given in Assessment.

Dr. Beauregard pointed out that Pharmacology already does an excellent job of introducing Assessment Skills.

Ms. Gilmore led the motion. Room was in favor. Motion accepted.

✓ At Risk Youth

- Addition of PSYT 1313 (Psychology of Personal Adjustment)
- Suggestions to increase student numbers?

Ms. Henry informed the room that the enrollment for the At-Risk Youth program is low and left the floor open to suggestions. None were given this day. Ms. Henry then read off the changes that MHS proposed. Learning Frameworks (PSYC 1300) would be replaced with Psychology of Personal Adjustment (PSYT 1313), Health Psychology (PSYT 1309) would be replaced with Co-Occurring Disorders (DAAC 1305), Assessment and Case Management (SCWK 2301) would be replaced with Treatment Modalities with Special Populations (CMSW 1327), and Abnormal Psychology

(PSYT 2331) would be replaced with The Exceptional Person (CMSW 1323).

The topic of practicum students in the school system was brought up. A discussion followed concerning permissions/ clearances and the difficulty of being allowed physical access to the public school system.

Ms. Tara Wallace suggested that the practicum students could train with the police system instead of the school system.

Ms. Tammy expressed her enthusiasm as she recently learned about mental health personnel accompanying and coordinating with the Austin police and ambulance.

Dr. Amuna then shared that TAMUCT will work with KPD – Killeen Cares. Mental Health Decal program. KPD officers will undergo training, and members (if they choose to) may utilize a mental health decal (much like the disabled veteran's decal) and designation on one's driver's license that will indicate to police officers their mental health status. Police officers would have to wait on the aid of a police officer trained for mental health scenarios.

Ms. Wallace informed the room that Roundrock ISD (under the leadership of Dr. Shanda Lewis, Director of Guidance), there is a mental health center that MHS might want to look into. Ms. Wallace also suggested Austin ISD.

Ms. Samarripa reminded the room that Austin/Roundrock is in another regional district and would need specific permissions. An affiliation agreement would be required.

Ms. Elizabeth Brothers commented that her facility (STARRY) is funded through (Prevention Early Intervention) PEI, and they focus a lot on prevention and intervention. After reviewing the At-Risk Youth degree plan, it is focused on prevention and intervention, but the courses focus more on addiction. Ms. Brother's explained that this would be her only concern as not all children face addiction.

Ms. Henry instructed Ms. Gilmore to lead the conversation on tabling the At-Risk Youth changes for a future discussion. Feedback will be reviewed/considered, and responses will be emailed for a vote.

✓ Community Health Worker

Ms. Henry informed the room that MHS recently had their first completer for the Community Health Worker program, and their numbers are increasing, especially for the introductory courses (CHLT 1301, CHLT 1302 & CHLT 1340). There seems to be a reduction in numbers regarding the practicum (CHLT 2367). The Mental Health Services would like to reduce the number of required hours. The hours would decrease from 300 hours to 160. The reduction in the practicum change requires further changes to the certificate to keep the certificate at a level II status with 18 hours. Introduction to Community Health Worker (CHLT 1301) will be increased (in credit) to CHLT 1401, Community Health Advocacy (CHLT 1340) will rise to CHLT 1440, and the practicum (CHLT 2367) will decrease in credit to CHLT 1167. These changes have already been sent to the state for approval.

Dr. Amuna posed the question of what a student can do after completing the certificate, inquiring because she is aware of the Certified Health Education Specialist (which requires a minimum of a bachelor's degree).

- **Protective Services**
 - ✓ DAAC 2301 Therapeutic Communities in a Criminal Justice Setting

➤ **Mental Health Conference**

- **October 21, 2022**
 - 8am – 5pm
 - Academic Building (224) – Conference rooms 214 – 217
 - 7.5 CEUs to be offered

➤ **Practicum/Cooperative Updates**

- Open Floor
- What do our facilities need from us?

Dr. Beauregard responded that there is a high demand for Community Health Workers right now, so students can go to work immediately after graduation and apply to the state.

Ms. Samarripa asked Dr. Amuna to elaborate on the bachelor's degree for the Health Education Specialist.

