

Advisory Committee Meeting Record Template

CHAIRPERSON: Chief Eddie Wilson		
MEETING DATE: 11-5-2021	MEETING TIME: 1:00pm	MEETING PLACE: Bldg 541 RM #116
RECORDER: Prof. Watson		PREVIOUS MEETING:

MEMBERS: (P=PRESENT) Add nonmembers present to bottom of table with heading "Others Present" (OP)

(P/OP?)	Name and Title (List all members) Email Address and Ph #	Business Affiliation	Name and Title
P	Chief Eddie Wilson	Chairman	Copperas Cove Chief of Police Eddie Wilson
P	Kenneth Essenburg		Kenneth Essenburg
A	Melissa Jouett	Harker Height Police Department	Police Sergeant
P	Stephanie Polovina	Civillian	Spephanie Polovina
A	Joslyn Portman	Civillian	Joslyn Portman
P	Catherine Groothiff	Lampasas County Sheriff Department	Catherine Groothoff
OP	Cilfton Osborne	Central Texas College	Police Academy Coordinator
OP	Jon Cella	Central Texas College	Protectives Services Chair
OP	Johnnie Thomas	Central Texas College	Police Academy Faculty
OP	Bradford Watson	Central Texas College	Police Academy Faculty
OP	Scott Lorenz	Central Texas College	Faculty
OP	Keisha Holman	Central Texas College	Director Career Services

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting	Recommend approval of meetings from last meeting.	Chief Wilson
Old Business:	<ul style="list-style-type: none"> ➤ BPOC Alpha 2020 began with 19 students. One cadet dropped out because she could not pass the EVOC class. One cadet dropped out after being charged with inappropriate relationship with inmate. Nine of the remaining 17 cadets passed the TCOLE exam on their first attempt. Three passed the TCOLE Exam on their second attempt. One cadet passed the TCOLE Exam on their third attempt. Two cadets failed the TCOLE exam on all three attempts. The last cadet failed the TCOLE exam twice and did not take their third attempt. ➤ BPOC Delta 2020 began with 13 cadets. One cadet dropped out for personal reasons. Another cadet was dismissed for accruing too many demerits. Seven cadets passed the TCOLE Exam on their first attempt, three on their second attempt and one on his third attempt. ➤ BPOC Alpha 2021 started with 13 cadets. Three cadets dropped out and ten remain. BPOC Alpha 2021 is scheduled to graduate on December 4, 2021. ➤ BPOC Alpha began with 13 cadets. Three cadets dropped out of the academy voluntarily. One cadet was dismissed because he could not pass the EVOC course. The remaining nine cadets are projected to graduate on December 4, 2021. ➤ BPOC Bravo 2021 started and ended with 20 cadets. All cadets passed the TCOLE exam on their first attempt. ➤ BPOC Charlie 2021 started with 13 cadets and ended with 10 cadets. Nine of the cadets passed the TCOLE Exam on their first attempt. The last cadet failed it on her first attempt but retook the exam on the same day and passed it. 	Clifton Osborne

	<ul style="list-style-type: none"> ➤ BPOC Delta began with 14 cadets. Two cadets were dismissed for failing grades BPOC Delta is scheduled to graduate on December 3, 2021. ➤ The Central Texas College Police Academy sponsored a Basic Firearms Instructor Course from May 3rd to May 7th. Six Officers completed this course. 	
New Business:	<ul style="list-style-type: none"> ➤ During the board meeting on 4-6-2020, the board set the number of board members at 7. Tom Wolfe from Temple PD withdrew his membership on the advisory board dropping board membership to 6 members. I recommend we reduce the number of people on the advisory board to 6 or select 7th person for board. ➤ We purchased the following items with Perkins Grant: <ol style="list-style-type: none"> 1. Six towing machines 2. Fifteen Red Dot sights for AR 15s 3. Four red man suits 4. two rescue randy 5. Three CPR sets with five dummies 	Clifton Osborne
Curriculum Decisions:	<p>We implemented the following new policies this year:</p> <ul style="list-style-type: none"> • We increased the rigor of our instruction to comply with the increased rigor with the new TCOLE curriculum. This has resulted in • Starting January, we begin implementing Daily Quiz' with the cadets. During the year we decided to limit the number of exams to the classes with longer hours. • We scrubbed all of our old questions and added additional questions. This is a continuous process. • We started requiring cadets to use notebooks. We will continue doing this. 	

Other:	<ul style="list-style-type: none"> • We discussed new equipment we received with the Perkins grant. This includes: new rowing machines, CPR dummies, scopes for our AR-15s, 2 drag dummies • Chief Wilson asked if the TCOLE investigation was completed. I explained that it was complete. TCOLE was satisfied with my response and our academy had not been put on probation. • The advisory board currently consists of 6 members. One member recently resigned. I suggested that we go ahead and select the 7th member rather than change the number of board members. The board and I suggested Mike Donovan for the vacant spot. Mr. Cella advised that he would appoint him to the board. • I also informed the board that I would schedule the board meetings a year in advance and would notify them via email of the dates. 	

CHAIRPERSON SIGNATURE (or designee): <i>Walter Asban</i>	DATE: <i>12-6-21</i>	NEXT MEETING: <i>2-11-21</i>
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Advisory Committee Required Functions

<p style="text-align: center;">GIPWE Required Functions</p>	<p style="text-align: center;">How/when did the Committee address this function? At this meeting or a prior meeting?</p> <p style="text-align: center;">Please add to “ACTION ITEMS” below if necessary to show that this function is or will be addressed.</p>
<p>Evaluating the goals and objectives of the program curriculum</p>	<p>This function is done during each board meeting. The board is briefed on success/failure rates of cadets and what is being done to improve it.</p>
<p>Establishing workplace competencies for the program occupation(s)</p>	<p>This function is done during each board meeting. In previous meetings, we received assistance with firearms instructors from Copperas Cove Police Department</p>
<p>Suggesting program revisions as needed</p>	<p>This function was completed during previous meetings. During our last board meeting, I discussed changes in the curriculum and delivery.</p>
<p>Evaluating the adequacy of existing college facilities and equipment</p>	<p>This function was completed during previous meetings. We discussed the necessity of finding an appropriate location for the EVOC course.</p>
<p>Advising college personnel on the selection and acquisition of new equipment.</p>	<p>This function is done during each board meeting. New items purchased through grants were discussed during this meeting.</p>
<p>Identifying local business/industry leaders who will provide students with external learning experiences, employment, and placement opportunities</p>	<p>This item will be discussed in future meetings.</p>
<p>Assisting in promoting and publicizing the program to the community and to business and industry</p>	<p>This item will be discussed in future meetings.</p>
<p>Representing the needs of students from special populations</p>	<p>This item will be discussed in future meetings.</p>