

## Nursing Program Advisory Committee Meeting Minutes Agenda

CHAIRPERSON: Melinda LaPrade			
MEETING DATE: 10/15/2021	MEETING TIME: 0840 hours	MEETING PLACE: Bldg. 557 RM A131	
RECORDER: Carmen Victoroff		PREVIOUS MEETING: 10/16/2020	

## MEMBERS: (P = PRESENT) Add nonmembers present to bottom of table with heading "Others Present" (OP)

(P/OP)	Name and Title (List all members)	Business Affiliation
NP	Melinda LaPrade, MSN, RN (Chairperson) Director of Education Seton Medical Center Harker Heights	Seton Harker Heights
Р	Mary Ellen Knox, BSN, RN Clinical Educator	Advent Health
NP	Tammy Rodriquez MSN, RN, CNO Vice President, CNO	Advent Health
P	Thomas Wilhite BSN, RN, EMT-P Director, Clinical Informatics & Employee Education	Advent Health
Р	Rhonda Lauby, Clinical Education Coordinator	Advent Health
NP	Louis Doubleday MSN, RN, Nurse Manager OP Center Ambulatory GI/Special Procedures	Advent Health
P	Gigi Love BSN-BC Nurse Manager, Behavioral Health Center	Advent Health
P	Juana Groat MSN, RN, SCRN Charge Nurse	Advent Health – Rollins Brook
NP	Kayleigh Shuffler	Advent Health
NP	Melissa Baldwin	Baylor Scott & White
NP	Melissa Rennert	Baylor Scott & White McLane
NP	Kate Williams	Baylor Scott & White
NP	Delia Abbott MSN, NPD-BC, NEA-BC, CEN Nursing Student Clinical Placement Coordinator	Baylor Scott & White – Greater Austin Region
P	Bonnie Anderson MSN-Ed, RN, CNEcl Educational Clinical Faculty/Student Coordinator	VA Hospital
P	Shannon Sondgeroth Administrator	Indian Oaks
Р	Patricia Johnson, DON	Indian Oaks
NP	Pamela Daniel	Cornerstone Garden
Р	Brittany Ramirez Workforce Program Supervisor	Workforce Solutions of Central Texas

Р	Rebecca Black Workforce Program Supervisor	Workforce Solutions of Central Texas		
OTHERS	OTHERS PRESENT:			
(P/OP)	Name and Title (List all members)	Business Affiliation		
OP	Tammy Samarripa EMT-LP, BA, MPH Chair, Department of Health Science's	Central Texas College		
OP	Lori Forsyth DNP, MSN, RN Assistant Chair/Professor	Central Texas College		
OP	Dr. Susan Ramnarine-Singh Ed.D, MSN, RN Nursing Programs Director/Professor	Central Texas College		
OP	Kimberly Simmons, MSN, RN Nursing Clinical Coordinator/Professor	Central Texas College		
NP	Jacqueline Byrd, MSN, RN Professor/Skills Lab Coordinator	Central Texas College		
OP	Emily Cohagan, MSN, RN  1st Semester Coordinator/Professor	Central Texas College		
OP	Kimberly Brock, MSN, RN 2nd Semester Coordinator/Professor	Central Texas College		
NP	Brenda Krause  3 <sup>rd</sup> Semester Coordinator/Professor	Central Texas College		
NP	Jennifer Sanderson, PhD, RN 4 <sup>th</sup> Semester Coordinator/Professor	Central Texas College		
OP	Lamen Ramirez, RN VN Professor	Central Texas College		
ОР	Keisha Holman, Director Career Services	Central Texas College		
OP	Bryan Oats, Career Development Specialist Career Services	Central Texas College		
OP	Kerstin Brooks, Associate Dean, Central Campus	Central Texas College		
NP	Dr. Martina Ady Deputy Chancellor – Instruction & Workforce Initiatives	Central Texas College		
NP	Rahsaan Dawson M.A.Ed., MMGT, CPP, COM Dean of Service Areas, Adult & Workforce Education	Central Texas College		
OP	Dr. Robin Garrett PhD Deputy Chancellor Academic & Student Success	Central Texas College		
NP	Lesley McGough Coordinator, Instructional Program Support Services	Central Texas College		