Dr. Amuna explained that the bachelor's degree for the position could be any bachelor's in Health Education, Health Promotion, or a bachelor's in Public Health. All three degrees will lead to a national certification.

Ms. Samarripa would like to meet with TAMUCT to see if there is an opportunity for progression from CTC to TAMUCT, possibly between our CHW program and their bachelor programs. Dr. Amuna agreed.

Ms. Henry returned the room's focus to the CHW certificate and explained that students could complete the program in 16 weeks, taking the 1st 3 in the 1st eight weeks of a 16-week (Fall or Spring) semester and the 2nd 3 in the 2nd eight weeks.

Ms. Gilmore motioned for approval. Motion accepted.

Ms. Henry then shifted focus to the Criminal Degree plan. In an attempt to increase numbers, the protective services have agreed to add one of our courses (DAAC 2301) to their degree plan to take the place of one of their electives. Protective Services is awaiting approval from their Advisory Committee. Ms. Henry turned the floor to the room for additional suggestions. None were given this day.

Ms. Henry informed the room that after a 3-year break, Mental Health Services will resume its Mental Health Conference. Save the date emails will be sent out in the next month or so.

Ms. Tammy expressed her excitement and asked the room to share and spread the word.

Mrs. Kondrak mentioned that all presenters will be licensed and CE's will be available.

Mr. Fiala asked about a website or link and Ms. Henry responded that we would have more information soon.

Ms. Henry mentioned that MHS students have been having a difficult time getting their hours. Ms. Henry asked Mrs. Kondrak to explain. Mrs. Kondrak responded that it is the Social Work and At-Risk Youth students who have been having the most difficulty finding placement. Mrs. Kondrak suggested that MHS may need to provide a guide as to what is required from a potential supervisor. Mrs. Kondrak stressed that it is the finding of a facility.

Ms. Jo Newton-Harris explained that a lot of the difficulty is probably remnants from COVID. Mrs. Kondrak agreed that she may need to be more proactive in reaching out to supervisors.

Ms. Brothers let the Committee know that STARRY now has a licensed Social Worker and would love the opportunity to take a practicum student for us.

Most facility representatives expressed their need for practicum student's assistance and did not understand the difficulty the students seem to be facing.

	<p>Dr. Amuna asked if MHS has an orientation for site representatives. Mrs. Kondrak responded that we do for the students but agreed we could do one for the site representatives as well.</p> <p>Dr. Fiala suggested that we record the meeting for future use for future potential sites. The room agreed.</p>
<p>Curriculum Decisions:</p> <ul style="list-style-type: none"> • Personal Growth and Adaptation certificate • Criminal Justice Addictions • At-Risk Youth certificate/degree • Community Health Worker 	<p>Committee Approved New Certificate</p> <p>Committee Approved Revisions</p> <p>Committee tabled the discussion until inquiries are addressed (TBR)</p> <p>Committee Approved Revisions</p>
Other:	<p>Ms. Michelle Collins informed the room that the Hackberry unit for MTC no longer exists. Ms. Collins is also the daughter of our former Department Chair, Dr. Dawn Green!</p> <p>Dr. Fiala is now Assistant Provost and Assistant Vice President for Academic Affairs. This will be his last meeting with MHS as a committee member. (Congratulations!)</p>

<p>CHAIRPERSON SIGNATURE (or designee):</p> <p><i>Crystal Montoya</i></p>	<p>DATE:</p> <p>11/15/22</p>	<p>NEXT MEETING:</p> <p>11/17/22 (New CTC Mandate – 2 per year)</p>
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Advisory Committee Required Functions

GIPWE Required Functions	How/when did the Committee address this function? At this meeting or a prior meeting? Please add to “ACTION ITEMS” below if necessary to show that this function is or will be addressed.
Evaluating the goals and objectives of the program curriculum	
Establishing workplace competencies for the program occupation(s)	
Suggesting program revisions as needed	
Evaluating the adequacy of existing college facilities and equipment	
Advising college personnel on the selection and acquisition of new equipment	
Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities	
Assisting in promoting and publicizing the program to the community and to business and industry	
Representing the needs of students from special populations	

Action Items

[illegible]