

## Advisory Committee Meeting Record

CHAIRPERSON: Ms. Lolita Gilmore		
MEETING DATE: <b>5/25/23</b>	MEETING TIME: <b>2:00 – 4:00</b>	MEETING PLACE: <b>Nursing &amp; Allied Health (BLDG: 557), Classroom B104</b>
RECORDER: <b>Crystal Montoya</b>		PREVIOUS MEETING: <b>November 17, 2022</b>

**MEMBERS:** (P=PRESENT) Add nonmembers present to bottom of table with heading “Others Present” (OP)

(P/OP?)	Name and Title (List all members)	Business Affiliation	Email Address and Ph #
P	Elizabeth Brothers – Team/Clinical Supervisor	STARRY Counseling (Killeen)	<a href="mailto:beth.brothers@starry.org">beth.brothers@starry.org</a> 254-213-2035
P	Lolita Gilmore – Director/ Adjunct Professor	Teach Them to Love/ Human Services Central Texas College	<a href="mailto:lgilmore@ctcd.edu">lgilmore@ctcd.edu</a> 254-526-1891
P	Kendra Queen – Mental Health Clinical Director	Children’s Advocacy Center of Central Texas	<a href="mailto:kendra@cacct.com">kendra@cacct.com</a> 254-651-1094
NP	Liz Hatter – Program Director	Centex Alcohol Rehabilitation Center	<a href="mailto:Lizhatl@yahoo.com">Lizhatl@yahoo.com</a> 254-778-2286
NP	Brian Hawkins – Director	Cove House Emergency Shelter	<a href="mailto:Bhawkins@covehouse.org">Bhawkins@covehouse.org</a> 254-547-4673
NP	Anise Schmidt – Program Director	Management and Training Corporation (MTC) – Hackberry Unit	<a href="mailto:Anise.schmidt@mtctrains.com">Anise.schmidt@mtctrains.com</a> 512-756-2320
NP	Kim Bush – CHW Training Program Manager	University of Texas Health Science Center at Tyler	<a href="mailto:Sonja.bush@uthct.edu">Sonja.bush@uthct.edu</a> 903-877-8935
NP	Kami Diaz – Executive Director	Central Texas Youth Services Bureau, Inc.	<a href="mailto:Kami.diaz@centraltexasyouthservices.com">Kami.diaz@centraltexasyouthservices.com</a> 254-939-3466
NP	Dr. Gerald Mahone-Lewis - Director	Substance Abuse Resource Center, Central Texas College	<a href="mailto:Gerald.mahone-lewis@ctcd.edu">Gerald.mahone-lewis@ctcd.edu</a> 254-526-1116
NP	Rae Wright – Clinical Director	Christian Farms-Tree House, Inc.	<a href="mailto:rwright@cfth.org">rwright@cfth.org</a> 254-933-9400
NP	Natalie Reeves – Director of Clinical Services	Cedar Crest Hospital	<a href="mailto:natalie.reeves@acadiahealthcare.com">natalie.reeves@acadiahealthcare.com</a> 254-939-4025
OP	Bertha Genna Kondrak – Professor, Human Services	Dept. of Health Sciences Central Texas College	<a href="mailto:bkondrak@ctcd.edu">bkondrak@ctcd.edu</a> 254-526-1891
OP	Dr. Robin Beauregard – Faculty, Human Services	Dept. of Health Sciences Central Texas College	<a href="mailto:rbeauregard@ctcd.edu">rbeauregard@ctcd.edu</a> 254-526-1891
OP	Karen Freeland – Academic Advisor	Academic Advising Central Texas College	<a href="mailto:kfreeland@ctcd.edu">kfreeland@ctcd.edu</a> 254-526-1469
OP	Veronica Martin – Associate Dean	Career & Technical Instruction Central Texas College	<a href="mailto:Veronica.martin@ctcd.edu">Veronica.martin@ctcd.edu</a> 254-501-3093

OP	Leslie McGough – Coordinator, Instructional Program	Support Services Central Texas College	<a href="mailto:lmcgough@ctcd.edu">lmcgough@ctcd.edu</a> 254-526-1521
OP	Dr. Lia Amuna – Director, Student Warrior Counseling Center	Texas A&M University – Central Texas	<a href="mailto:Carmelia.amuna@tamuct.edu">Carmelia.amuna@tamuct.edu</a> 254-501-5955
OP	Michael Daley – Regents Professor & Chair, Dept. Social Work	Texas A&M University – Central Texas	<a href="mailto:mdaley@tamuct.edu">mdaley@tamuct.edu</a> 254-501-5936
OP	Bryan Oakes – Career Development Specialist, Career Services	Student Success & Persistence Central Texas College	<a href="mailto:Bryan.oakes@ctcd.edu">Bryan.oakes@ctcd.edu</a> 254-526-1702
OP	Kelli Kelley – Coordinator, Instructional Program Support & Development	Instructional Program Support Services Central Texas College	<a href="mailto:kkelley@ctcd.edu">kkelley@ctcd.edu</a> 254-501-3045
OP	Jack Richards – Community Health Worker	Killeen Creators	<a href="mailto:Jmrichards246@gmail.com">Jmrichards246@gmail.com</a>
OP	Kristin Wright – Founder/Executive Director	Killeen Creators	<a href="mailto:kristin@killeencreators.org">kristin@killeencreators.org</a> 512-577-1623

## AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from <b>November 2022 (virtual)</b>	<ul style="list-style-type: none"> <li>➤ Review</li> <li>➤ Motion Moved</li> <li>➤ Second</li> <li>➤ Approved</li> </ul>	<ul style="list-style-type: none"> <li>➤ Members in attendance</li> <li>➤ <b>There were not enough members for a quorum. Minutes were not approved.</b></li> </ul>
<b>Old Business:</b>		
<ul style="list-style-type: none"> <li>➤ <b><u>At Risk Youth Specialization</u></b> <ul style="list-style-type: none"> <li>✓ Not approved by the CRC</li> </ul> </li> </ul>		
<b>New Business:</b>		
<ul style="list-style-type: none"> <li>➤ <b><u>Human Services Director</u></b> <ul style="list-style-type: none"> <li>✓ Ms. Marlene Henry stepped down</li> <li>✓ Dr. Robin Beauregard accepted position</li> </ul> </li> <li>➤ <b><u>Name Changes</u></b> <ul style="list-style-type: none"> <li>✓ Mental Health Services is now Human Services</li> <li>✓ DAAC 1319 is now Introduction to Substance Use Disorders</li> </ul> </li> <li>➤ <b><u>Mental Health Conference</u></b> <ul style="list-style-type: none"> <li>✓ 10/20/23</li> <li>✓ 8 m – 5 pm</li> <li>✓ Anderson Building (224)</li> <li>✓ Conference Rooms 214-217</li> <li>✓ 7.5 CEUs</li> </ul> </li> </ul>		
<b>Curriculum Decisions:</b>		
<ul style="list-style-type: none"> <li>➤ <b><u>Not Applicable this meeting</u></b> <ul style="list-style-type: none"> <li>✓ No quorum</li> </ul> </li> </ul>		
<b>Other:</b>		
<ul style="list-style-type: none"> <li>➤ Guest Kristin Wright introduced herself along with the newly established Community Health Worker facility, Killeen Creators. <ul style="list-style-type: none"> <li>✓ Community gardens that address <ul style="list-style-type: none"> <li>- food insecurities</li> <li>- isolation</li> <li>- develop and strengthen the community</li> <li>- cultivate leaders in the community</li> <li>- partner with AmeriCorps</li> <li>- conduct internships</li> </ul> </li> <li>✓ Looking to partner with CTC's Human Services Program <ul style="list-style-type: none"> <li>- Serve individuals in North Killeen</li> <li>- Create truly sustainable interventions built by the people who live there</li> </ul> </li> <li>✓ Peer support programs <ul style="list-style-type: none"> <li>- Peer support specialist</li> <li>- Different support groups</li> <li>- Recovery based studio</li> </ul> </li> </ul> </li> </ul>		

## MINUTES

Key Discussion Points	Discussion
<b>Old Business:</b> <ul style="list-style-type: none"> <li>➤ <b><u>November 2022 Minutes</u></b> <ul style="list-style-type: none"> <li>✓ Review</li> </ul> </li> </ul>	<p>After introductions were made by those in attendance, Ms. Lolita Gilmore called the meeting to order at 2:16 pm.</p> <p>Recognition was duly noted; however, a formal vote could not be conducted as the requisite number of voting members were not present.</p>

