

## Nursing Programs Advisory Committee Meeting Minutes

CHAIRPERSON: Melinda LaPrade		
MEETING DATE: 10/14/2022	MEETING TIME: 0902 hours	MEETING PLACE: Bldg. 557, RM A201
RECORDER: Carmen Victoroff		PREVIOUS MEETING: 10/15/2021

**MEMBERS:** (P=PRESENT) Add nonmembers present to bottom of table with heading “Others Present” (OP)

(P/OP?)	Name and Title (List all members) Email Address and Ph #	Business Affiliation	Name and Title
P	Bonnie Anderson, RN, Faculty <a href="mailto:Bonnie.anderson@va.gov">Bonnie.anderson@va.gov</a> 254.743.0279 (Ext. 40279)/512.923.3650	Central Texas Veterans Healthcare System	Clinical Student Coordinator
P	Rhonda Lauby, RN, BSN <a href="mailto:Rhonda.lauby@adventhealth.com">Rhonda.lauby@adventhealth.com</a> 254.519.8203/903.371.4986	Advent Health RollinsBrook	Clinical Education Coordinator
P	Stacy Weber, RN, MSN/ED, VHA-CM <a href="mailto:Staceyweber1@va.gov">Staceyweber1@va.gov</a> 254.743.2835 (42835)	Central Texas Veterans Healthcare System	Nurse Manager
P	Rebecca Black, Workforce Specialist <a href="mailto:Rebecca.black@workforcesolutionsctc.com">Rebecca.black@workforcesolutionsctc.com</a> Phone#:254.200.2210	Workforce Solutions	Workforce Program Supervisor
A	Melinda LaPrade, MSN, RN (Chairperson) <a href="mailto:Melinda.laprade@smchh.org">Melinda.laprade@smchh.org</a> 254.680.6224	Seton Medical Center Harker Heights	Director of Education
A	Delia Abbott, MSN, RN, NPD-BC, NEA-BC, CEN <a href="mailto:Delia.abbott@BSWHealth.org">Delia.abbott@BSWHealth.org</a> 830-201-8066 Office	Baylor Scott & White	Nursing Student Clinical Placement Coordinator
A	Michael Beasley <a href="mailto:mbeasley@HillsideML.com">mbeasley@HillsideML.com</a>	Hillside Medical Lodge – Gatesville	Administrator
A	Daniel Cheever, <a href="mailto:DCheever@EnsignServices.net">DCheever@EnsignServices.net</a>	Granite Mesa-Marble Falls	Administrator
A	Pam Daniel <a href="mailto:pdaniel@cornerstonegardensllp.com">pdaniel@cornerstonegardensllp.com</a> (254) 771-5950	Cornerstone Gardens	Director of Nursing
A	Juana Groat, MSN, RN <a href="mailto:Juana.groat@adventhealth.com">Juana.groat@adventhealth.com</a> 512.564.2242	Advent Health Rollins Brook	DON, Administration
A	Louis Doubleday, RN <a href="mailto:Louis.doubleday@AdventHealth.com">Louis.doubleday@AdventHealth.com</a>	Advent Health	Nurse Manager OP Center Ambulatory GI/Special Procedures
A	Mary Ellen Knox, RN <a href="mailto:Mary.knox@AdventHealth.com">Mary.knox@AdventHealth.com</a> 254-519-8381	Advent Health	Clinical Informatics Educator
A	Gigi Love, BSN-BC, RN <a href="mailto:Gigi.love@AdventHealth.com">Gigi.love@AdventHealth.com</a>	Advent Health	Nurse Manager, Behavioral Health Center