## DEPARTMENT OF HEALTH SCIENCES, NURSING PROGRAM, CENTRAL TEXAS COLLEGE ADVISORY COMMITTEE MEETING – OCTOBER 15, 2021, 8:30-10:00 A.M. AGENDA

Agenda Item	Action, Discussion, Information		
Approval of previous minutes	Meeting was called to order at 8:30 am T. Samarripa opened the meeting at 8:40 am.	M. LaPrade	
Old Business:	No report of old business.	M. LaPrade	
Introduction of members and guests	Introduction of Attendees: T. Samarripa had the members introduce themselves.	M. LaPrade	
Greetings	<ul> <li>Greetings from CTC Administrators</li> <li>Started off welcoming every member and CTCs Administrators to the meeting.</li> </ul>	T. Samarripa	
CTC Administration	<ul> <li>K. Brooks thanked everyone for being at the meeting. She expressed that it is very important to the Department. T. Samarripa stated that the support for new programs begins with Advisory and a need in the community.</li> <li>R. Garrett thanks everyone for inviting her to the meeting, "It's very enlighten to hear the facilities input as well as comforting to know that we have the support of all the sites in the hospitals and care centers in the area to take care of our students and support our program." R. Garrett is responsible for the accreditation of SACSCOC and as well as the liaison for THECB; and being able to speak to them with confidence that our Advisory Board are doing what they intend the advisory boards to do makes her job so much easier.</li> </ul>	K. Brooks R. Garrett	
Reports	Nursing Programs:		
	<ul> <li>A. Director Nursing Program     NCLEX-RN® &amp; NCLEX –PN® pass rates: <ul> <li>NCLEX-RN has a 93% Pass Rate</li> <li>NCLEX-PN has a 74% Pass Rate. Because pass rate fell below 80% a Self-Study Report was submitted to TBON. At the moment, we have a 78% pass rate until the end of December 2021. If we do not make 80% we will go on "warning status."</li> <li>During the pandemic, COVID, waivered admission requirements, and clinical restrictions led to decreasing learning opportunities resulting in lower NCLEX Pass Rates. Presently, all restrictions have lifted allowing students clinical opportunities needed to assist with increasing our pass rates.</li> <li>With COVID and clinical restrictions our students have not had the learning experience they would normally have has caused our pass rate to drop. However, since the restrictions have lifted, and our students are able to attend clinical, we should see our pass rates increase.</li> </ul> </li> <li>B. VN Curriculum Committee Report</li> </ul>	S. Singh	
	Senior Semester: Senior Semester: Would like to thank the entire DHS for their support during this time. COVID did not	L. Ramirez	

help the VN program, which went through some major transitions. Would like to thank our clinical sites.

• VN Track Evening Weekend: the evening weekend group are doing well. Feel very confident that we will see great passing rates.

