



Simulation Center Laboratory Policy

Familiarity with the full-body patient simulators, manikins, task trainers, and equipment prepares the student for his/her learning experience in the lab. Simulation affords the students an environment that provides higher levels of competence in clinical and critical thinking skills and replicates actual patient care procedures. The goal in simulation is to build confidence and competence prior to traditional clinical rotations. The lab provides full-body patient simulators and task trainers that are portable and have realistic anatomy and clinical functionality. The patient simulators provide simulation-based challenges and test students' clinical and decision-making skills during realistic patient care scenarios. To provide a distraction-free environment please be mindful of your neighbors and maintain civility.

1. Students, Faculty, and Staff are expected to abide by the lab policy.
2. Simulation Center is staffed from **(7:30 AM - 5:30 PM Mon.-Thurs. and 7:30- 11:30 AM on Fri., plus pre-scheduled nights and weekends)**.
3. Prior to a scheduled lab-Personnel, Faculty, and staff are expected to jointly prepare/set-up the simulation environment, and when completed with the exercise/simulation/skill practice and check-off to return the room/space back to its original condition.
4. Students are expected to leave the bedside in order with bed neatly made and side rails up.
5. Pictures or audio/video- taping by students are not permitted in the simulation labs without simulation faculty or (DONAH) permission. HIPAA and FERPA rules apply.
6. Students will keep in mind during assigned simulation training video-taping will be used for debriefing purposes. Students will be provided a confidentiality agreement and release form to sign.
7. Students will be required to be in **proper clinical attire** following CTC DHS Dress code while in the simulation lab. Faculty and staff are required to wear scrubs, lab coat, or program specific attire.
8. All students are required to participate in an orientation to the lab at the beginning of each semester.
9. All patient simulators are operated by trained faculty or staff. Students cannot operate the patient simulators, and are not permitted to move (unless part of scenario) or disconnect patient simulators.
10. The labs are simulating a hospital environment; therefore, always wash hands before and after when working with the manikins.
11. Respect the equipment and manikins at all times. Treat manikins respectfully, as you would a patient. Do not use markers, ink pens, acetone, iodine, or other staining medications or material on the manikins. **Only use pencils in the lab.**
12. Students are expected to:
 - A) Stay off the hospital beds and gurneys except when the instructor is conducting health assessments or other procedures.
 - B) Not stand on hospital beds, gurneys or chairs, sit or lie on tables at any time.
 - C) Not place personal items on the beds, or place heavy items on the bed or bedside table (e.g., suction pump, monitors).
 - D) Identify all textbooks, lab bags, and personal items with your name. Items left in the lab will be turned-in to secretaries' office and will be turned-in to the Campus Lost & Found after 2 weeks.
 - E) **No back packs or book bags allowed in the lab.**
 - F) Use a reasonable voice level. Disruptive behavior will not be tolerated and disruptive students may be asked to leave at the discretion of the lab personnel, faculty or staff.
13. **The lab audio/visual system is active at all times and may be monitored continuously.**
14. **No food or drink (this includes containers) allowed in the lab. Faculty and staff may place a drink at the Nurses Station.**
15. All incidents or accidents (lacerations, bruises, needle sticks, fall, etc.) must be immediately followed up with First Aid and Standard Precautions and notify faculty immediately of the incident. The faculty/staff must complete an Incident Report Form and submit it to the DHS Chair.
16. Wireless communication devices, personal computers, and cellular phones are not permitted. (Exception: course required or approved equipment).
17. Properly place all sharps and syringes in designated sharps containers. If the sharps container is full notify the lab staff. Do not throw sharps in the trash.

Print Name

Student's Signature

CTC ID #

Date