



## Massage Therapy Advisory Committee Meeting Minutes

<b>Chairperson:</b> Laura Skarpa		
<b>Meeting Date:</b> 28 November 2022	<b>Meeting Time:</b> 3:00 P.M.	<b>Meeting Place:</b> BLDG 557 RM A201 & Virtual((WebEx(WebEx))
<b>Recorder:</b> Paula Fleming and Carmen Victoroff		<b>Previous Meeting:</b> 08 November 2021

**MEMBERS: (P = Present A=Absent) Add nonmembers present to bottom of table with heading “Others Present” (OP)**

(P/A)	Name and Title (List all members)	Business Affiliation	Credentials
A	Adrian Ocampo	Greenjay Sports Medicine	LMT
P	Karen Howard Owner/Pharmacist	Elements Therapeutic Massage Harker Heights, TX 76548	
A	Lisa Causey Program Support Assistant OA/TK	VA Hospital Temple, TX	LMT
P	Shawn Fyke Team Chiropractor	CENTEX Spine & Rehab/Baylor Athletics Baylor University	Dr of Chiropractic
A	Quincy J. Butler Owner/Clinic Administrator	Massage Envy Harker Heights	
P	Nidhi Sharma	Hand & Stone Massage and Facial Spa Temple, TX	MBA
A	Rondalyn Ware Medical Massage Therapist	Cove Family Healthcare & Chiropractic	LMT, LMTI, MMT, FN
A	Melinda Roach Owner	Roach Family Chiropractic Killeen	
A	Darrell W. Aubrey, MEd, DM, MSS Colonel, U.S. Army (ret) Owner Hand & Stone Georgetown	Hand & Stone Massage & Facial Spa/Georgetown	MEd, DM, MSS

### OTHERS PRESENT (Ex-officio)

P	Dr. Martina Ady, Deputy Chancellor, Instruction and Workforce Initiatives	Central Texas College	M.Ed., Ph.D.
A	Dr. Melanie Baak Dean of Career and Technical Instruction	Central Texas College	Ed.D.
P	Veronica Martin, <i>Associate Dean, Career and Technical Instruction</i>	Central Texas College	MS
P	Tammy Samarripa, Chair, Department of Health Sciences	Central Texas College	EMT, BA, MPH
A	Dr. Lori Forsyth, Assistant Chair, Department of Health Sciences	Central Texas College	DNP
P	Kim Simmons Clinical Coordinator, Department of Health Sciences	Central Texas College	MSN, RN
P	Viola Crowder-Moger Director, Massage Therapy Program	Central Texas College	MBA, LMT, LMTI, CE Provider
P	Ginger Baldwin Adjunct Professor/LMT Program	Central Texas College	MA, BS, LMTI, LMT, CE Provider

<b>P</b>	Laura Skarpa Adjunct Professor/LMT Program Owner/Orthopedic Massage Therapist	Tranquil Retreat Therapy & Massage Clinic, LLC	LMT, LMTI, CLT
<b>P</b>	Keisha Holman, Director, Career Services	Central Texas College	
<b>P</b>	Lesley McGough, Coordinator, Instructional Program Support Services	Central Texas College	
<b>P</b>	Bryan Oakes, Career Development Specialist, Career Services	Central Texas College	
<b>P</b>	Jinette Campbell, Director, Instructional Program Support Services	Central Texas College	

## AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Call Meeting to Order:	Meeting was called to order at 3:05 pm	L. Sparpa
Approve Minutes from Last Meeting	<b>Motion:</b> K. Holman motion <b>2<sup>nd</sup> by:</b> K. Simmons <b>Voted:</b> Minutes passed unanimously	V. Crowder-Moger
Introduction of Members and Guests	Attendees introduce themselves and state their position	V. Crowder-Moger
Establish Quorum	Quorum established: <b>No</b>	V. Crowder-Moger
Old Business:		
COMPLETE: Certificate of Completion for College Credit	Approval received from Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) effective 01/01/2021. 1st cohort began Fall 2021; completed 23 August 2022	V. Crowder-Moger
UPDATES: Cohorts	3 <sup>rd</sup> for-credit cohort: Afternoon cohort. Scheduled to begin 17 January 2023. One-on-one interviews in progress. 2 <sup>nd</sup> for-credit cohort: Morning cohort. Six students began school on 17 October 2022 and are currently taking MSSG 1413 Anatomy & Physiology for Massage and MSSG 1109 Health & Hygiene. Cohort completes on 13 October 2023. 1 <sup>st</sup> for-credit Cohort: Six students graduated from the first for-credit cohort on 12 Aug 2022. Two graduates have taken the MBLEx and passed on their first attempt. One student moved to Ohio. One graduate indicates she is still studying. Two are not responsive to query.	
UPDATES: Franchises and School Partnership Programs	We continue to maintain and develop relationships with massage franchises in the area - MassageEnvy, Hand & Stone Massage & Facial Spa, and Elements Therapeutic Massage. <b>Elements Therapeutic Massage</b> is the newest franchise and is located in Harker Heights. <b>Hand &amp; Stone Massage &amp; Facial Spa</b> opened this year in Temple, TX. <b>Hand &amp; Stone Georgetown</b> continues their relationship with the massage therapy program. <b>MassageEnvy Harker Heights</b> continues their relationship with the massage therapy program. No progress on: <b>Hand &amp; Stone Massage &amp; Facial Spa School Partnership Program</b> As a partner, Hand & Stone guarantees an interview with the students. If hired, there are many incentives, such as tuition reimbursement and continuing education assistance, among other benefits. The students log onto a portal created specifically for this school and schedule an interview with the franchise location of their choosing. The interviews take place on campus for the student's convenience. Hand & Stone's school co-marketing agreement supplies the school with marketing materials	K. Holman

<p>Military Spouse Employment Program (MSEP)</p> <p>Continued: Franchises and School Partnership Programs Military Spouse Employment Program (MSEP)</p>	<p>to assist with recruiting efforts at high school career fairs or open houses.</p> <p><b>Military Spouse Employment Program:</b> “Hand &amp; Stone participates in the Department of Defense Military Spouse Employment Program (MSEP). H&amp;S hires military spouses and will assist those employees in transferring to another H&amp;S franchise when the military member is PCSed, thereby, continuing their employment; pay for their licensing in the new state; and through their partnership with massage therapy schools, help the spouse find whatever additional education she might need in that state.”</p> <p><b>Press Release 2019:</b> “The U.S. Department of Defense's Military Spouse Employment Partnership (MSEP) announced Hand &amp; Stone Massage and Facial Spa as an employer partner to provide spouses of military veterans with a rewarding career in massage therapy. This recognition is extremely honorable, as organizations must be selected to participate. The Hand &amp; Stone Recruiting Team will attend the induction ceremony in Washington, DC, that is set to be held this October 2019. Hand &amp; Stone is the first company in the spa industry to be welcomed into this program as a partner, joining 390 job partners who have helped MSEP hire over 134,000 military spouses. We are pleased to be the first in the industry to partner with MSEP and look forward to helping MSEP close the unemployment gap for military veterans and their spouses by providing new opportunities in a career path they might not have previously perused.”</p> <p>Motion to further investigate a Hand &amp; Stone School Partnership: Voted: <a href="#">No motion</a></p>	<p>Q. Butler</p>
<p>Franchises and School Partnership Programs MassageEnvy</p>	<p>The MassageEnvy School Partnership Program is under corporate updates. We will update you when our program is available for presentation. Please know that our program is incorporating a new level of benefits for your massage therapy students.</p> <p>Motion to further investigate MassageEnvy School Partnership: Voted: <a href="#">No information at this time.</a></p>	<p>V. Crowder-Moger</p>
<p>License Portability</p>	<p>Council of State Governments/National Center for Interstate Compacts and Federation of State Massage Therapy Boards</p> <p><b>Impact/Interstate Massage Therapy Compact</b> (This project is funded by Department of Defense) <b>The goal is for this legislation to be finalized for introduction during 2023 state legislative sessions.</b> The state has to become a member of the Compact.</p>	

