

## Advisory Committee Meeting Record Template

CHAIRPERSON: Chief Eddie Wilson		
MEETING DATE: 11-1-2022	MEETING TIME: 10:00am	MEETING PLACE: Bldg 541 RM #116
RECORDER: Elizabeth Swope		PREVIOUS MEETING: November 4, 2021

**MEMBERS:** (P=PRESENT) Add nonmembers present to bottom of table with heading "Others Present" (OP)

(P/OP?)	Name and Title (List all members) Email Address and Ph #	Business Affiliation	Name and Title
P	Chief Eddie Wilson <a href="mailto:ewilson@copperascove.tx.gov">ewilson@copperascove.tx.gov</a>	Copperas Cove Police Department	Chief of Police Eddie Wilson
P	Sergeant Melissa Jouett <a href="mailto:mjouett@harkerheights.gov">mjouett@harkerheights.gov</a>	Harker Heights Police Department	Sergeant Melissa Jouett
	Catherine Groothoff <a href="mailto:lsc0910@yahoo.com">lsc0910@yahoo.com</a>	Lampasas County Sheriff's Office	Catherine Groothoff Retired
	Kenneth Essenburg <a href="mailto:mpaintbody@hotmail.com">mpaintbody@hotmail.com</a>	Civilian	Kenneth Essenburg
P	Paul Miceli <a href="mailto:apmicelitx@gmail.com">apmicelitx@gmail.com</a>	Civilian	Paul Miceli
P	Sabrina Pomeroy <a href="mailto:Sabrina.Pomeroy@fhnb.com">Sabrina.Pomeroy@fhnb.com</a>	Civilian	Sabrina Pomeroy
P	Mike Donovan <a href="mailto:Mike.p.donovan@icloud.com">Mike.p.donovan@icloud.com</a>	KISD	Mike Donovan
OP	Clifton Osborne <a href="mailto:Clifton.osborne@ctcd.edu">Clifton.osborne@ctcd.edu</a>	Central Texas College	Clifton Osborne Police Academy Coordinator
OP	Jon Cella <a href="mailto:Jon.cella@ctcd.edu">Jon.cella@ctcd.edu</a>	Central Texas College	Jon Cella Protectives Services Chair
OP	Scott Lorenz <a href="mailto:William.lorenz@ctcd.edu">William.lorenz@ctcd.edu</a>	Central Texas College	Scott Lorenz Criminal Justice Faculty
OP	Elizabeth Swope <a href="mailto:Elizabeth.swope@ctcd.edu">Elizabeth.swope@ctcd.edu</a>	Central Texas College	Protective Services/Police Academy Office Assistant II
OP	William Greenwood <a href="mailto:wgreenwood@harkerheights.gov">wgreenwood@harkerheights.gov</a>	Harker Heights Police Department	Sergeant William Greenwood
OP	Traci Briggs <a href="mailto:tbriggs@ctcd.edu">tbriggs@ctcd.edu</a>	Central Texas College	Traci Briggs Associate Deputy Chancellor, Legal Affairs

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes from Last Meeting	Recommend approval of meetings from last meeting.	Chief Wilson
Old Business:	<p>Academy Pass Rates:</p> <p><b>BPOC Alpha 2021</b></p> <ul style="list-style-type: none"> <li>• Started with 13 Cadets</li> <li>• Four were dropped for academics</li> <li>• One Failed the EVOC course</li> <li>• Eight Cadets attempted the TCOLE Exam</li> <li>• One failed on their first attempt but passes on their second attempt</li> <li>• Remaining Cadets passed the TCOLE Exam on their first attempt</li> </ul> <p><b>BPOC Delta 2021</b></p> <ul style="list-style-type: none"> <li>• Started with 14 Cadets</li> <li>• Two were dropped for academics</li> <li>• One was recalled to active duty</li> <li>• The remaining 11 Cadets passed the TCOLE Exam on their first attempt</li> </ul> <p><b>BPOC Bravo 2022</b></p> <ul style="list-style-type: none"> <li>• Started with 22 cadets</li> <li>• Two Cadets were dropped for academics</li> <li>• Twenty cadets attempted the TCOLE Exam</li> <li>• Two failed the TCOLE Exam on their first attempt but passed on their second attempt</li> <li>• The remaining 18 cadets passed the TCOLE Exam on their first attempt</li> </ul> <p><b>BPOC Charlie 2022</b></p> <ul style="list-style-type: none"> <li>• Started with 15 Cadets</li> <li>• One Cadet was dismissed for cheating on an exam</li> <li>• One Cadet was dismissed for sexual harassment and inappropriate conduct</li> <li>• Two Cadets were dismissed for academics</li> <li>• 11 Cadets attempted the TCOLE Exam</li> <li>• One Cadet failed the TCOLE Exam on her first attempt but passed on her second attempt</li> <li>• One Cadet failed the TCOLE Exam on her first two attempts but passed it on her third attempt</li> <li>• The remaining 9 Cadets passed the TCOLE Exam on their first attempt</li> </ul>	Clifton Osborne
New Business:	<ul style="list-style-type: none"> <li>• Consider replacing the shotgun qualification portion the Academy with a patrol rifle operator course in the BPOC</li> <li>• Review and consider the proposed new Cadet Handbook</li> <li>• Discuss new purchases with the Perkins Grant: <ul style="list-style-type: none"> <li>○ Glock and Smith &amp; Wesson Red Guns</li> <li>○ SIRT Guns</li> <li>○ 9 mm and .223 ammo for instructions</li> <li>○ Flashlights</li> <li>○ Dummy rounds for 9mm and .40 cal</li> <li>○ Radios - backordered</li> </ul> </li> </ul>	Clifton Osborne