<ul style="list-style-type: none"> <li>➤ <b><u>At Risk Youth Specialization</u></b> <ul style="list-style-type: none"> <li>✓ Not approved by the Curriculum Review Committee (CRC)</li> </ul> </li>   <li>➤ <b><u>Community Health Worker</u></b> <ul style="list-style-type: none"> <li>✓ New Level II certificate proposal</li> <li>✓ New AAS degree proposal</li> </ul> </li>   <li>➤ <b><u>Social Work Specialization</u></b> <ul style="list-style-type: none"> <li>✓ Transfer Framework Update <ul style="list-style-type: none"> <li>- Texas Direct</li> </ul> </li>   <li>✓ Hands-on vs. observational</li> </ul> </li> </ul>	<p>The CRC did not approve the proposed changes that were discussed in the last meeting due to the changes not allowing the certificate plans to “stack” into the degree plans. Adjustments will be made and put before the board again in February. Once approved, the changes will take place in the FAL24 semester.</p> <p>The Human Services program (HS) offers a level I certificate plan. The proposed level II certificate will incorporate the level I courses and offer 5 additional courses (additional training). Both Level I and Level II will stack into the proposed AAS degree. HS intends to partner with universities offering a bachelor’s in public health. HS is seeking to have the proposed AAS stackable into a BAAS.</p> <p>Michael Daley presented the idea to possibly partner with TAMUCT Dr. Amuna expressed her support as well.</p> <p>Kristin Wrights, employee (former Human Services student to complete the CHW level I certificate) Jack Richards, voiced his excitement at the proposal as it has been his ultimate goal to further his education under Public Health.</p> <p>Ms. Kondrak shared the memorandum that approved revising Fields of Study (FOS) in Social Work. The revisions aim to facilitate credit transfer for community college students. The Texas Transfer Advisory Committee and faculty from across the state contributed to this effort. The memo introduces "Texas Direct," a strategic initiative to enhance communication and advising for transfer pathways in the state. Texas Direct focuses on seamless degree pathways between two- and four-year institutions, with the Texas Core Curriculum and approved FOS leading to the Texas Direct Transfer Degree. The memo further outlined the Fields of Study included in Texas Direct. It emphasized the importance of applying eligible students' credits to their selected majors, posting information on university websites, and informing students about the streamlined degree paths. The message encourages collaboration and participation in ensuring a direct path to a degree and workforce readiness.</p> <p>This memorandum aims to clarify the distinctions between the Human Service's CMSW 1167 practicum, requiring 120 hours of hands-on training, and the SOCW 2389 Academic Cooperative, which involves 80 hours of observation. While SOCW 2389 is an observational but transferable academic course, CMSW 1167's practicum, though offering hands-on training, may not always be transferable, as it involves practical experience rather than mere observation.</p> <p>Within the Department of Health Sciences, there is a challenge in determining the most beneficial training for students and the program. To address this, feedback was sought from community advisors working in the field.</p> <p>Concerns were raised about introducing an "extra body" into non-profit organizations, mainly if the individual is merely "observing."</p>
---	--

	<p>From an educational standpoint, not all experiences are considered equally valuable, and fitting hands-on experiences into the curriculum while meeting accreditation standards can be challenging. The structured environment and supervision provided during hands-on experiences were crucial components.</p> <p>It was noted that individuals may find it challenging to open up to a licensed professional, let alone a "stranger" observing them. The importance of integrating the observed population into the process was highlighted.</p> <p>While practical observation has benefits, it was acknowledged that it may not encourage engagement in a people-focused environment and could lead to disengagement. The diverse needs of student and non-profit populations suggest the necessity of options and clear communication to determine the preferred approach.</p> <p>The importance of setting clear expectations before the start of training was stressed. Additionally, hands-on experience was deemed crucial for specific sites, particularly service navigation, as it allows students to form a more informed opinion about their future career goals.</p>
<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>➤ <b><u>Human Services Director</u></b></li> <li>➤ <b><u>Name Changes</u></b> <ul style="list-style-type: none"> <li>✓ Program</li> <li>✓ DAAC 1319</li> </ul> </li> <li>➤ <b><u>Mental Health Conference</u></b></li> </ul>	<p>Ms. Marlene Henry will be stepping down from the position, and Dr. Robin Beauregard will take her place on September 1, 2023</p> <p>The Mental Health Services is now Human Services, and the DAAC 1319 course is no longer “Substance-Related and Addictive Disorders’ and is now “Introduction to Substance Use Disorders.</p> <p>This year’s Mental Health Conference will be held October 20, 2023, from 8:00 am to 5:00 pm in CTC’s Anderson student building (224) in conference rooms 214-217. 7.5 CEUs will be offered for licensed professionals within the field. An ethics session will be offered.</p>
<p><b>Curriculum Decisions:</b></p>	<p>While the new CHW proposals and the Social Work Specialization programs were discussed, there were not enough members present for a quorum.</p> <p>No voting took place.</p>
<p><b>Other:</b></p> <ul style="list-style-type: none"> <li>➤ <b><u>Chancellor</u></b></li> </ul>	<p>CTC Chancellor Jim Yeonopolus announced his retirement after 50 years of service – the last eight as chancellor. The CTC Board of Trustees accepted his letter of retirement following last week’s board meeting. The effective retirement date is August 31. Yeonopolus will then be granted chancellor emeritus status.</p> <p>Taking his place will be Dr. Michelle Carter</p>

<p><b>CHAIRPERSON SIGNATURE (or designee):</b> <i>Crystal Montoya</i></p>	<p><b>DATE:</b> 05/25/23</p>	<p><b>NEXT MEETING:</b> 11/16/23 (New CTC Mandate – 2 per year)</p>
---	----------------------------------	---