

## Advisory Committee Meeting Record Template

<b>CHAIRPERSON:</b> <div style="text-align: center;">             Mr. John Haack Board President              Stewart &amp; Stevenson Training Centers              Manager of Technical Training              EMAIL; j.haack@kirbycorp.com           </div>		
<b>MEETING DATE:</b> October 10, 2023	<b>MEETING TIME:</b> 9:30 am to 10:30am	<b>MEETING PLACE:</b> Microsoft Teams Virtual
<b>RECORDER:</b> William Kirshner		<b>PREVIOUS MEETING:</b> January 27, 2022

**MEMBERS:** (P=PRESENT) Add nonmembers present to bottom of table with heading "Others Present" (OP)

(P/OP?)	Name and Title (List all members) Email Address and Ph #	Business Affiliation	Name and Title
P	John Haack j.haack@kirbycorp.com 713-803-0739	Stewart & Stevenson Training Center	Manager Technical Training
	Jeanette Lombardo jeanette@farmvetco.org	Farm Veteran Coalition	Farm Veteran Coalition CEO
P	Lawrence Rhone lawrence@farmvetco.org	Farm Veteran Coalition	Farm Veteran Coalition Manager
P	Patrick Gass Patrick.gass@kubota.com 817-528-3421	Kubota Tractor USA	Kubota Senior Field Service Manager
P	Justin Flinchbaugh justin_flinchbaugh@swifttrans.com 863-231-6372	Swift Transportation	Terminal Service Manager
P	Jeff Wagley Jeff.wagley@kubota.com 682-252-9501	Kubota Tractor USA	Partnership and Educational Manager
P	Charles Rackel crackel@ascoeq.com 254-613-1500	Asco/ Case	Asco Belton Service Manager
P	Spencer Ridgway spencer@ascoeq.com 254-613-1500	Asco/ Case	Regional Manager
	Brent DeLeon bdeleon@premiertruck.com 817-366-6976	Premier Truck Group	Dealer /Trainer
	Sam Adams SAdams@premiertruck.com 972-439-7316	Premier Truck Group	Dealer /Trainer
	Chad Breedlove cbreedlove@rdoequipment.com 512-608-2142	RDO/John Deer	Service Operation Manager

P	Jake Spake <a href="mailto:jspake@rdoequipment.com">jspake@rdoequipment.com</a> 512-230-4413	RDO/ John Deer	RDO Recruitment Manager
P	Manny Rodriquez <a href="mailto:Manny.rodriques@nc3.net">Manny.rodriques@nc3.net</a> 786-222-0304	National Coalition of Certification Center (NC3)	NC3 Kubota Manager
P	Russell S. Blankman <a href="mailto:Russell.S.Blankman@snaapon.com">Russell.S.Blankman@snaapon.com</a> 210-274-9172	Snap-On Industrial	Regional Sales Manager
P	Josh Kubiak <a href="mailto:joshk@wctractor.com">joshk@wctractor.com</a> 817-455-9703	WC Tractor	Regional Manger
P	Kevin Pitrucha <a href="mailto:kpitrucha@escoeq.com">kpitrucha@escoeq.com</a> 254-718-6757	Asco/Case	Service Manager (Manor, TX)
	<b>Ex-Officio Members</b>		
	Mrs. Michele Carter <a href="mailto:mcarter@ctcd.edu">mcarter@ctcd.edu</a> 254-526-1331	Central Texas College (CTC)	Chancellor
P	Dr. Martina Ady <a href="mailto:Mady2@ctcd.edu">Mady2@ctcd.edu</a> 254-526-1402	Central Texas College (CTC)	Vice Chancellor Instruction & Workforce Incentives
	Mark C. Harmsen <a href="mailto:mharmsen@ctcd.edu">mharmsen@ctcd.edu</a> 254-526-1196	Central Texas College (CTC)	Vice Chancellor Finance and Administration
P	Melanie Baak <a href="mailto:mbaak@ctcd.edu">mbaak@ctcd.edu</a> 254-616-3355	Central Texas College (CTC)	Dean of Career Technical Instruction
	John DeLeon, <a href="mailto:jdeleon@ctcd.edu">jdeleon@ctcd.edu</a> 254-526-1815	Central Texas College (CTC)	Dean of Adult & Workforce Education
	Ted Gonzalez <a href="mailto:tgonzalez@ctcd.edu">tgonzalez@ctcd.edu</a> 254-526-1668	Central Texas College (CTC)	Associate Deputy Chancellor Business Services
P	Kenneth Buster <a href="mailto:Kbuster@ctcd.edu">Kbuster@ctcd.edu</a> 254-526-1524	Central Texas College (CTC)	FT Diesel Lab Assistant