COMPLETE: Course Development	Masters for all twelve massage therapy courses have been developed in CTC Blackboard. Always striving for improvement and consistency across the twelve courses.	
COMPLETE: Initial Program Accreditation	The CTC Massage Therapy Program received accreditation status from the Commission on Massage Therapy Accreditation (COMTA) October 2022. Since 2002, COMTA has been recognized by the U.S. Department of Education as a specialized accrediting agency.	
COMPLETE: Classrooms Renovations	Two classrooms in the Department of Health Sciences bldg. 557 (B202 and B203) have been renovated for the Massage Therapy Program, allowing a Fall 2022 cohort to begin 17 October.	
COMPLETE: Move Program to Department of Health Sciences Classrooms	The massage therapy program offices, storage rooms, and classroom moved from bldg. 559 to bldg. 557 on 4 October 2022.	
New Business:		
VA Hospital Temple, TX	<p>The Licensed Massage Therapy Program has been collaborating with the VA Hospital's Whole Health Committee to bring massage therapy into the hospital for the past five years.</p> <p>The VA Hospital just posted two job vacancies for licensed massage therapists – a first. The hospital still has to create the infrastructure for massage therapy; then negotiate an Education Affiliation Agreement with CTC. Having a massage therapy program inside the hospital will allow us to come in through the VA Education Center for clinicals with training, credentials, and tracking.</p>	V. Crowder-Moger
Curriculum Decision:	No new curriculum actions to present.	V. Crowder-Moger
Other:		
Open Forum:	No discussions.	L. Sparka
Survey:	Advisory Committee Survey: P. Fleming will distribute an electronic survey with the minutes. Please complete and submit the survey via the web link within one week of receipt.	V. Crowder-Moger
Further Discussion	No further Discussion.	

#### MINUTES:

Key Discussion Points	Discussion
Old Business:	
Discussion:	<ul style="list-style-type: none"> <li>• Discussion from last minutes has been completed.</li> <li>• Military Spouse Employment Program (MSEP): K. Holman mentioned she is supposed to be POC; however, no interaction with program.</li> <li>• License Portability: Received a million dollar grant. Legislation will meet in 2023 and will make it happen.</li> <li>• There was no information at this time and no votes for the current items that were discussed last meeting.</li> <li>• There was no motion and no information at this time.</li> </ul>
New Business:	
VA Hospital, Temple TX	The Licensed Massage Therapy Program has been collaborating with the VA Hospital's Whole Health Committee to bring massage therapy into the hospital for the past five years.

	The VA Hospital just posted two job vacancies for licensed massage therapists – a first. The hospital still has to create the infrastructure for massage therapy; then negotiate an Education Affiliation Agreement with CTC. Having a massage therapy program inside the hospital will allow us to come in through the VA Education Center for clinicals with training, credentials, and tracking. <i>Note: Once the students has gone through the training should have priority in hiring.</i>
Curriculum Decision	No new Curriculum actions to present.
Open Format	No discussion presented.
Survey	Advisory Committee Survey: P. Fleming will distribute an electronic survey with the minutes. Please complete and submit the survey via the web link within one week of receipt.
Further Discussions	No further discussions

<b>Motion to Adjourn</b>	Meeting adjourn at 3:38 pm. V. Martin motion, K. Howard 2 <sup>nd</sup> the motion	
<b>CHAIRPERSON SIGNATURE (or designee):</b> Signed by: <i>Viola Crowder-Moger</i>	<b>DATE:</b> 30 November 2022	<b>NEXT MEETING:</b> Six months

Advisory Survey Website: <https://forms.gle/Bv872XoPrjZvaK3qZ>



<b>GIPWE Required Functions:</b>	<b>How/when did the Committee address this function? At this meeting or at a prior meeting?</b> Previous meeting 23 October 2020
<b>All below actions addressed in Advisory Meeting Survey</b>	<b>Please add to “ACTION ITEMS” below if necessary to show that this function is or will be addressed.</b>
Addressed	Evaluating the goals and objectives of the program curriculum
Addressed	Establishing workplace competencies for the program occupation(s)
Addressed	Suggesting program revisions as needed
Addressed	Evaluating the adequacy of existing college facilities and equipment
Addressed	Advising college personnel on the selection and acquisition of new equipment
Addressed	Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities
Addressed	Assisting in the professional development of the faculty
Addressed	Assisting in promoting and publicizing the program to the community and to business and industry
Addressed	Representing the needs of students from special populations