



# FORT RILEY SCHEDULE

[www.ctcd.edu](http://www.ctcd.edu)

## SUMMER 2024

June 03, 2024 – July 26, 2024

CTC Registration: April 04, 2024 – June 07, 2024

ArmyIgnitED Registration: April 04, 2024 – May 27, 2024



### PROGRAM FLEXIBILITY

Earn your degree on your own time. We offer daytime, evening, weekend, and unit classes to help our students reach their educational goals.

*Classes open to all military members and our public communities*

### CTC Registration Sites

#### **FORT RILEY SITE**

211 Custer Ave Room 201 Fort Riley, KS. 66442  
Business Office (785)209-3179  
CTC VA Representative 1-800-792-3348 x 1160  
Tuesday-Wednesday: 0930-1530  
Thursdays: 1200-1700

### Fort Riley Student Resources

#### Tutoring

CTC FREE Online Tutoring  
<https://tutortrac.ctcd.edu>  
**Barton Tutor Center**  
Bldg 7656 Graves Street (785)240-3617  
**Online Tutoring**  
[www.tutor.com](http://www.tutor.com)

### ACCESS & SUPPORT

Dedicated staff are available to answer questions and provide assistance:

<b>Career Services</b>	254-526-1106 M-Th 0730-1730 F 730-1130
<b>CTC Bookstore</b>	254-526-1219 M-Th 0730-1730 F 730-1130
<b>Eagles on Call</b>	254-526-1296 M-F 0600-2300
<b>Financial Aid</b>	254-526-1508 M-Th 0730-1730 F 730-1130



SCAN TO VIEW FORT RILEY'S SCHEDULE

### **OBL COURSES**

**(Face to Face Component Required)**

**Holidays: June 19 (Juneteenth), July 4 (Independence Day)**

Syn#	Course	Number	Sec. #	Course Name	Days	Time	Bldg./Rm	Instructor
<b>AUTOMOTIVE</b>								
82016	AUMT	1405	RIL02	Intro to Automotive Technology	MWF	1800-2000	240/160	Rodriguez
82030	AUMT	1445	RIL02	Automotive Climate Control Systems	TTHS	1800-2320	240/160	Rodriguez
<b>COMMUNICATION</b>								
82215	SPCH	1315	CON06	Public Speaking	TTH	1730-1845		Van Dusen

Classroom Locations BLDG 211 – Custer Ave Fort Riley, KS 66442 BLDG 240 Beamon Rd. RM# 106 Fort Riley, KS 66442



All courses, regardless of their delivery method, may have an electronic component.

**Withdrawal & Drop/Add Policy:** For all Active Duty using Army Tuition Assistance and needing to drop/withdraw from a class for any reason must see an Education Services Counselor. For all others deadline to drop a course using Eagle Self-Service is the Sunday before the term begins. After that deadline to drop/withdraw from a course, students must use eForms and submit to Fort Cavazos Records for processing.

**The last day to withdraw is July 12, 2024.** Failure to follow these procedures may cause you to receive an "F" for non-attendance and be obligated to repay any tuition assistance or financial aid that was received. **Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing, or making schedule changes to avoid possible changes in awards/benefits.**

**Tuition:** (Personal check, money order, cash & credit cards accepted)

\$ 105	Resident In-District (Per semester credit hour (SCH))
\$ 130	Resident Out-of-District (per SCH)
\$ 250	Nonresident (per SCH)

**Refund Policy:** Students who officially withdraw from the institution or who reduce their semester credit hour load will have their tuition and mandatory fees refunded according to the following schedule:

On or before	June 2	100%
From	June 3 – June 11	75%
From	June 12 – June 13	25%
From	June 14 – June 27	5%
Thereafter	June 28	0%

**Web Registration:** You can register via the web for Fort Cavazos classes.

**Payment is due at the time of registration. Failure to drop courses is the financial responsibility of the student who will incur the cost if not done.**

**Texas Success Initiative (TSI):** Students must meet with an Advisor to determine TSI status before registering for college-level credit courses, unless they are Active Duty Military or TSI exempt. The TSI Assessment is offered for \$25.00 in the CTC Fort Cavazos Testing Center, Bldg. 3201, Rm. 115. Call (254) 526-1917 for info.

**Graduation Deadline, apply via CTC Website or Etrieve:**

Fall	October 1
Spring	February 1
Summer	June 1

**Bacterial Meningitis Requirement:** Proof of Bacterial Meningitis vaccination for students age 21 and under and returning students who have had a break in a fall or spring term. Students taking only online or active duty service members are waived from this requirement.

**ATTENTION VA STUDENTS:** Developmental Courses (DSMA, DSRE, DSWR, DIRW) taken as Distance Learning (Online) or Synchronous Virtual (SVL) are not authorized and will not be payed or certified by the VA. Developmental Courses must be taken as lecture only.

**Online Blended Lecture (OBL & LECE) Courses:** OBL/LECE courses combine face-to-face classwork/lecture with online technologies, enabling the benefits of class interaction and independent work online. Attendance is required for the scheduled face-to-face lecture. Mandatory work online is required for non-class days.

**Active Duty Military Verification:** All active duty military not using Tuition Assistance and military dependents must submit a Military Verification Form to be eligible for in-state tuition rates.

**College Reenlistment Incentive Program:** Designed for Active Duty Soldiers to attend college courses each day and complete up to 16

semester hours of college credit in 16 weeks. See your education counselor for assistance.

**Registration Process for Active Duty Military via ArmyIgnitED:**

1. Soldiers enrolling at Central Texas College now request TA for future dated courses in ArmyIgnitED.
2. To begin the process, you must be a Central Texas College student (applied for Admissions) and create your Education Path in ArmyIgnitED.
3. Next, once Education Path is approved, register for classes on Eagle Self-Service and request TA for classes in ArmyIgnitED.
4. Print your approved Army Tuition Assistance Request (DA Form 7792-SG) and provide that document to your Academic Institution.
5. If you experience issues, HQ ACCESS has directed that you must first reach out to your assigned Army Education Center/ Office for assistance.

**All Army Policies Apply** – Tuition Assistance (TA) must be approved regarding Army Policies; refer to AR 621-5.

The window to request TA on ArmyIgnitEd is no earlier than 60 **and NO LATER THAN 7** calendar days prior to the first-class day. Your **approved TA must be submitted to the CTC Business Office** either in person or via email at the time of registration. If submitting your TA via email, send it to:

**AccountsreceivableTA@ctcd.edu**  
Questions call (254) 526-1217/1299

**College Policy:** Although we have made every effort to ensure accurate information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification and without incurring obligation. Visit Eagle Self-Service for the latest schedule information.

**Public Notice:** Central Texas College does not discriminate in admissions or access to, or treatment or employment in its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status.

Central Texas College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates of completion.