<b>Curriculum Decisions:</b>	The Academy will teach the new TCOLE mandated 720 curriculum starting in January 2023.	
<b>Other:</b>		

## MINUTES

<b>Key Discussion Points</b>	<b>Discussion</b>
<b>Old Business:</b> Reviewed Academy Pass Rates	<ul style="list-style-type: none"> <li>• The reason we focus on Cadets passing on first attempt, second attempt, is because TCOLE evaluates the Academy on a three-year basis, and it is based on how many recruits pass on the first attempt. If our pass rate falls below 80%, then the Academy can be placed on academic probation. The Academy is in good standing</li> </ul>
<b>New Business:</b>	<ul style="list-style-type: none"> <li>• Recommended replacing the Shotgun Qualification portion of the Academy with Patrol Rifle Operator Course in BPOC <ul style="list-style-type: none"> <li>○ The shotgun is becoming obsolete in most Police Departments</li> <li>○ TCOLE has increased the Academy hours to 720 so the extra course can be added easily</li> <li>○ The Academy has the resources to put the Cadets through the course</li> <li>○ Recommended Approval by Albert Miceli, 2<sup>nd</sup> by Chief Wilson, the decision was approved unanimously</li> </ul> </li> <li>• Revision of the Cadet Handbook <ul style="list-style-type: none"> <li>○ Chief Wilson worked on reformatting the Cadet Handbook</li> <li>○ Discussion was had on the Physical Readiness portion of the Handbook <ul style="list-style-type: none"> <li>▪ The Academy is still using the 25% VO2 Max</li> <li>▪ Most of the applicants are reaching the 25% during the entry process</li> <li>▪ The 25% was mandatory before, but the previous board voted to make it optional</li> <li>▪ Discussion was had on changing the wording from “must complete and achieve that percent” in the handbook to “should”</li> <li>▪ Discussion was had on the difference between having the 25% on enrolling in the Academy, and the difference of what is expected on the Physical Expectations during the Academy and adding in the handbook that the VO2 max will be a performance test for a grade</li> <li>▪ Recommendation was made to separate the Physical Training and the VO2 Max into two paragraphs for clarity in the handbook</li> </ul> </li> <li>○ Discussion was had on the Weapons section of the Handbook <ul style="list-style-type: none"> <li>▪ Recommended removing the word “knife” from “possession of any prohibited or illegal knife weapon during any Academy related function...” because there are no</li> </ul> </li> </ul> </li> </ul>

	<p>prohibited knives in the State of Texas anymore, just location restrictions</p> <ul style="list-style-type: none"> <li>○ Discussion was had on the Dismal from the Academy portion of the Handbook <ul style="list-style-type: none"> <li>▪ There has been a lot of revision from the old handbook to where the new handbook is, and the appeal process</li> <li>▪ Discussion was had on if a Cadet is dismissed and the appeal is upheld, is it fair to punish the Cadet if they missed practical portions of the Academy and cannot make it up due to time factors, or in another Academy class or if TCOLE approval is needed</li> <li>▪ Decided to reach out to TCOLE for clarification and instruction on this matter</li> <li>▪ Adding a Review Board for cases of the Appeal Process</li> </ul> </li> <li>○ Discussion was had on Shaving Profiles and beards in the Academy <ul style="list-style-type: none"> <li>▪ Decision was made to table to the next meeting while looking into how other Departments are addressing the issue</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>● The Academy received new equipment with the Perkins Grant <ul style="list-style-type: none"> <li>○ Glock and Smith &amp; Wesson Red Guns</li> <li>○ 10 SIRT Guns</li> <li>○ 9 mm and .223 ammo for instructions</li> <li>○ Stream Flashlights</li> <li>○ Dummy rounds for the 9 mm and 40 cal</li> <li>○ Radios are on backorder</li> </ul> </li> <li>● TCOLE preformed an Audit this year and there was no Deficiencies</li> <li>● The College Comptroller has inquired about increasing the cost of the Academy for the Sponsored Cadets to the same as Non-Sponsored Cadets. We recommended not increasing the rate.</li> <li>● Ms. Jouett will be leaving, Mr. Greenwood will be replacing her on the Advisory Board</li> <li>● Motion was made to approve the revision to the Handbook with the amendments mentioned by Chief Wilson, 2nd by Mr. Miceli, motion passed unanimously</li> </ul>
Curriculum Decisions:	The Academy Will teach the new TCOLE -mandated 720 curriculum starting in January.
Other:	

<b>CHAIRPERSON SIGNATURE (or designee):</b> <b>Eddie Wilson</b>	<b>DATE:</b> <b>11/9/22</b>	<b>NEXT MEETING:</b> <b>February 15<sup>th</sup>, 2023 10:00am</b>
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