A	Lisa Moore, RN <a href="mailto:Lisa.moore@coryellhealth.org">Lisa.moore@coryellhealth.org</a>	Coryell Health	DON Rehab Living
A	Heather Rambeau, MHSN, BSN, RN <a href="mailto:Heather.rambeau@coryellhealth.org">Heather.rambeau@coryellhealth.org</a> (254) 248-6235	Coryell Health	Chief Nursing Officer
A	Tammy Rodriguez, MSN, RN <a href="mailto:Tammy.rodriguez@adventhealth.com">Tammy.rodriguez@adventhealth.com</a>	Advent Health	CNO Vice President
A	Kayleigh Shuffler, RN <a href="mailto:Kaleigh.shuffler@adventhealth.com">Kaleigh.shuffler@adventhealth.com</a>	Advent Health	MCH Manager
A	Laversa Thomas, RN <a href="mailto:Laversa.Thomas@va.gov">Laversa.Thomas@va.gov</a>	Central Texas Veterans Healthcare System	
A	Thomas Wilhite BSN, RN, EMT-P <a href="mailto:Thomas.wilhite@adventhealth.com">Thomas.wilhite@adventhealth.com</a>	Advent Health	Director, Clinical Informatics & Employee Education
A	Melissa Tumlin <a href="mailto:Melissa.tumlin@abriths.com">Melissa.tumlin@abriths.com</a>	Hill Country Rehab & Nursing Center	Administrator
A	Kimberly Gordy, RN <a href="mailto:Kimberly.gordy@abriths.com">Kimberly.gordy@abriths.com</a>	Hill Country Rehab & Nursing Center	Director of Nursing
A	Kate Williams, RN <a href="mailto:Kate.williams@BSWHealth.org">Kate.williams@BSWHealth.org</a>	Baylor Scott & White	DON Education, Innovation & Practice
A	Melissa Baldwin, RN <a href="mailto:Melissa.baldwin@BSWHealth.org">Melissa.baldwin@BSWHealth.org</a>	Baylor Scott & White	
A	Taylor Williams, RN-BC, MSN <a href="mailto:Taylor.williams1@BSWHealth.org">Taylor.williams1@BSWHealth.org</a> 254.935.4164	McLane Children's Medical Center	Manager, Nursing Professional Development

#### **OTHERS PRESENT/ABSENT:**

<b>(P/OP)</b>	<b>Name and Title (List all members) Email Address and Ph #</b>	<b>Business Affiliation</b>	<b>Name and Title</b>
<b>OP</b>	Tammy Samarripa, Chair, DHS <a href="mailto:Tammy.samarripa@ctcd.edu">Tammy.samarripa@ctcd.edu</a>	Central Texas College	Chair, DHS
<b>OP</b>	Lori Forsyth, Assistant Chair, DHS <a href="mailto:Lori.forsyth@ctcd.edu">Lori.forsyth@ctcd.edu</a>	Central Texas College	Assistant Chair, DHS
<b>OP</b>	Dr. Susan Ramnarine-Singh, Nursing Programs Director <a href="mailto:Susan.ramnarine-singh@ctcd.edu">Susan.ramnarine-singh@ctcd.edu</a>	Central Texas College	Nursing Programs Director
<b>OP</b>	Kimberly Simmons, Clinical Coordinator/Professor <a href="mailto:Kimberly.simmons@ctcd.edu">Kimberly.simmons@ctcd.edu</a>	Central Texas College	Professor/Clinical Coordinator
<b>OP</b>	Emily Cohagan, Professor, 1 <sup>st</sup> Semester Coordinator <a href="mailto:Emily.cohagan@ctcd.edu">Emily.cohagan@ctcd.edu</a>	Central Texas College	Professor, 1 <sup>st</sup> Semester Coordinator
<b>OA</b>	Kimberly Brock, Professor, 2 <sup>nd</sup> Semester Coordinator <a href="mailto:Kimberly.brock@ctcd.edu">Kimberly.brock@ctcd.edu</a>	Central Texas College	Professor, 2 <sup>nd</sup> Semester Coordinator

<b>OA</b>	Brenda Krause, Professor, 3 <sup>rd</sup> Semester Coordinator <a href="mailto:Brenda.krause@ctcd.edu">Brenda.krause@ctcd.edu</a>	Central Texas College	Professor, 3 <sup>rd</sup> Semester Coordinator/SNA Faculty Advisor
<b>OP</b>	Jacqueline Byrd, Professor, Simulation Coordinator <a href="mailto:Jacqueline.byrd@ctcd.edu">Jacqueline.byrd@ctcd.edu</a>	Central Texas College	Professor/Simulation Lab Coordinator
<b>OP</b>	Lamen Ramirez, Professor, VN Coordinator <a href="mailto:Lamen.ramirez@ctcd.edu">Lamen.ramirez@ctcd.edu</a>	Central Texas College	Professor VN Coordinator/NFLPN Faculty Advisor
<b>OP</b>	Cassy Cathell, Professor, VN Program <a href="mailto:Cassy.cathell@ctcd.edu">Cassy.cathell@ctcd.edu</a>	Central Texas College	Professor, VN Program
<b>OA</b>	Dr. Martina Ady, Deputy Chancellor, Instruction and Workforce Initiatives <a href="mailto:Martina.ady@ctcd.edu">Martina.ady@ctcd.edu</a>	Central Texas College	Deputy Chancellor, Instruction and Workforce Initiatives
<b>OA</b>	Dr. Robin Garrett, Deputy Chancellor, Academics and Support Services <a href="mailto:Robin.garrett@ctcd.edu">Robin.garrett@ctcd.edu</a>	Central Texas College	Deputy Chancellor, Academics and Support Services
<b>OA</b>	Melani Baak, Dean of Career Technical Instruction <a href="mailto:Melani.baak@ctcd.edu">Melani.baak@ctcd.edu</a>	Central Texas College	Dean of Career Technical Instruction
<b>OP</b>	Veronica Martin, Assistant Dean of Career Technical Instruction <a href="mailto:Veronica.martin@ctcd.edu">Veronica.martin@ctcd.edu</a>	Central Texas College	Assistant Dean of Career Technical Instruction
<b>OP</b>	Keisha Holman, Director, Career Services <a href="mailto:Keisha.holman@ctcd.edu">Keisha.holman@ctcd.edu</a>	Central Texas College	Director, Career Services

## AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Call Meeting to Order	Meeting was called to order at 9:02 am	T. Samarripa
Approve Minutes from Last Meeting	Tabled	T. Samarripa
Introduction of members and guests	Members verbally announced their names	T. Samarripa
Old Business:	There was no old business discussed.	T. Samarripa
New Business: Reports	<p>Nursing Programs:</p> <p>Director Nursing Program</p> <p>SNA &amp; NALPN Report</p> <p>Clinical Coordinator Report</p> <p>Community Member</p> <p>Student Spotlight</p> <p><b>Clinical Affiliates</b></p> <ul style="list-style-type: none"> <li>• Advent Health</li> <li>• Baylor Scott &amp; White Temple</li> <li>• Baylor Scott &amp; White Marble Falls</li> <li>• McLane Children's Hospital</li> <li>• Seton Medical Center</li> <li>• Central Texas Veterans Health Care System</li> <li>• Long Term Care Facilities</li> </ul>	<p>S. Singh</p> <p>S. Singh/L. Ramirez</p> <p>K. Simmons</p> <p>R Black</p> <p>S. McMurtry, RN</p>
Curriculum Decisions:	<p>VN Curriculum Committee Report</p> <ul style="list-style-type: none"> <li>• VN Track Evening Weekend</li> <li>• Senior Semester</li> </ul> <p>ADN Curriculum Committee Report</p> <ul style="list-style-type: none"> <li>• ADN Curriculum Report</li> <li>• 1<sup>st</sup> Semester</li> <li>• 2<sup>nd</sup> Semester</li> <li>• 3<sup>rd</sup> Semester</li> <li>• 4<sup>th</sup> Semester</li> </ul>	<p>S. Singh</p> <p>L. Ramirez</p> <p>K. Simmons</p> <p>E. Cohagan</p> <p>L. Forsyth</p> <p>S. Singh</p>
Other:		

## MINUTES

Key Discussion Points	Discussion
Old Business:	There was no old business to be discussed.
New Business: Reports	<p>Nursing Programs Director:</p> <p><b>S. Ramnarine-Singh reported:</b></p> <ul style="list-style-type: none"> <li>• Pass rates for ADN is 89% and VN is 85%. Regarding the VN program “warning status”, on August 1-3, 2022, a focus visit was conducted by the Texas Board of Nursing (TBON) which accepted the self-study plan and implementation report. The traditional VN program will be a 9 month program will start in fall 2023. The evening/weekend VN program will only be offered in spring.</li> <li>• I and T. Samarripa attended Deans &amp; Directors/TOADN dinner meeting and conference, there was a lot of good information from other colleges that attended.</li> <li>• I, T. Samarripa, L. Forsyth, and J. Byrd will be attending the OADN conference in New Orleans, LA in November, 2022.</li> </ul> <p>SNA &amp; NALPN Report: <b>No Report</b></p> <p><b>Clinical Coordinator Report</b></p> <p>K. Simmons reported on <b>COVID</b>: Thank you to all facilities who support our students and programs. We have 145 nursing students in clinical this semester. Sixteen in preceptorships at Advent. Would like preceptor opportunities at other facilities, as they are great immersion experiences for 4<sup>th</sup> semester students. No significant restrictions to clinical opportunities related to COVID. Some facilities allow fewer students on units but not a significant impact. Started back in long-term care facilities in fall 2021. Very few vaccine exemption requests (two active right now). We are processing the few that we get. Currently one request</p>

