



International Student Services

Transient International Students Admission Checklist

An international student who is enrolled at one University but is interested in taking one or more classroom and/or online courses at CTC which will count towards his degree at the U.S. home University must first apply for admission to CTC as a transient international student. Students must submit the following ****documents**** to the CTC Office of International Student Services (ISS):

1. CTC Application for Admission to be completed **online**.
2. CTC International Student Application for Admission (international admission packet).
3. Two passport-sized photos.
4. Copy of I-20 Form from U.S. home college/university.
5. Authorization letter from current U.S. home college/university to enroll at CTC for taking specified course(s) (based on home institution program of study) and on a specified format (classroom / online).
6. Copy of Passport, Visa, and I-94 and/or latest port-of-entry stamp.
7. **Official copy** of current transcript from U.S. home college/university for CTC placement and prerequisite requirements.
8. ACT or SAT scores if available for placement/prerequisite requirements (Optional).
9. TOEFL or IELTS scores for ESL requirements (**unless met by college credits**).

**** Distance Learning Students: After acceptance by International Student Services at Central Texas College, student will be referred to Distance Learning for registration in online classes.**

<p>Please mail documents to the following address:</p> <p>Central Texas College International Student Services P.O. Box 1800 Killeen, TX 76540-1800 USA Tel: 254/526-1107 Fax: 254/526-1481</p> <p>Email: ctc.international@ctcd.edu</p>	<p>For UPS, FEDEX, or DHL deliveries:</p> <p>Central Texas College International Student Services 6200 W. Central Texas Expressway Killeen, TX 76549-4199 USA Tel: 254/526-1107 Fax: 254/526-1481</p> <p>Email: ctc.international@ctcd.edu</p>
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