

Advisory Committee Meeting Record Template

CHAIRPERSON: Keeton Ehrig		
MEETING DATE: 11/30/21	MEETING TIME: 12:00 pm	MEETING PLACE: CTC Livestock Center
RECORDER: Dr. Andrea Foskett		PREVIOUS MEETING:

MEMBERS: (P=PRESENT) Add nonmembers present to bottom of table with heading “Others Present” (OP)

(P/OP?)	Name and Title (List all members) Email Address and Ph #	Business Affiliation	Name and Title
P	Lyle Zoeller lyle.zoeller@ag.tamu.edu (254) 933-5305	Texas A&M AgriLife Extension Service – Bell County	County Extension Agent – Bell County
P	Heath Lusty heath.lusty@ag.tamu.edu (512) 556-8271	Texas A&M AgriLife Extension Service – Lampasas County	County Extension Agent - Lampasas County
	Cullom Simpson cullom.simpson@tpwd.texas.gov (512) 925-3787	Texas Parks & Wildlife Department – Wildlife Biologist	Wildlife Biologist
OP	Dean Janice Anderson JRAnderson@ctcd.edu (254) 526-1116	Central Texas College – Dean of Instruction	Dean of Instruction
OP	Dr. Andrea Foskett Andrea.foskett@ctcd.edu (254) 526 - 1288	Chairman of Science/Agriculture Department	Science Department Chair
OP	Keeton Ehrig Keeton.ehrig@ctcd.edu	Program Coordinator – Agriculture	Program Coordinator

AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting	N/A	
Old Business:	N/A	
New Business:	N/A	
Curriculum Decisions:	Review of Agriculture Production Degree	Keeton Ehrig
Other:	Community Involvement	Keeton Ehrig

MINUTES

Key Discussion Points	Discussion
Old Business: N/A	
New Business:	
Overview of the committee	The agriculture program offers both WECM & AGCM based courses. WECM are workforce related courses. AGCM are courses that are easily transferred to another college of higher learning.
Curriculum Decisions: Review of Agriculture Production Degree	Agronomy & Soil Science are the bases for anything agriculture, would benefit the student to have that base. Try to put range management after agronomy & soil science. Students have a very diverse background and need hands on learning. Could replace Computers in Ag with agronomy or soil science.
Community Involvement	It would be a good opportunity to have a pick your own produce on campus. This would help with visibility for recruitment. Cut flowers were also recommended. Equine clinician could also be a viable opportunity for community engagement.

CHAIRPERSON SIGNATURE (or designee):	DATE: 12/13/2021	NEXT MEETING: Will be set at a later date
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Advisory Committee Required Functions

GIPWE Required Functions	How/when did the Committee address this function? At this meeting or a prior meeting? Please add to “ACTION ITEMS” below if necessary to show that this function is or will be addressed.
Evaluating the goals and objectives of the program curriculum	At the Fall 2021 Meeting
Establishing workplace competencies for the program occupation(s)	At the Fall 2021 Meeting
Suggesting program revisions as needed	At the Fall 2021 Meeting
Evaluating the adequacy of existing college facilities and equipment	Will at next meeting
Advising college personnel on the selection and acquisition of new equipment	Will at next meeting
Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities	Will at next meeting
Assisting in promoting and publicizing the program to the community and to business and industry	At Fall 2021 Meeting
Representing the needs of students from special populations	Will at next meeting.

Action Items

Description	Assigned To	Progress	Completion Date
Evaluating the goals and objectives of the program curriculum	Keeton Ehrig	Evaluated Agriculture production degree.	Fall 2022
Establishing workplace competencies for the program occupation(s)	Keeton Ehrig		Next Meeting
Suggesting program revisions as needed	Keeton Ehrig		Next Meeting
Evaluating the adequacy of existing college facilities and equipment	Keeton Ehrig		Next Meeting
Advising college personnel on the selection and acquisition of new equipment	Keeton Ehrig		Next Meeting
Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities	Keeton Ehrig		Next Meeting
Assisting in promoting and publicizing the program to the community and to business and industry	Keeton Ehrig	Ideas were shared where to market the program.	Fall 2022
Representing the needs of students from special populations	Keeton Ehrig		Next Meeting