M. Knox

K. Simmons

## C. ADN Curriculum Committee Report

- ADN Curriculum Report:
  - 1. All courses returned to face-to-face with no restrictions this semester. Program renewed COVID clinical absence policy (2 weeks) for 2021-2022 academic year.
  - 2. End of Program Student Learning Outcome revised for Fall 2021 first revision since established in Spring 2017 (four academic years).
    - a. Reflect TBON 2021 Differentiated Essential
      Competencies few significant changes; mostly
      terminology. Added "identity" as a factor influencing
      health status, needs and preferences and the concept of
      participating during global health emergencies or
      pandemics to promote health and safety and prevent
      disease.
    - b. Revisions also made to eliminate the redundancy of utilizing the same HESI Exit Exam criteria for more than 1 EPSLO (ex: NLN Competency Professional Identity).
    - c. Revised ELAs evaluating student achievement as we were easily meeting previous goals. Increased clinical overall and critical element evaluation scores to 85% rather than the course minimum of 75%.
    - d. ACEN mandated change to completion data that must be reported. To report percentage of those who complete the program "on-time" rather than in 150% of program length. ELAs set based on completion statistics collected since 2015 (75% for generic and 85% for articulation). We will also report percentage of those who "ultimately complete" the program within the 4-year allotted time (ELA 85%).
  - Faculty working on content presentation and testing modification that will prepare students for Next Gen NCLEX which will begin in April 2023 (our current 1<sup>st</sup> semester students will take the new NCLEX exam).
  - 4. Moving to online testing with Exam Soft in Spring 2022.
- 1st Semester: actually just started clinical about two and half weeks ago and we are excited being back touching a human and to see the light bulbs go off the students eyes with so many more connections during our classroom/lab skills time. This is going to benefit them enormously.
- 2<sup>nd</sup> Semester: takes students to the VA. Have been getting the students from 1<sup>st</sup> semester who only did simulation and are now touching actual live patients and they are like "what do I

E. Cohagan

K. Brock

	do" which is a challenge. Is anxious to see what next semester		
	will bring. We are glad to be back in the classroom.		
	• 3 <sup>rd</sup> Semester – Not present		
	4 <sup>th</sup> Semester – Not present	B. Krause	
	D. SNA & NALPN Report	J. Sanderson	
	Membership report: No report		
	Community Activities: the ADN Pinning Ceremony will be		
	held Dec 9 at 1:00 pm the speaker is Ms. Rocha from Cedar	K. Brock	
	Crest and the VN Pinning Ceremony will be held at 10:00 am		
	at the Anderson Center. Mr. Christopher Brown is the speaker.		
Clinical	1. Thanks to all. With exception of long-term care we have had	K. Simmons	
<b>Coordinator Report</b>	students in clinical since Fall 2020 – with few restrictions. Back		
1	in long-term care this semester!! We have 185 nursing students		
	going to clinical this semester – touching real people.		
	2. Biggest challenge is COVID vaccine mandates and navigating		
	the exemption process. The conflicting mandates by our President		
	and Governor are complicating things.		
	3. PPE requirements have not been a problem. Able to fit test and		
	provide most students with appropriate N95 mask. BSW		
	continues to fit test the few who do not fit our limited selection.		
	4. Affiliation agreements – this year has seen the addition of Cedar		
	Crest (February) and Indian Oaks (October). Renewed		
	agreements with VA (July), Granite Mesa (August) and		
	Cornerstone Gardens (in progress – expires December). BSW due		
G 4: :	to be renewed in 2022.  CTC Continuing Education: Not Present		
Continuing	CTC Continuing Education: Not Present	R. Dawson Dean	
Education Community	Workforce Solutions of Central Texas:		
• Comminity	I Workforce Solilitons of Central Lexas:		
·		B Ramirez	
Member	B. Ramirez said that the Workforce has plenty of funding. They	R Black	
·	B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they		
·	B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep		
·	B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.		
·	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a</li> </ul>		
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> </ul>	R Black	
·	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in</li> </ul>		
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover</li> </ul>	R Black	
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some</li> </ul>	R Black	
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is</li> </ul>	R Black	
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in</li> </ul>	R Black	
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking</li> </ul>	R Black	
Member	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> </ul>	R Black	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking</li> </ul>	R Black	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> </ul>	R Black	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> <li>Clinical Facilities:</li> </ul>	R Black  K. Holman	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> <li>Clinical Facilities:</li> <li>Advent Health: COVID vaccination not mandated, but we do</li> </ul>	R Black	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> <li>Clinical Facilities:</li> <li>Advent Health: COVID vaccination not mandated, but we do require that all staff/students get COVID education. Advent will</li> </ul>	R Black  K. Holman	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> <li>Clinical Facilities:</li> <li>Advent Health: COVID vaccination not mandated, but we do require that all staff/students get COVID education. Advent will be going through changes they are switching from CERNER to</li> </ul>	R Black  K. Holman	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> <li>Clinical Facilities:</li> <li>Advent Health: COVID vaccination not mandated, but we do require that all staff/students get COVID education. Advent will be going through changes they are switching from CERNER to EPIC start March 2023. The biggest thing needed is Respiratory</li> </ul>	R Black  K. Holman	
Member Other	<ul> <li>B. Ramirez said that the Workforce has plenty of funding. They are glad that Nursing are implanting the HESI A2 because they did see the difference with the nurses in the program. Keep referring students to their offices for assistance.</li> <li>R. Black mentioned that there are plenty of interest in a Respiratory Therapy program from military spouses.</li> <li>The Leadership class come to the career center to participate in mock interviews. The students submit their resume and cover letter for critique. We want like to reach out and get some information directly from our Administrator partners on what it is your asking the students and what you're looking for in perspective nurses and to make sure that when we are taking them through this process we are preparing them appropriately.</li> <li>What is the CTC DONAH doing well? Are there any suggestions for improvement?</li> <li>Clinical Facilities:</li> <li>Advent Health: COVID vaccination not mandated, but we do require that all staff/students get COVID education. Advent will be going through changes they are switching from CERNER to</li> </ul>	R Black  K. Holman	