## AGENDA


Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting January 27, 2022	Approved	John Haack j.haack@kirbycorp.com
<b>Old Business:</b>		
Discussions about “competency” mode learning.	Advisory members strongly agree with the importance of “Hands On” practice and testing.	
Updating Curriculum	Adding Stackable micro certificates/Badges to module books and programs.	
<b>New Business:</b>		
Construction, Agricultural, and Outdoor Power Equipment Certificate	<b>Approved by;</b> <ul style="list-style-type: none"> <li>• Mr. Manny Rodriguez</li> <li>• Mr. Spencer Ridgway</li> </ul>	
Machine Maintenance Technology Certificate	<b>Approved by;</b> <ul style="list-style-type: none"> <li>• Mr. Josh Kubiak</li> <li>• Mr. Kevin Pitrucha</li> </ul>	
Other:		

## MINUTES

Key Discussion Points	Discussion
<b>Old Business:</b> Minutes from last meeting January 27, 2022 <b>Approved</b>	October 3, 2023, Mr. Haack asked everyone to read the minutes from the last meeting. A vote was asked. <b>Unanimous approval.</b>
<b>New Business:</b> Greetings	
	Mr. John Haack welcomed everyone to the Fall 2023 Central Texas College Diesel Advisory board meeting.
<b>Curriculum Decisions:</b> Competency mode learning, rather than Lecture base.	Mr. Kirshner asked the board member if they agree with “Competency Mode” learning over Lecture base learning. Mr. Kirshner informed the board members that CTC Diesel holds every student accountable. The students “Hands-On” performance grades are 80% of their total grade.  Mr. Kirshner asked board members for the insight; <ul style="list-style-type: none"> <li>• Mr. Spencer Ridgway from Asco fully agrees that hands-on training is very important to the industry.</li> <li>• Mr. Josh Kubiak from WC Tractor also agrees that “Hands-On” training is very important.</li> </ul>