	<p>from spring 2023 cohort. BSW and VA fit testing as needed for N95 masks. Thank you. I can fit test here at CTC but we have a very limited selection of masks and are unable to fit all students.</p> <p><b>Affiliation agreements:</b> <u>New this year:</u> Hillside Medical Lodge Rehabilitation &amp; Long Term Care September 2022, Wellington rehabilitation &amp; Healthcare in progress.</p> <p><u>Renewals:</u> Cornerstone Gardens – January 2022; Cedar Crest – February 2022; BSW – June 2022; Seton Harker Heights in progress; and Hill Country Nursing &amp; Rehabilitation in progress.</p> <p><b>Community Member</b></p> <p>R. Black from Workforce Solutions of Central Texas reported that they have funding. Can assist all semesters in the VN and ADN programs. They cover Licensure, tuition, books, uniforms, shoes, and UWorld or Hurst Review.</p> <p><b>Student Spotlight</b></p> <p>S. McMurtry, RN, May 2022 graduated reported works in Couplet at Advent Health Central Texas. The problems he had while enrolled in the nursing program as a student appear to be resolved and moving in the right direction. Also, the use of preceptors are really helpful.</p> <p><b>Clinical Affiliates</b></p> <ul style="list-style-type: none"> <li>Advent Health Rollins Brook: R. Lauby reported that the Residency Program for the December graduates can apply for start date 1/30/23. Creating an Intern for a Respiratory Program. In reference to clinicals they had to cut student numbers until they go live in EPIC. K. Simmons thanked Advent Health for fully supporting the Evening Weekend students.</li> <li>Baylor Scott &amp; White Temple: <a href="#">No Report</a></li> <li>Baylor Scott &amp; White Marble Falls: <a href="#">No Report</a></li> <li>McLane Children's Hospital: <a href="#">No Report</a></li> <li>Seton Medical Center: <a href="#">No report</a></li> <li>Central Texas Veterans Health Care System: B. Anderson reported that 1/3 of nurses are CTC students. RN Transition program start in Jan 2023 and student professional role (1 year) Jan/Jun. Also they have cat cards issues because of chip shortages.</li> <li>Long Term Care Facilities: <a href="#">No Report</a></li> </ul>
Curriculum Decisions:	<p>VN Curriculum Committee Report:</p> <p><b>L. Ramirez reported:</b></p> <p>Curriculum revisions have aided in the increase of the attrition rates. Such revisions include:</p> <ul style="list-style-type: none"> <li>Implementation of a flipped classroom concept <ul style="list-style-type: none"> <li>SNs prepare for class with pre-class activities which include concept mapping, a pre-assigned quiz, and prerecorded introductions to the lectures;</li> <li>SNs attend a simulation that corresponds to didactic material to increase nursing;</li> <li>Implementation Next Gen Style testing on exams,</li> <li>Gaming – escape rooms, jeopardy and Kahoot.</li> </ul> </li> <li>Clinical – we have been in clinical 8-9 weeks at the VA; as instructors we feel we never have enough time in clinical. Our approach is to increase learning while in clinical by using an unfolding case study concept, with students practicing a prioritizing assessment finding, with each patient assigned. This includes meds, labs, interventions, and potential problems. The VA is great at modeling a student-centered learning environment.</li> </ul> <p>VN Track Evening Weekend: No report.</p> <p>ADN Curriculum Committee Report</p> <p><b>K. Simmons reported:</b> a summary of actions taken, the following were addressed in the ADN Curriculum:</p> <ol style="list-style-type: none"> <li><b>9/9/21, Motions Passed:</b> <ul style="list-style-type: none"> <li><u>COVID Absence Policy:</u> Results of electronic votes in May 2021: COVID Absence Policy will continue for academic year 2021-2022.</li> <li><u>Preceptorship Selection Criteria:</u> Results of electronic votes in May 2021: Criteria for selection will now include the following: 1) Students with previous RNSG course failures will not be eligible for preceptorship, 2) Students with a break in attendance of one full 16-week semester or more immediately prior to RNSG 2363 are not eligible for preceptorship.</li> <li><u>Credit for Certification during Admission Ranking:</u> Students with a current (at application deadline) certification per the approved certification list, will receive an additional 1 point "Certification Point" during admission ranking.</li> </ul> </li> </ol>