	Therapy is one of them. T. Wilhite stated he would send a letter	
	regarding the need for CTC to have a Respiratory program. Lastly, it is recommended that we promote Evidence Based Practice into our nursing curriculum.	
	Baylor Scott and White Medical Center Temple: Not Present	
	Baylor Scott and White Marble Falls: Not Present	
	McLane Children's Hospital Temple: Not Present	
	Seton Medical Center, Harker Heights: Not Present	
	Central Texas Veterans Health Care System: in 2023 VA will be going to CERNER; Evidence Based Practice Project is being implemented to all nurses. It is agreed that the Respiratory program will be beneficial.	B Anderson
	Long Term Care Facilities         o Cornerstone Gardens: Not Present         o Indian Oaks Living Center: we have 56 bed memory care unit.         Which we have some Alzheimer's residence and we also have some dysentery site that is maned to our level. On October 27 our nurses will be going thru some trach training to get our community to a more clinically complex. It is also agreed that the Respiratory program will be beneficial.	S. Sondgeroth
GIPWE Required	How/when did the committee address each function?	Reported By:
Functions of the Board:		S. Singh
Evaluating the goals and objectives of the program Curriculum	ACEN STD 4 Curriculum: Evidenced Based Practice was talked about in the meeting by T. Wilhite and B. Anderson.	
Establishing workplace competencies for the program occupation(s) (software needs)	ACEN STD 5 Resources: Exam Soft is a new online testing program that the department will be using.	
Suggesting program revisions as needed	ACEN STD 4 Curriculum: Evidence Based Practice	
Evaluating the adequacy of existing college facilities and equipment	ACEN STD 5 Resources: PPE Requirements not a problem with existing equipment availability.	
Advising college personnel on the selection and acquisition of new equipment	ACEN STD 5 Resources: Some PPE provided by clinical facilities to students.	

Identifying local	ACEN STD 4 Curriculum: Recruiters from various colleges/agencies	
business/industry	came to speak to new graduates.	
leaders who will		
provide student with	ACEN STD 3 Student Resources:	
eternal learning	Workforce Solutions of Central Texas mentioned that there is plenty	
experiences,	of funding for Nursing Students.	
employment, and		
placement		
opportunities		
Assisting in	ACEN STD 3 Student Resources: DHS Nursing Website routinely	
promoting and	updated providing students and the community information about our	
publicizing the	program.	
program to the		
community and to		
business and industry		
Representing the	ACEN STD 3 Student Resources: CTC Student resources assist	
needs of students	students with educational and financial needs.	
from special		
populations	ACEN STD 4 Curriculum: Students from each semester attend	
	Curriculum meetings and present any concerns.	

Motion to adjourn:	Meeting adjourned at 9:55 am.		
CHAIRPPERSON SI (or designee):	IGNATURE	DATE:	NEXT MEETING: (tentative)