<p>New Certificates for the Diesel Program</p>	<p>Mr. Haack, asked Mr. Kirshner to inform the board members of the “NEW” certificates that CTC diesel program would like to have approve for the Summer 2024 semester.</p> <ul style="list-style-type: none"> <li>• Mr. Kirshner informed the board members of the Construction, Agricultural and Outdoor Power Equipment Certificate</li> <li>• Mr. Kirshner also informed the board members of the Machine Maintenance Technology Certificate.</li> </ul> <p>Mr. Haack asked for a vote on both certificates. A vote was given;</p> <ul style="list-style-type: none"> <li>• Machine Maintenance Technology Certificate “<b>Approved</b>”</li> <li>• Construction, Agricultural and Outdoor Power Equipment Certificate. “<b>Approved</b>”</li> </ul>
<p>Age of training Equipment</p>	<p>Mr. John Haack asked Mr. Kirshner about the age of CTC’s training equipment.</p> <p>Mr. Kirshner told the board members that their newest training platform is a MBE 2010 year that was donated by Stewart &amp; Stevenson training center. Central Texas College is thirteen years behind the industry when it comes to training equipment.</p> <p>Mr. Haack asked the board members “Can you help CTC Diesel with training equipment”?</p> <p>Kubota Tractor Corp has provides 4 pieces of equipment for the Students of the CTC Diesel program to perform practical testing to prepare the students for the Kubota Tech certifications, and the Level 1 Registered Kubota Technician certification.</p>
<p>Electric Vehicles</p>	<p>Mr. Kirshner asked the board members about the future of the industry and EV.</p> <ul style="list-style-type: none"> <li>• Mr. Spencer from Asco said the industry has limited amount of vehicle that are EV.</li> <li>• Mr. Kubiak from Kubota said he recently went to a Kubota seminar and they are working on EV platforms for the future.</li> <li>• Mr. Blankman from Snap-On Industry said that a lot of big industry are not purchasing EV tools and are going back towards combustibile fuel vehicles and machinery.</li> </ul>
<p>Artificial Intelligent (AI)</p>	<p>Dr. Melanie Baak asked the board members if the industry are going towards AI.</p> <ul style="list-style-type: none"> <li>• Mr. Lawrence Rhone from, Farm Veteran Coalition mention that this is something we need to get used to. He said a lot of manufacturing industry for Agricultural and Robotics are already using AI.</li> <li>• Mr. Kenneth Buster, mentioned that AI is already being used in the diagnostic process for troubleshoot computerized equipment.</li> </ul>
<p>Future pathway for the Diesel program</p>	<p>Dr. Melanie Baak asked the board members what are some directions that the industry are heading in the near future. Nobody said anything, Dr. Baak made a joke about it being a quiet future.</p> <p>Mr. John Haack, said from his personal experience, internal combustibile engines and fuels will require maintenance and that we “Industry” should focus on that for now.</p>
<p>Central Texas College Diesel Building</p>	<p>Mr. Haack has visited our campus numerous times and he has mentioned that the program is growing and the building isn’t.</p> <p>Mr. Jeff Wagley from Kubota, has said that our building is small for what we are teaching and the size of the training platforms we have.</p>

Other:	
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CHAIRPERSON SIGNATURE (or designee): 	DATE: 10/04/2023	NEXT MEETING: TBD
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## Advisory Committee Required Functions

GIPWE Required Functions	How/when did the Committee address this function? At this meeting or a prior meeting?  Please add to "ACTION ITEMS" below if necessary to show that this function is or will be addressed.
Evaluating the goals and objectives of the program curriculum	Past and Current Advisory meetings
Establishing workplace competencies for the program occupation(s)	Past and Current Advisory meetings
Suggesting program revisions as needed	NC3, Snap-On, Starrett, and Kubota Curriculum
Evaluating the adequacy of existing college facilities and equipment	Past and Current Advisory meetings
Advising college personnel on the selection and acquisition of new equipment	Past and Current Advisory meetings
Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities	Case/Asco, RDO/John Deer, Swift Transportation, WC Tractor, Premier Truck Group S. Dallas, TX
Assisting in promoting and publicizing the program to the community and to business and industry	Past and Current Advisory meetings
Representing the needs of students from special populations	Past and Current Advisory meetings

Action Items

Description	Assigned To	Progress	Completion Date
Establishing workplace competencies for the program occupation(s)	Case Asco RDO John Deere Premier Trk. Group Kubota	new hydraulic training Heavy equipment training Warranty training/DTNA New Equipment training	TBA TBA TBA TBA
Suggesting program revisions as needed	NC3 Snap-On, Starrett, and Kubota	Pre-Delivery Inspection & Assembly Preventative Maintenance Inspection Maintenance Procedures Electrical Engines, Hydraulics, Powertrain Brakes, Steering, Suspension Powertrain Transmission	When Equipment is on site; TBA
Advising college personnel on the selection and acquisition of new equipment	Kubota Snap-On Starrett	NC3 Equipment NC3 Snap-On training Cert Kits	When Equipment is on site; TBA
Assisting in promoting and publicizing the program to the community and to business and industry	Case/Asco RDO/John Deere Swift Transportation Kubota Stewart & Stevenson	Monthly community meetings Local community meetings Regional meetings continentally Local community meetings	