	<p><u>Revision of Program Completion ELA per New ACEN Requirement:</u> Beginning with Fall 2021 graduates (admission cohort Spring 2020) program will collect on-time completion data as well as “ultimate completion” data and utilize the following ELAs for criteria 6.3:</p> <ul style="list-style-type: none"> <li>– 75% of students who begin the ADN program will complete on time; 85% will ultimately complete in the 4-year allotted period.</li> <li>– 70% of students who begin in RNSG 1413 will complete the generic program on time in four semesters.</li> <li>– 85% of students who begin in RNSG 1331 will complete the articulation program on time in three semesters.</li> </ul> <p>2. <b>10/7/2021: Motions Passed: None</b></p> <p>3. <b>11/4/2021: Motions Passed: None</b></p> <p>4. <b>12/2/2021: Motions Passed: None</b></p> <p>5. <b>2/10/2022: Motions Passed:</b> Beginning Fall 2022, clinical dress code revised to include the options for students to wear black solid, non-porous shoes with clinical uniform.</p> <p>6. <b>3/10/2022: Motions Passed: None</b></p> <ul style="list-style-type: none"> <li>- Faculty reminded that current 1<sup>st</sup> and 2<sup>nd</sup> semester students will be the first of our students to take the Next Gen NCLEX. Exams, which will begin spring 2023. Focus is on clinical judgement, recognizing and analyzing clues, etc. Should be revising exams and content delivery to help prepare students for this type of testing.</li> <li>- Faculty informed that ACEN Standards are being revised for 2023. Accredited programs must implement by January 2024. Recommended implementation in fall 2023. Proposed changes include merging Standards 1 and 5. Faculty will need to review carefully as each standard and criterion will likely change to some degree.</li> </ul> <p>7. <b>4/7/2022: Motions Passed: None</b></p> <p>8. <b>5/5/2022: Motions Passed:</b></p> <p>Program Completion Timeline and Readmission Policy: Recommend three-year completion limit once admitted and require those who are out for more than one year (two consecutive academic semesters) to apply as new students and restart the program. Effective for new admission beginning Fall 2022.</p> <p>Approved ADN/VN Student Handbook statements:</p> <p>Program Completion Timelines – “Students entering the ADN program are required to complete the program within three years of first RNSG course enrollment.”</p> <p>ADN and VN Program Readmission Policy – “ADN students who are unsuccessful in one course or withdraw from a course or the program (for any reason) while in passing status must return within one year. Those who do not return within that timeframe must reapply to the program as a new student and must meet all admission requirements in place at the time of re-application.</p> <p><u>COVID Absence Policy</u> will continue for academic year 2022-2023 with no revisions.</p> <p><u>Review of HESI RN Exit Results</u> demonstrates a downward trend in scores over the last three academic years. Recommendation review and discussion at team level. Each team to make revisions or additions to didactic and/or clinical courses that address specific areas of weakness. Revisions should be implemented in Fall 2022 semester. Each team to report and detail their plan in September or October curriculum meeting.</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Semester: E. Cohagan reported that they are back in clinical. Continuing COVID testing, simulation with J. Byrd, and for the last 2 semesters have tweaked the exams to reflect Next Gen questions.</li> <li>• 2<sup>nd</sup> Semester: <a href="#">No report</a></li> <li>• 3<sup>rd</sup> Semester: L. Forsyth reported doing simulation case studies, improve outcomes.</li> <li>• 4<sup>th</sup> Semester: S. Ramnarine-Singh reported increase in UWorld, going into the simulation lab. Two instructors to take over 4<sup>th</sup> semester they are S. Brown and J. Josey. They are preparing students with Next Gen/Simulation. Student enrollments are decreasing.</li> </ul>
Other:	<p>➤ T. Samarripa reported the Fashion Show will take place on 2/16/23 in the Evening. The Fashion Show will fund more Scholarships, sponsor Equipment for the Department of Health Sciences programs and will be funding the Respiratory program. Also, Mental Health Services are now in the Nursing Center located in the B106 suites. Massage Therapy moved in Oct 4 and their first class started 10/17/22.</p> <p>➤ J. Martin had no report.</p> <p>➤ K. Holman is open for invitation to any partners to discuss needs for recruitment.</p>

<b>Motion to Adjourn</b>	<b>Meeting adjourn at 10:30</b>	
<b>CHAIRPERSON SIGNATURE (or designee):</b>	<b>DATE:</b>	<b>NEXT MEETING: TBA</b>